

**Town of Rochester**

**Invitation to Bid**

**Truck Chassis**

**Issued: November 11, 2021**

**Town of Rochester  
Suzanne Szyndlar Town Administrator  
Town of Rochester  
1 Constitution Way  
Rochester, MA 02770  
(508) 763-3871  
[sszyndlar@townofrochester.com](mailto:sszyndlar@townofrochester.com)**

**PUBLIC NOTICE**

The Town of Rochester is accepting bids for a GMC Sierra 3500-HD 4WD or EQUAL.

Bid Packet with complete specifications may be obtained on the Town of Rochester's website at [www.townofrochestermass.com/home/pages/bids-rfps](http://www.townofrochestermass.com/home/pages/bids-rfps) or at the Selectmen's Office between the hours of 8:30 a.m. and 5:00 p.m., Monday through Thursday, and Friday until 1:00 p.m., excluding holidays. **Bids must be SEALED and MARKED appropriately and will be accepted at the Rochester Town Hall in the Selectmen's Office, 1 Constitution Way, Rochester, MA 02770 on or before November 30, 2021 at 3:00 p.m., at which time they will be opened and publicly read via Zoom and in-person.**

Join Zoom Meeting <https://us02web.zoom.us/j/86456680536>

The Town of Rochester reserves the right to accept/reject any and/or all bids as they deem in the best interest of the Town.

**TOWN OF ROCHESTER**

Publication Dates: 11/11/2021 and 11/18/2021

## **DETAILED SPECIFICATIONS**

### **Summary**

The Town of Rochester is accepting bids for one (1) GMC Sierra 3500 HD 4WD or EQUAL. Substituted Items must be equivalent to the specifications listed herein, or better. The Town of Rochester reserves the right to determine what is equal. Vehicle must be serviced within 25 miles of the Town of Rochester boundaries.

### **Description of the Supplies Required. (See Attached Specifications)**

### **Delivery Terms**

The Town of Rochester is willing to pick up the vehicle from a location within 30 miles of the Town Offices, 1 Constitution Way, Rochester, MA 02770. Otherwise, truck must be delivered to the Town Offices at no cost to the Town.

Cost for new vehicle shall include all preparation, cleaning, specified standard equipment and delivery charges.

Prior to the delivery the vehicle shall be inspected by the dealer to include all standard listed equipment and must be free of any defects. A copy of the inspection report and service check sheet including the dealer's name, vehicle identification number and the service managers' signature must be available upon request. All fluid levels in the vehicle must be up to the manufacturer's standards at the time of delivery.

### **Penalty for Late Delivery**

The Town shall impose no penalty.

### **Acceptance of Vehicle**

The Town will accept the finished vehicle after determination has been made that the entire specifications have been satisfied, that the vehicle meets all federal and state requirements and that it is inspected and licensed to operate in the State of Massachusetts.

## **Obtaining Bid Packet**

Bid Packet with complete specifications may be obtained on the Town of Rochester's website at [www.townofrochestermass.com/home/pages/bids-rfps](http://www.townofrochestermass.com/home/pages/bids-rfps) or at the Selectmen's Office between the hours of 8:30 a.m. and 5:00 p.m., Monday through Thursday, and Friday until 1:00 p.m., excluding holidays.

Bid Packet will be available on November 11, 2021 until 3:00 p.m. on November 30, 2021.

## **Submission Deadline and Details**

Bids must be SEALED and MARKED appropriately and are to be in the hands of the Selectmen's Office on or before November 30, 2021 at 3:00 p.m., at which time they will be opened and publicly read via Zoom and in-person.

Join Zoom Meeting <https://us02web.zoom.us/j/86456680536>

## **Awarding Authority**

The Town of Rochester reserves the right to reject any and all bids, to waive informalities in bids, to cancel this Invitation for Bids if it is in the Town's interest to do so, and to award the contract in the best interest of the Town of Rochester.

## **Other Specifications**

Vehicle must be serviced within 25 miles of the Town of Rochester boundaries.

Any bid may be withdrawn prior to the above-scheduled time for the opening of bids or authorized postponement thereof. Any bid received after the time and date specified shall not be considered. **Sealed envelopes containing proposals shall be clearly marked with the bidder's name, address, and the name of the project.** If sent by mail, the sealed envelope shall be enclosed in another envelope.

The bidding for and award of the contract for this project are to be in accordance with the requirements of Massachusetts General Laws Chapter 30B.

## **Sales Tax**

Section 6(f) of Chapter 64H of the Massachusetts General Laws exempts from Massachusetts sales tax materials, equipment and supplies to be used in the performance of these Services and bidders shall not include in their bids any amount therefore. The number of the certificate granted by the Commissioner of Revenue for use in obtaining the exemption will be provided to the successful bidder.

## **Qualifications of Bidders**

The Town may make such investigations as it deems necessary to determine the qualifications of any bidder and its ability to perform the Services, and all bidders shall promptly furnish to the Town all such evidence and information for this purpose as the Town may request.

The Town reserves the right to reject any bid if the evidence submitted by, or the investigation of, the bidder fails to satisfy the Town that such bidder is properly qualified and competent to carry out the obligations of the Contract Documents and to complete the Services in accordance therewith.

The Contract shall not be awarded to any bidder whose submitted background information, when investigated and verified by the Town, raises significant questions as to its ability to successfully complete the Services.

## **Evaluation Criteria**

In order for a proponent to be adjudicated as "RESPONSIVE", the following must be included:

*A completed "Price Proposal" Form.*

- Price Proposal should certify that vehicle proposed meets or exceed the specifications as listed herein.
- Price Proposal should include full contact information of respondent.
- Price Proposal" should clearly indicate Purchase Price of new vehicle
- All Prices must be valid from day of bid through June 30, 2022.

*A completed "Certificate of Tax Compliance" Form*

*A completed "Certificate of Non-Collusion" Form*

*A completed "Certificate of Signature" Form*

*(All forms are included with this IFB packet)*

*A complete description of the vehicle to be delivered*

- Description should clearly state the specifications of the vehicle.
- Specifications of vehicle should clearly meet the requested specifications.
- Description should include any supporting information that further describes the vehicle.

- Description of where vehicle will be serviced within 25 miles of Town of Rochester boundaries.

Proposals which are incomplete will be declared non-responsive and not eligible for award consideration.

The Town reserves the right to waive any informalities and to reject any and all proposals.

**Rule for Award**

The contract will be awarded to the responsive and responsible bidder offering the lowest net price for the supplies/services specified in the IFB.

## FORM - PRICE PROPOSAL

To: Town of Rochester  
1 Constitution Way  
Rochester, MA 02770

The undersigned proposes to furnish and equip a vehicle in accordance with the accompanying specifications sheet for the contract price specified below according to terms of the specification. The Town reserves the right to reject any and all bids.

### CONTRACT PRICE:

For new vehicle as specified:

\$ \_\_\_\_\_

Delivery Date: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Full Address: \_\_\_\_\_

\_\_\_\_\_

By signing this proposal, I hereby certify that the vehicle to be delivered meets or exceeds the specifications supplied by the Town, and as listed in this packet. A separate specification list is enclosed.

\_\_\_\_\_  
Signature of Individual or Corporate Officer:

Date:

**FORM - CERTIFICATE OF TAX COMPLIANCE**  
**THIS MUST BE SIGNED AND INCLUDED WITH PROPOSAL**

**An authorized representative of the firm shall sign the following statement:**

Pursuant to Massachusetts General Laws, Chapter 62C, Section 49A, I certify under penalties of perjury that I have filed all State Tax returns and paid all State Taxes required under the law.

Firm:

Name:

Date:

\_\_\_\_\_  
Signature

S.S.N. or T.I.N.: \_\_\_\_\_

**FORM - CERTIFICATE OF NON-COLLUSION**  
**THIS MUST BE SIGNED AND INCLUDED WITH PROPOSAL**

The undersigned certifies under the penalties of perjury that this application has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club or other organization, entity or group of individuals.

\_\_\_\_\_  
Signature of principal submitting proposal

Date: \_\_\_\_\_

\_\_\_\_\_  
Printed name of principal submitting proposal

\_\_\_\_\_  
Name of business



**FORM – CERTIFICATE OF SIGNATURE**

**THIS MUST BE SIGNED AND INCLUDED WITH PROPOSAL**

The undersigned, the \_\_\_\_\_ of  
Title  
\_\_\_\_\_,  
Company Name

a Massachusetts corporation (the “Company”), does hereby certify on behalf of the Company  
that \_\_\_\_\_ is the duly elected  
\_\_\_\_\_ of the Company; can exercise such power  
and perform such duties as usually accompany such office; and implicit in such power is the  
authority to submit a bid to the Town of Rochester, Massachusetts (the “Town”) and to  
execute a contract with the Town should such bid be awarded to the Company.

IN WITNESS WHEREOF, the undersigned affirms under the penalties of perjury and hereunto  
sets his/her hand and seal this

\_\_\_\_\_ day of \_\_\_\_\_ 2021

\_\_\_\_\_  
Signature

Any information provided herein is intended to assist the bidder in the preparation of proposals necessary to properly respond to this RFP. The RFP is designed to provide qualified bidders with sufficient basic information to submit proposals meeting minimum specifications, but is not intended to limit a RFP's content or to exclude any relevant or essential data. Bidders are at liberty and are encouraged to expand upon the details, qualifications and proposals to give additional evidence of their ability to perform and provide a vehicle as described in this RFP.

The RFP is designed for the specification, engineering, design, construction and delivery of a work truck and it is not the intention of the Town to write out dealers or manufacturers of similar or equal equipment of the types specified. It should be noted that the specification is written around the defined and specified needs of the Town of Rochester. The acceptance of an RFP and the awarding of a contract will be given to the bidder which at the Town's sole discretion, is both responsive and responsible and comes closest to meeting these specifications at the most competitive price.



## Order WORKBENCH

### Configure a New Vehicle: TK31003 - 3500HD Sierra: Regular Cab Chassis, 4WD

Current as of 08/16/2021 - 3:53 PM EDT

The configuration below was created as a Stored Configuration with the following Config ID: ZWHXB7

#### Model Information

Model Year: 2022

Division: GMC

Allocation Group: GHDREG

Model: TK31003 - 3500HD Sierra: Regular Cab Chassis, 4WD

Order Type: TRE-Retail Stock

DAN: Roche

Stock No:

Quantity: 1

MSRP W/DFC:

#### Preferred Equipment Group †

PEG: 1SA

#### Color

Primary Color: GAZ - Summit White

#### Trim

H0U: Jet Black, Cloth seat trim

#### Options

5N5: Rear Camera Kit

9J4: Bumper, rear, delete

9L7: Upfitter switch kit, (5)

AE7: Seats, front 40/20/40 split-bench

AKO: Glass, deep-tinted

AU3: Door locks, power

L8T: Engine, 6.6L V8

MYD: Transmission, 6-speed  
automatic, heavy-duty

N2N: Fuel tank, front and rear, 63.5  
gallon (240 liters)

NE1: Emissions, Connecticut,  
Delaware, Maine, Maryland,  
Massachusetts, New Jersey,  
New York, Oregon,  
Pennsylvania, Rhode Island,  
Vermont and Washington  
state requirements

NQF: Transfer case, two-speed,  
electronic shift

NZZ: Skid Plates



## Order WORKBENCH

BG9: Floor covering, rubberized-vinyl	P03: Wheel trim, painted center caps
C49: Defogger, rear-window electric	PCI: Convenience Package
DBG: Mirrors, outside power-adjustable vertical trailing	PYW: Wheels, 17" (43.2 cm) painted steel
G80: Auto-locking rear differential	QQO: Tires, LT235/80R17E all-season highway, blackwall
G9Y: GVWR, 14,000 lbs. (6350 kg)	R6Y: OPD / Focused Ordering Configuration Not Desired
GT4: Rear axle, 3.73 ratio	SFW: Back-up alarm calibration
IOR: Audio system, GMC Infotainment System with 7" diagonal color touch-screen, AM/FM stereo	U01: Lamps, Smoked Amber roof marker, (LED)
JL1: Trailer brake controller, integrated	V46: Bumper, front chrome lower
K34: Cruise control, steering wheel-mounted	V76: Recovery hooks, front, frame-mounted, Black
K47: Air filter, heavy-duty	VK3: License plate kit, front
K4B: Battery, auxiliary, 730 cold-cranking amps/70 Amp-hr	VYU: Snow Plow Prep Package
KI4: Power outlet, instrument panel, 120-volt (400 watts)	YK6: SEO Processing Option
KW5: Alternator, 220 amps	ZW9: Body, Chassis Cab

† North American Order Workbench is intended solely for business use by GM Dealers. Pricing shown is for illustration purposes only. Refer to [GMPricing.com](http://GMPricing.com) for official GM Price schedules. GM pricing is subject to change by GM at anytime, without notice.

Date	Quote #

Name / Address

Vehicle Information

Quoted by

Item	Description	Qty	Price Each	Total
Plow	New Boss 9' Trip Edge with Heated LED Headlamps cutting edge Installed with Handheld Controller CM Service Body 9' for Dual Rear wheel Install Kit Fully Installed Body Factory White with Thieman TT 15FT Liftgate 5000 Watt Honda generator Ladder Rack Aluminum Build to customer Spec Heated Wipers Ryno Liner Tops and Inside Bod LED Strobe Lights			
*** Subject to Steel Surcharge ***		Subtotal		

**\*\* Quoted Price May be Subject to Tax if Applicable\*\***  
 Thank you for the opportunity to quote you. Please call with any questions. Prices subject to change without notice.

**Sales Tax (0.0%)** \$0.00

**Total**

Offer accepted: \_\_\_\_\_

Phone #	Fax #	E-mail	Web Site