



## Town of Rochester

Board of Assessors  
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### Board of Assessors:

Jana G. Cavanaugh, Chairperson  
Diana L. Knapp, MAA  
Debra M. Lalli, MAA

### Assessing Staff:

Karen Trudeau, MAA, Principal Assessor – Ext. 126  
Debra M. Lalli, Assessment Administrator – Ext. 121  
Margaret Gonneville, Assessing Clerk – Ext. 127

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**MARCH 7, 2022**

**ASSESSORS MEETING**

**5:00 PM – 6:05 PM**

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THE MEETING WAS CALLED TO ORDER AT 5:00 P.M. BY CHAIRPERSON JANA CAVANAUGH. ALSO PRESENT WERE ASSESSOR DIANA KNAPP AND PRINCIPAL ASSESSOR KAREN TRUDEAU

PRINCIPAL ASSESSOR KAREN TRUDEAU PRESENTED THE DOR WORK PLAN FOR THE FY 2023 REVALUATION. THE BOARD REVIEWED, APPROVED AND SIGNED OFF ON THE PLAN.

CHAIRPERSON JANA CAVANAUGH NOTED SHE WILL GET IN TOUCH WITH THE FINANCE COMMITTEE TO DISCUSS MINOR CHANGES TO THE BUDGET

CITING EXEMPTION #7 TO COMPLY WITH, OR ACT UNDER THE AUTHORITY OF, ANY GENERAL OR SPECIFIC LAW OR FEDERAL GRANT-IN-AID REQUIREMENTS AND ON A MOTION DULY MADE (KNAPP) AND SECONDED (CAVANAUGH) IT WAS UNANIMOUSLY VOTED TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF ADDRESSING FY 2022 REAL ESTATE EXEMPTION APPLICATIONS. IT WAS NOTED THE BOARD WILL RETURN TO REGULAR SESSION.

WITH ROLL CALL VOTE ALL IN FAVOR, KNAPP (YES) AND CAVANAUGH (YES) IT WAS VOTED TO ENTER INTO EXECUTIVE SESSION AT 5:15 PM

THE BOARD RETURNED TO REGULAR SESSION AT 5:35 PM AND NOTED DURING EXECUTIVE SESSION, THE BOARD REVIEWED, APPROVED AND SIGNED FIVE (5) FY 2022 CLAUSE 41C ELDERLY EXEMPTION APPLICATIONS FOR MAP 10/LOT 3D, MAP 35/LOT 42E, MAP 21/LOT 9, MAP 42/LOT 3C AND MAP 6/LOT 42A

THE BOARD REVIEWED, APPROVED AND SIGNED THE FOLLOWING VOUCHERS:

KAREN TRUDEAU FOR REIMBURSEMENT OF A MONITOR STAND AND RELATED MERCHANDISE IN THE AMOUNT OF FIFTY DOLLARS AND NINETY-EIGHT CENTS (\$50.98)

W. B. MASON FOR OFFICE SUPPLIES IN THE AMOUNT OF SIXTEEN DOLLARS AND FOURTEEN CENTS (\$16.14)

W. B. MASON FOR PRINTER IN THE AMOUNT OF NINETY-FOUR DOLLARS AND NINETY-NINE CENTS (\$94.99)

THE BOARD REVIEWED, APPROVED AND SIGNED TWENTY-SEVEN (27) 2022 MOTOR VEHICLE ABATEMENT CERTIFICATES #2022-045 THROUGH #2022-071 TOTALLING THREE THOUSAND, FOUR HUNDRED DOLLARS AND EIGHTY CENTS (\$3,400.80). THE BOARD ALSO REVIEWED, APPROVED AND SIGNED ITS APPLICABLE SOFTRIGHT PACKET #1004/15292

THE BOARD REVIEWED, APPROVED AND SIGNED THREE (3) FY 2022 CLAUSE 37 BLIND EXEMPTION CERTIFICATES #2022-102 THROUGH #2022-104 TOTALLING ONE THOUSAND, THREE HUNDRED, TWELVE DOLLARS AND FIFTY CENTS (\$1,312.50). THE APPLICATIONS FOR THESE CERTIFICATES WERE APPROVED DURING THE FEBRUARY 22, 2022 EXECUTIVE SESSION. THE BOARD ALSO REVIEWED, APPROVED AND SIGNED ITS APPLICABLE SOFTRIGHT PACKET #1005/15293

THE BOARD REVIEWED, APPROVED AND SIGNED ONE (1) FY 2022 CLAUSE 17D SURVIVING SPOUSE EXEMPTION CERTIFICATE #2022-105 IN THE AMOUNT OF TWO HUNDRED, FIFTY-NINE DOLLARS AND FORTY-THREE CENTS (\$259.43) THIS APPLICATION WAS APPROVED DURING THE FEBRUARY 22, 2022 EXECUTIVE SESSION. THE BOARD ALSO REVIEWED, APPROVED AND SIGNED ITS APPLICABLE SOFTRIGHT PACKET #1006/15294

THE BOARD REVIEWED, APPROVED AND SIGNED TWO (2) FY 2022 CLAUSE 17D ELDERLY EXEMPTION CERTIFICATES #2022-106 AND 2022-107 TOTALLING FIVE HUNDRED, EIGHTEEN DOLLARS AND EIGHTY-SIX CENTS (\$518.86). THESE APPLICATIONS WERE APPROVED DURING THE FEBRUARY 22, 2022 EXECUTIVE SESSION. THE BOARD ALSO REVIEWED, APPROVED AND SIGNED ITS APPLICABLE SOFTRIGHT PACKET #1007/15298

THE BOARD REVIEWED, APPROVED AND SIGNED ONE (1) FY 2020 REAL ESTATE ABATEMENT CERTIFICATE #2020-181 IN THE AMOUNT OF ONE THOUSAND, SEVEN HUNDRED, SIXTY-NINE DOLLARS AND SEVENTY-TWO CENTS (\$1,769.72). THIS ABATEMENT IS GIVEN PURSUANT TO AN APPELLATE TAX BOARD CASE, DOCKET #339898, WHICH RULED IN FAVOR OF THE APPELLANTS. THE BOARD ALSO REVIEWED, APPROVED AND SIGNED ITS APPLICABLE SOFTRIGHT PACKET # 1008/15299

THE BOARD REVIEWED, APPROVED AND SIGNED ONE (1) FY 2021 REAL ESTATE ABATEMENT CERTIFICATE #2021-137 IN THE AMOUNT OF ONE THOUSAND, EIGHT HUNDRED, EIGHTEEN DOLLARS AND SEVENTY-TWO CENTS (\$1,818.72). THIS ABATEMENT IS GIVEN PURSUANT TO AN APPELLATE TAX BOARD CASE, DOCKET #339898, WHICH RULED IN FAVOR OF THE APPELLANTS. THE BOARD ALSO REVIEWED, APPROVED AND SIGNED ITS APPLICABLE SOFTRIGHT PACKET # 1009/15300

THE BOARD REVIEWED, APPROVED AND SIGNED ONE (1) FY 2022 REAL ESTATE ABATEMENT CERTIFICATE #2022-108 IN THE AMOUNT OF ONE THOUSAND, EIGHT HUNDRED, EIGHTY-ONE DOLLARS AND TWENTY-FIVE CENTS (\$1,881.25). THIS ABATEMENT IS GIVEN PURSUANT TO AN APPELLATE TAX BOARD CASE, DOCKET #339898, WHICH RULED IN FAVOR OF THE APPELLANTS. THE BOARD ALSO REVIEWED, APPROVED AND SIGNED ITS APPLICABLE SOFTRIGHT PACKET # 1010/15301

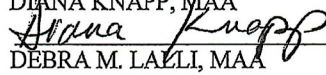
ON A MOTION DULY MADE (KNAPP) AND SECONDED (CAVANAUGH) IT WAS UNANIMOUSLY VOTED TO ADJOURN AT 6:05 PM

Respectfully Submitted,  
Debra M. Lalli, MAA  
Assessment Administrator/Assessor

BOARD OF ASSESSORS  
MINUTES APPROVED

JANA G. CAVANAUGH, CHAIRPERSON

  
DIANA KNAPP, MAA

  
DEBRA M. LALLI, MAA