



Town of Rochester

Board of Assessors
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Board of Assessors:

Diana L. Knapp, Chairperson
Jana G. Cavanaugh

Assessing Staff:

Karen Trudeau, MAA, Principal Assessor – Ext. 126
Margaret Gonneville, Assessing Clerk – Ext. 127

AUGUST 8, 2022

ASSESSORS MEETING

4:35 PM – 6:15 PM

THE MEETING WAS CALLED TO ORDER BY CHAIRPERSON DIANA KNAPP. ALSO PRESENT, ASSESSOR JANA CAVANAUGH.

THE BOARD REVIEWED THE MASS. PROPERTY TAX APPEAL NEWS ALERT ISSUED ON AUGUST 8, 2022.

THE BOARD REVIEWED THE ROCHESTER PLANNING BOARD MEETING AGENDA FOR AUGUST 9, 2022.

THE BOARD REVIEWED THE NOTICE FROM TAX COLLECTOR TAX TITLE ACCOUNT SUMMARY REPORT.

THE BOARD REVIEWED, APPROVED AND SIGNED THE FOLLOWING PAYMENT VOUCHER:

FILEGUARD FOR STORAGE FOR JULY 2022 IN THE AMOUNT OF THREE DOLLARS AND SIXTY CENTS (\$3.60)

THE BOARD REVIEWED, APPROVED AND SIGNED THE MOTOR VEHICLE AND TRAILER EXCISE TAX COMMITMENT #4 IN THE AMOUNT OF FORTY-THREE THOUSAND, THREE HUNDRED FIFTY DOLLARS AND NINETY-TWO CENTS (\$43,350.92).

THE BOARD REVIEWED, APPROVED AND SIGNED THE MINUTES OF THE JULY 25, 2022 REGULAR ASSESSORS' MEETING (PARAGRAPH ON BOTTOM OF PAGE 1 WAS REPEATED IN ERROR ON PAGE 2 AND REMOVED).

THE BOARD REVIEWED, APPROVED AND SIGNED THE MINUTES OF THE AUGUST 1, 2022 REGULAR ASSESSORS' MEETING.

AT 5:00 PM, THE BOARD MOVED THEIR MEETING TO THE TOWN HALL CONFERENCE ROOM TO ATTEND A JOINT MEETING WITH THE SELECT BOARD. THE PURPOSE OF THE JOINT MEETING WAS TO INTERVIEW CANDIDATES FOR THE VACANCY ON THE BOARD OF ASSESSORS. AN APPOINTMENT TO THE BOARD WOULD FOLLOW THE INTERVIEWS.

THE MEETING WITH THE SELECT BOARD WAS DELAYED UNTIL 5:20 PM AT WHICH TIME CANDIDATES DEBRA LALLI AND SUZANNE SZYNDLAR WERE INTERVIEWED.

JANA CAVANAUGH NOMINATED DEBRA LALLI TO FILL THE VACANCY WITH A SECOND BY DIANA KNAPP. BOARD OF ASSESSORS ROLL CALL VOTE: CAVANAUGH (YES), KNAPP (YES) AND SELECT BOARD ROLL CALL VOTE: MEMBER MORSE (NO), MEMBER HARTLEY (NO), MEMBER CIABURRI (NO). THE SELECT BOARD THEN NOMINATED SUZANNE SZYNDLAR. SELECT BOARD ROLL CALL VOTE: MEMBER MORSE (YES), MEMBER HARTLEY (YES), MEMBER CIABURRI (YES) AND BOARD OF ASSESSORS ROLL CALL VOTE: CAVANAUGH (NO), KNAPP (NO).

AT 5:50, THE BOARD OF ASSESSORS MEETING WAS RESUMED IN THE ASSESSORS' OFFICE.

A BRIEF DISCUSSION ENSUED ON HIRING DEBRA LALLI AS A CONSULTANT TO WORK ON MAPPING, CHAPTER AND EXEMPTIONS AND ANY OTHER WORK DEEMED NECESSARY. CHAIRPERSON KNAPP WILL WORK ON A CONTRACT. CHAIRPERSON KNAPP IS ALSO WORKING ON JOB DESCRIPTIONS FOR OFFICE STAFF.

A DISCUSSION ENSUED ON PAYING VISION TO CREATE A PROPERTY RECORD CARD RECORDS FILE TO RESUME THE ON-LINE DATABASE. IT WAS AGREED TO PAY VISION \$225.00.

ASSESSOR CAVANAUGH MADE A MOTION TO ISSUE PRELIMINARY TAX BILLS, IF NECESSARY AND KNAPP SECONDED. UNANIMOUS VOTE.

ON A MOTION DULY MADE (CAVANAUGH) AND SECONDED (KNAPP), IT WAS UNANIMOUSLY VOTED TO ADJOURN AT 6:15 PM.

BOARD OF ASSESSORS
MINUTES APPROVED


DIANA L. KNAPP, CHAIRPERSON


JANA G. CAVANAUGH

Respectfully Submitted,
Margaret Gonneville, Assessing Clerk