



Town of Rochester

Board of Assessors
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Board of Assessors:

Jana G. Cavanaugh, Chairperson
Diana L. Knapp, MAA
Debra M. Lalli, MAA

Assessing Staff:

Karen Trudeau, MAA, Principal Assessor – Ext. 126
Debra M. Lalli, MAA, Assessment Administrator – Ext. 12
Margaret Gonneville, Assessing Clerk – Ext. #127

MAY 2, 2022

ASSESSORS MEETING

5:00 PM – 6:20 PM

THE MEETING WAS CALLED TO ORDER BY CHAIRPERSON, JANA CAVANAUGH AT 5:00 PM. ALSO PRESENT WERE ASSESSORS DIANA KNAPP AND DEBRA LALLI AND PRINCIPAL ASSESSOR KAREN TRUDEAU

THE BOARD REVIEWED, APPROVED AND SIGNED THE MINUTES OF THE MARCH 7, 2022 REGULAR ASSESSORS' MEETING

THE BOARD REVIEWED, APPROVED AND SIGNED THE MINUTES OF THE MARCH 7, 2022 EXECUTIVE SESSION

THE BOARD REVIEWED, APPROVED AND SIGNED THE MINUTES OF THE APRIL 4, 2022 EXECUTIVE SESSION

THE BOARD REVIEWED, APPROVED AND SIGNED THE MINUTES OF THE APRIL 19, 2022 REGULAR ASSESSORS' MEETING

THE BOARD REVIEWED, APPROVED AND SIGNED THE MINUTES OF THE APRIL 19, 2022 EXECUTIVE SESSION

THE BOARD REVIEWED, APPROVED AND SIGNED THE FOLLOWING FIVE (5) VOUCHERS:

FILEGUARD FOR MARCH MONTHLY STORAGE FEE IN THE AMOUNT OF THREE DOLLARS AND SIXTY CENTS (\$3.60)

FILEGUARD FOR APRIL MONTHLY STORAGE FEE IN THE AMOUNT OF THREE DOLLARS AND SIXTY CENTS (\$3.60)

KENMARK OFFICE SYSTEMS, INC. FOR TWO (2) TONER CARTRIDGES FOR COPY MACHINE IN THE AMOUNT OF ONE HUNDRED, THIRTY-FIVE DOLLARS AND FOUR CENTS (\$135.04)

PAUL S. KAPINOS & ASSOCIATES, INC. FOR MARCH THROUGH JUNE 2022 SOFTWARE MAINTENANCE IN THE AMOUNT OF TWO THOUSAND, ONE HUNDRED, THIRTY-THREE DOLLARS AND NO CENTS (\$2,133.33)

PAUL S. KAPINOS & ASSOCIATES, INC. FOR DATA CONVERSION AND ONLINE LICENSING IN THE AMOUNT OF TEN THOUSAND DOLLARS AND NO CENTS (\$10,000.00)

THE BOARD REVIEWED, APPROVED AND SIGNED THE ROLLBACK CALCULATION SHEET FOR THE 1.50 ACRES OF MAP 12 / LOT 7 BEING REMOVED FROM CHAPTER 61A AGRICULTURAL CLASSIFICATION

THE BOARD REVIEWED, APPROVED AND SIGNED ONE (1) 2022 MOTOR VEHICLE ABATEMENT APPLICATION FOR BILL #1509

THE BOARD REVIEWED, APPROVED AND SIGNED ONE (1) 2021 MOTOR VEHICLE ABATEMENT CERTIFICATE #2021-245 IN THE AMOUNT OF NINETY-FIVE DOLLARS AND SIXTY CENTS (\$95.60). THE BOARD ALSO REVIEWED, APPROVED AND SIGNED ITS APPLICABLE SOFTRIGHT PACKET #1024/15502

THE BOARD REVIEWED, APPROVED AND SIGNED TEN (10) 2022 MOTOR VEHICLE ABATEMENT CERTIFICATES #2022-117 THROUGH #2022-126 TALLING ONE THOUSAND, ONE HUNDRED, FIVE DOLLARS AND EIGHTY-FIVE CENTS (\$1,105.85). THE BOARD ALSO REVIEWED, APPROVED AND SIGNED ITS APPLICABLE SOFTRIGHT PACKET #1025/15504

THE BOARD REVIEWED, APPROVED AND SIGNED THREE (3) FY 2022 CLAUSE 41C ELDERLY EXEMPTION CERTIFICATES #2022-127 THROUGH #2022-129 TALLING THREE THOUSAND DOLLARS AND NO CENTS (\$3,000.00). THE APPLICATIONS FOR THESE EXEMPTIONS WERE APPROVED DURING THE APRIL 19, 2022 EXECUTIVE SESSION. THE BOARD ALSO REVIEWED, APPROVED AND SIGNED ITS APPLICABLE SOFTRIGHT PACKET #1023/15501

CHAIRPERSON CAVANAUGH RECOMMENDED THAT THE WORDS "FY 2022" BE REMOVED FROM THE PROPOSED TOWN MEETING ARTICLE AND THE BOARD UNANIMOUSLY AGREED. SEE ATTACHED

PRINCIPAL ASSESSOR KAREN TRUDEAU PRESENTED THE P.K. AND ASSOCIATES CONTRACT. ON A MOTION DULY MADE (KNAPP) AND SECONDED (LALLI) WITH ALL IN FAVOR, KNAPP (YES), LALLI (YES) AND CAVANAUGH (YES), THE BOARD UNANIMOUSLY ACCEPTED THE CONTRACT.

CITING EXEMPTION #7 TO COMPLY WITH, OR ACT UNDER THE AUTHORITY OF, ANY GENERAL OR SPECIFIC LAW OR FEDERAL GRANT-IN-AID REQUIREMENTS AND ON A MOTION DULY MADE (LALLI) AND SECONDED (KNAPP) IT WAS UNANIMOUSLY VOTED TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF ADDRESSING FY 2022 REAL ESTATE EXEMPTION APPLICATIONS. IT WAS NOTED THE BOARD WILL RETURN TO REGULAR SESSION FOR ADJOURNMENT

WITH ROLL CALL VOTE ALL IN FAVOR, LALLI (YES), KNAPP (YES) AND CAVANAUGH (YES) IT WAS UNANIMOUSLY VOTED TO ENTER INTO EXECUTIVE SESSION AT 6:05 PM


THE BOARD RETURNED TO REGULAR SESSION AT 6:20 PM AND NOTED THAT DURING EXECUTIVE SESSION THE BOARD APPROVED ONE (1) CLAUSE 41C ELDERLY EXEMPTION APPLICATION FOR MAP 15A / LOT 34; AND ONE (1) CLAUSE 18 HARDSHIP APPLICATION FOR MAP 13 / LOT 18C

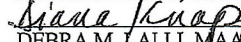
ON A MOTION DULY MADE (KNAPP) AND SECONDED (LALLI) WITH ALL IN FAVOR CAVANAUGH (YES), KNAPP (YES) AND LALLI (YES) IT WAS VOTED TO ADJOURN AT 6:20 PM

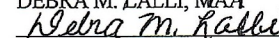
Respectfully Submitted,
Debra M. Lalli, MAA
Assessment Administrator/Assessor

BOARD OF ASSESSORS
MINUTES APPROVED

JANA G. CAVANAUGH, CHAIRPERSON


DIANA L. KNAPP, MAA


DEBRA M. LALLI, MAA


Debra M. Lalli