



## Town of Rochester

Board of Assessors  
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### Board of Assessors:

Jana G. Cavanaugh, Chairperson  
Diana L. Knapp, MAA  
Debra M. Lalli, MAA

### Assessing Staff:

Karen Trudeau, MAA, Principal Assessor – Ext. 126  
Debra M. Lalli, Assessment Administrator – Ext. 121  
Margaret Gonneville, Assessing Clerk – Ext. 127

**SEPTEMBER 7, 2021**

**ASSESSORS MEETING**

**5:00 PM – 6:05 PM**

THE MEETING WAS CALLED TO ORDER BY CHAIRPERSON JANA CAVANAUGH. ALSO PRESENT, ASSESSOR DIANA KNAPP AND PRINCIPAL ASSESSOR KAREN TRUDEAU

THE BOARD REVIEWED, APPROVED AND SIGNED THE MINUTES OF THE AUGUST 2, 2021 REGULAR ASSESSORS' MEETING

THE BOARD REVIEWED, APPROVED AND SIGNED SIX (6) 2021 MOTOR VEHICLE ABATEMENT CERTIFICATES #2021-190 THROUGH 2021-195 TALLING ONE HUNDRED, NINETY-SIX DOLLARS AND NINETY-NINE CENTS (\$196.99). THE BOARD ALSO REVIEWED, APPROVED AND SIGNED ITS APPLICABLE SOFTRIGHT PACKET #976/14902

ON A MOTION DULY MADE (CAVANAUGH) AND SECONDED (KNAPP), THE BOARD OF ASSESSORS VOTED TO HAVE KAREN TRUDEAU SIGN THE BI-WEEKLY PAYROLL SHEETS. IF SHE IS NOT AVAILABLE THEY WILL BE SIGNED BY JANA CAVANAUGH OR DIANA KNAPP.

ON A MOTION DULY MADE (KNAPP) AND SECONDED (CAVANAUGH), THE BOARD VOTED THAT JANA CAVANAUGH COMPOSE A RESPONSE LETTER TO E. W. PIERCE INQUIRY REGARDING THE EMPLOYMENT STATUS OF CHARLES SHEA.

THE BOARD REVIEWED AND APPROVED AND SIGNED A REQUEST FROM THE ASSESSING CLERK TO CARRY OVER FORTY HOURS OF VACATION TIME

THE BOARD ACKNOWLEDGED RECEIPT OF A CORRESPONDENCE FROM THE DIVISION OF LOCAL SERVICES NOTING THERE WILL BE A VIRTUAL SEMINAR ON "WHAT'S NEW IN MUNICIPAL LAW"

CITING EXEMPTION #7 TO COMPLY WITH, OR ACT UNDER THE AUTHORITY OF, ANY GENERAL OR SPECIFIC LAW OR FEDERAL GRANT-IN-AID REQUIREMENTS AND ON A MOTION DULY MADE (KNAPP) AND SECONDED (CAVANAUGH) IT WAS VOTED TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF ADDRESSING FY 2023 CHAPTER APPLICATIONS. IT WAS NOTED THAT THE BOARD WILL RETURN TO REGULAR SESSION.

WITH ROLL CALL VOTE ALL IN FAVOR, KNAPP (YES) AND CAVANAUGH (YES) IT WAS VOTED TO ENTER INTO EXECUTIVE SESSION AT 5:30 PM

THE BOARD RETURNED TO REGULAR SESSION AT 6:00 PM AND APPROVED THE FOLLOWING EIGHT (8) FY 2023 CHAPTER 61A AGRICULTURAL APPLICATIONS, WHICH WERE REVIEWED DURING EXECUTIVE SESSION:

MAP 8 / LOTS 27, 28, 29 & 30	MARION ROAD	BEATON'S INC.
MAP 9 / LOTS 4, 5, 6, 7 & 12	MARYS POND ROAD	BEATON'S INC.
MAP 9 / LOT 16	PERRYS LANE	BEATONS INC.
MAP 9 / LOTS 13, 17 & 18	BATES ROAD	BEATONS INC.
MAP 11 / LOT 9C	73 ROBINSON ROAD	DIONNE, EMILY
MAP 9 / LOT 19	PERRYS LANE	EAGLE HOLT COMPANY
MAP 9 / LOTS 9 & MAP 12 / LOT 1	MARYS POND ROAD	EAGLE HOLT COMPANY
MAP 43A / LOTS 65, 71 & 72	GERRISH & BISHOP ROADS	MORSE BROTHERS, INC.

ON A MOTION DULY MADE (KNAPP) AND SECONDED (CAVANAUGH) IT WAS UNANIMOUSLY VOTED TO ADJOURN AT 6:05 PM

RESPECTFULLY SUBMITTED  
DEBRA M. LALLI, MAA

BOARD OF ASSESSORS  
MINUTES APPROVED

JANA G. CAVANAUGH, CHAIRPERSON

DIANA L. KNAPP, MAA

DEBRA M. LALLI, MAA