



Town of Rochester

Board of Assessors
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Board of Assessors:

Jana G. Cavanaugh, Chairperson
Diana L. Knapp, MAA
Debra M. Lalli, MAA

Assessing Staff:

Karen Trudeau, MAA, Principal Assessor – Ext. 126
Debra M. Lalli, Assessment Administrator – Ext. 121
Margaret Gonneville, Assessing Clerk – Ext. 127

SEPTEMBER 20, 2021

ASSESSORS MEETING

5:00 PM – 6:30 PM

THE MEETING WAS CALLED TO ORDER AT 5:00 P.M. BY CHAIRPERSON JANA CAVANAUGH. ALSO PRESENT WERE ASSESSORS DIANA KNAPP AND DEBRA LALLI AND PRINCIPAL ASSESSOR KAREN TRUDEAU

THE BOARD REVIEWED, APPROVED AND SIGNED THE MINUTES OF THE AUGUST 23, 2021 REGULAR ASSESSORS' MEETING

THE BOARD REVIEWED, APPROVED AND SIGNED THE MINUTES OF THE AUGUST 23, 2021 EXECUTIVE SESSION

THE BOARD REVIEWED, APPROVED AND SIGNED THE FOLLOWING VOUCHERS:

FILEGUARD FOR MONTHLY STORAGE FEE IN THE AMOUNT OF THREE DOLLARS AND SIXTY CENTS (\$3.60)

MASSACHUSETTS ASSOCIATION OF ASSESSING OFFICIALS FOR THE PRINCIPAL ASSESSORS RECERTIFICATION IN THE AMOUNT OF FIFTY DOLLARS AND NO CENTS (\$50.00)

MASSACHUSETTS ASSOCIATION OF ASSESSING OFFICIALS FOR FY 2022 MEMBERSHIP DUES IN THE AMOUNT OF THREE HUNDRED, TWELVE DOLLARS AND FIFTY CENTS (\$312.50)

PLYMOUTH COUNTY ASSESSORS ASSOCIATION FOR FY 2022 MEMBERSHIP DUES IN THE AMOUNT OF ONE HUNDRED, TWENTY-FIVE DOLLARS AND NO CENTS (\$125.00)

WELLS FARGO FINANCIAL LEASING FOR TWO MONTHS LEASE FEES FOR THE SAVIN PRINTER IN THE AMOUNT OF ONE HUNDRED, SEVENTY-THREE DOLLARS AND TWENTY-TWO CENTS (\$173.22)

THE BOARD REVIEWED, APPROVED AND SIGNED TWO (2) 2021 MOTOR VEHICLE ABATEMENT APPLICATIONS FOR BILLS #19 AND #6269

THE BOARD REVIEWED, APPROVED AND SIGNED THREE (3) 2021 MOTOR VEHICLE ABATEMENT CERTIFICATES #2021-196 THRU #2021-198 IN THE AMOUNT OF FOUR HUNDRED, EIGHTY-FOUR DOLLARS AND EIGHTY-FOUR CENTS (\$484.84). THE BOARD ALSO REVIEWED, APPROVED AND SIGNED ITS APPLICABLE SOFTRIGHT PACKET #977/14912

CITING EXEMPTION #7 TO COMPLY WITH, OR ACT UNDER THE AUTHORITY OF, ANY GENERAL OR SPECIFIC LAW OR FEDERAL GRANT-IN-AID REQUIREMENTS AND ON A MOTION DULY MADE (LALLI) AND SECONDED (KNAPP) IT WAS UNANIMOUSLY VOTED TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF ADDRESSING FY 2023 CHAPTER APPLICATIONS. IT WAS NOTED THE BOARD WILL RETURN TO REGULAR SESSION

WITH ROLL CALL VOTE ALL IN FAVOR, LALLI (YES), KNAPP (YES) AND CAVANAUGH (YES) IT WAS UNANIMOUSLY VOTED TO ENTER INTO EXECUTIVE SESSION AT 5:45 PM

THE BOARD RETURNED TO REGULAR SESSION AND NOTED THAT THE BOARD REVIEWED, APPROVED AND SIGNED THE FOLLOWING CHAPTER APPLICATIONS:

BOCK, DONALD & SANDRA	STUART ROAD	MAP 15A / LOTS 67, 67A, 68, 69 & 70	CH. 61A
DOUBLE M CRANBERRY	COUNTY ROAD	MAP 18 / LOTS 3, 4 & 5	CH. 61A
DOUBLE M CRANBERRY	HIGH STREET	MAP 20 / LOTS 22B, 23, 24 & 25	CH. 61A
HARTLEY FAMILY INC.	22 WALNUT PLAIN ROAD	MAP 8 / LOT 17J	CH. 61A
HOLDEN, LISA, TRUSTEE	ROUNSEVILLE ROAD	MAP 32 / LOT 6	CH. 61A
KOCZERA, MICHAEL J. & JULIE A.	2 ROBINSON ROAD	MAP 33 / LOT 12A	CH. 61B

THE BOARD REVIEWED, APPROVED AND SIGNED ONE (1) CHAPTER 61 FORESTRY LIEN FOR MAP 32 / LOT 28

THE BOARD CONDUCTED A BRIEF DISCUSSION REGARDING THE RIGHT OF FIRST REFUSAL FOR CHAPTER LAND. THE BOARD CONTINUES TO WAIT FOR THE RIGHT OF FIRST REFUSAL PROCEDURE MANUAL FROM TOWN COUNSEL. THERE ARE A NUMBER OF SOLAR FIELDS ON CHAPTER LAND BEING PURSUED, WHICH ARE MOVING FORWARD. CHAIRPERSON CAVANAUGH NOTED SHE WILL CONTINUE TO CONTACT TOWN COUNSEL REGARDING SAME. IT WAS ALSO RECOMMENDED THAT CHAPTER ROLLBACKS BE SUBMITTED TO THE TAX COLLECTOR VIA SPECIAL WARRANT AS OPPOSED TO USING THE REGULAR WARRANT FRAMEWORK.

THE BOARD CONDUCTED A BRIEF DISCUSSION REGARDING STREAMLINING OFFICE WORK. IT WAS NOTED THAT NOW DEEDS ARE UPLOADED IN VISION THAT IT WAS NO LONGER NECESSARY TO DO THE DEED REFERENCE CARDS.

ON A MOTION DULY MADE (KNAPP) AND SECONDED (LALLI) WITH ALL IN FAVOR, KNAPP (YES), LALLI (YES) AND CAVANAUGH (YES); IT WAS UNANIMOUSLY VOTED THAT BEGINNING JULY 1, 2022 THAT DEED REFERENCE CARDS AND ROLL-A-DEX HOLDERS NO LONGER BE UPDATED

THE BOARD REVIEWED AND REVAMPED THE FORMAT OF THE AGENDA.

ON A MOTION DULY MADE (LALLI) AND SECONDED (KNAPP) IT WAS UNANIMOUSLY VOTED TO ADJOURN AT 6:15 PM

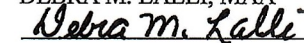
Respectfully Submitted,
Debra M. Lalli, MAA
Assessment Administrator/Assessor

BOARD OF ASSESSORS
MINUTES APPROVED

JANA G. CAVANAUGH, CHAIRPERSON


DIANA KNAPP, MAA

DEBRA M. LALLI, MAA


Debra M. Lalli