



## Town of Rochester

Board of Assessors  
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### Board of Assessors:

Jana G. Cavanaugh, Chairperson  
Diana L. Knapp, MAA  
Debra M. Lalli, MAA

### Assessing Staff:

Karen Trudeau, MAA, Principal Assessor – Ext. 126  
Debra M. Lalli, Assessment Administrator – Ext. 121  
Margaret Gonneville, Assessing Clerk – Ext. 127

**MAY 23, 2022**

### ASSESSORS MEETING

**5:00 PM – 6:15 PM**

THE MEETING WAS CALLED TO ORDER BY CHAIRPERSON JANA CAVANAUGH. ALSO PRESENT, ASSESSORS DIANA KNAPP AND DEBRA LALLI AND PRINCIPAL ASSESSOR KAREN TRUDEAU

THE BOARD REVIEWED, APPROVED AND SIGNED THE MINUTES OF THE MARCH 21, 2022 REGULAR ASSESSORS' MEETING

THE BOARD REVIEWED, APPROVED AND SIGNED THE MINUTES OF THE MARCH 21, 2022 EXECUTIVE SESSION

THE BOARD REVIEWED, APPROVED AND SIGNED THE MINUTES OF THE MAY 2, 2022 REGULAR ASSESSORS' MEETING

THE BOARD REVIEWED, APPROVED AND SIGNED THE MINUTES OF THE May 2, 2022 EXECUTIVE SESSION

THE BOARD REVIEWED, APPROVED AND SIGNED THE FOLLOWING TWO (2) PAYMENT VOUCHERS:

UNITED STATES POSTAL SERVICE IN THE AMOUNT OF ONE THOUSAND, FORTY-FOUR DOLLARS AND SEVENTY CENTS (\$1,044.70)

WELLS FARGO FINANCIAL LEASING, INC. FOR THE FEBRUARY 2022 COPY MACHINE LEASE IN THE AMOUNT OF SEVENTY-THREE DOLLARS AND FIFTY-SEVEN CENTS (\$73.57)

THE BOARD REVIEWED, APPROVED AND SIGNED A WARRANT TO THE COLLECTOR FOR THE THIRD 2022 MOTOR VEHICLE EXCISE COMMITMENT IN THE AMOUNT OF SIXTY-FOUR THOUSAND, FOUR HUNDRED, FORTY-THREE DOLLARS AND FIFTY-FOUR CENTS (\$64,443.54)

CHAIRPERSON JANA CAVANAUGH NOTED THE FOLLOWING TWO DOCUMENTS WERE SIGNED SINCE THE LAST MEETING:

A WARRANT TO THE TAX COLLECTOR FOR CHAPTER 61A ROLLBACK TAXES ON 1.5 ACRES OF LAND REMOVED FROM MAP 12 / LOT 7 IN THE AMOUNT OF EIGHT HUNDRED, SEVENTY-SIX DOLLARS AND ELEVEN CENTS (\$876.11)

A PARTIAL RELEASE LIEN FOR MAP 12 / LOT 7, OWNER DECAS CRANBERRY COMPANY, INC. FOR 1.50 ACRES REMOVED FORM CHAPTER 61A AGRICULTURAL CLASSIFICATION

THE BOARD REVIEWED, APPROVED AND SIGNED ONE (1) CLAUSE 41C ELDERLY EXEMPTION CERTIFICATE #2022-130 IN THE AMOUNT OF ONE THOUSAND DOLLARS AND NO CENTS (\$1,000.00). THE APPLICATION FOR THIS EXEMPTION WAS APPROVED DURING THE MAY 2, 2022 EXECUTIVE SESSION. THE BOARD ALSO REVIEWED, APPROVED AND SIGNED ITS APPLICABLE SOFTRIGHT PACKET #1026/15552

THE BOARD REVIEWED, APPROVED AND SIGNED ONE (1) CLAUSE 18 HARDSHIP EXEMPTION CERTIFICATE #2022-131 IN THE AMOUNT OF SEVEN HUNDRED, FIFTY DOLLARS AND NO CENTS (\$750.00). THE APPLICATION FOR THIS EXEMPTION WAS APPROVED DURING THE MAY 2, 2022 EXECUTIVE SESSION. THE BOARD ALSO REVIEWED, APPROVED AND SIGNED ITS APPLICABLE SOFTRIGHT PACKET #1027/15553

THE BOARD REVIEWED, APPROVED AND SIGNED THREE (3) CALENDAR YEAR 2021 MOTOR VEHICLE ABATEMENT CERTIFICATES #2021-240 THROUGH #2021-242 TALLING ONE HUNDRED, SEVENTY-FIVE DOLLARS AND FORTY-SEVEN CENTS (\$175.47). THE BOARD ALSO REVIEWED, APPROVED AND SIGNED ITS APPLICABLE SOFTRIGHT PACKET #1002/15242

THE BOARD REVIEWED, APPROVED AND SIGNED TWO (2) 2022 MOTOR VEHICLE ABATEMENT APPLICATIONS FOR BILLS #6334 AND #6460

THE BOARD REVIEWED, APPROVED AND SIGNED FOUR (4) CALENDAR YEAR 2022 MOTOR VEHICLE ABATEMENT CERTIFICATES #2022-127 THROUGH #2022-130 TALLING THREE HUNDRED, SEVENTY-THREE DOLLARS AND FORTY-SEVEN CENTS (\$373.47). THE BOARD ALSO REVIEWED, APPROVED AND SIGNED ITS APPLICABLE SOFTRIGHT PACKET #1028/15554

THE BOARD REVIEWED, APPROVED AND SIGNED THE FOLLOWING FOUR (4) MAY 2022 MONTHLY REPORTS:

LEVY OF 2022 CLAUSE 18 HARDSHIP REAL ESTATE EXEMPTIONS TALLING SEVEN HUNDRED, FIFTY DOLLARS AND NO CENTS (\$750.00)

LEVY OF 2022 CLAUSE 41C ELDERLY REAL ESTATE EXEMPTIONS TALLING FOUR THOUSAND DOLLARS AND NO CENTS (\$4,000.00)

CALENDAR YEAR 2021 EXCISE TAX ABATEMENTS TALLING NINETY-FIVE DOLLARS AND SIXTY CENTS (\$95.60)

CALENDAR YEAR 2022 EXCISE TAX ABATEMENTS TALLING ONE THOUSAND, FOUR HUNDRED, SEVENTY-NINE DOLLARS AND THIRTY-TWO CENTS (\$1,479.32)

ASSESSOR DEB LALLI PRESENTED A REVISED APPLICATION FOR AN ABUTTERS LIST FOR REVIEW BY THE BOARD. SEE ATTACHED

THE BOARD DISCUSSED THE REMAINING MONIES OWED TO VISION FOR FY 2022, WHICH HAD BEEN HELD BACK DUE TO LONG STANDING PROGRAMMING ISSUES. A CONSENSUS WAS REACHED TO SUBMIT PAYMENT ON THE REMAINING BALANCE

THE BOARD REVIEWED THE PRINCIPAL ASSESSOR'S CONTRACT AND NOTED A FEW CORRECTIONS.

THE BOARD CONDUCTED A BRIEF DISCUSSION REGARDING THE USE OF A SENIOR WORK-OFF PERSON FOR FILING. IT WAS NOTED THAT SUCH PERSON WOULD NOT BE NEEDED UNTIL LATE FALL/EARLY WINTER. PRINCIPAL ASSESSOR KAREN TRUDEAU WILL COORDINATED WITH COUNCIL OF AGING DIRECTOR REGARDING SAME.

ASSESSOR LALLI PRESENTED SOME ACREAGE DISCREPACIES FOR MAP 17 / LOTS 29, 29A, 30, 31A, 55 & 56. AFTER REVIEWING ALL RELATED DOCUMENTS, IT WAS AGREED TO MAKE THE NECESSARY CORRECTIONS.

ON A MOTION DULY MADE (KNAPP) AND SECONDED (CAVANAUGH) IT WAS UNANIMOUSLY VOTED TO ADJOURN AT 6:15 PM

RESPECTFULLY SUBMITTED  
DEBRA M. LALLI, MAA

BOARD OF ASSESSORS  
MINUTES APPROVED



JANA G. CAVANAUGH, CHAIRPERSON

  
DIANA L. KNAPP, MAA

DEBRA M. LALLI, MAA