



Town of Rochester

Board of Assessors
One Constitution Way
Rochester, MA 02770

Phone: 508-763-3871

E-mail: assessors@townofrochester.com

Fax: 508-763-4892

Board of Assessors:

Diana L. Knapp, Chairperson
Jana G. Cavanaugh
Suzanne Szyndlar

Assessing Staff:

Karen Trudeau, MAA, Principal Assessor – Ext. 126
Margaret Gonneville, Administrative Assistant – Ext. 127

AUGUST 22, 2022

ASSESSORS MEETING

5:00 PM – 6:05 PM

THE MEETING WAS CALLED TO ORDER BY CHAIRPERSON DIANA KNAPP. ALSO PRESENT, ASSESSOR JANA CAVANAUGH, ASSESSOR SUZANNE SZYNDLAR, PRINCIPAL ASSESSOR KAREN TRUDEAU AND ASSESSING CLERK, MARGARET GONNEVILLE.

THE BOARD REVIEWED THE AGENDA FOR THE PLANNING BOARD MEETING ON AUGUST 23, 2022 AND THE AGENDA FOR THE CONSERVATION MEETING ON AUGUST 16, 2022.

THE BOARD REVIEWED A DECISION NOTIFICATION FROM THE ZONING BOARD OF APPEALS GRANTING TWO VARIANCES ON JULY 28, 2022 FOR PROPERTY LOCATED AT 167 CUSHMAN ROAD, MAP 33 LOT 9B.

THE BOARD REVIEWED THE COUNTY TAX WARRANT FOR FISCAL YEAR FY 2023 WITH THE APPORTIONED AND ASSESSED AMOUNT OF TWENTY THOUSAND, THREE HUNDRED NINETY-FOUR DOLLARS AND THIRTY-SIX CENTS (\$20,994.36) TO BE PAID BY THE TOWN OF ROCHESTER.

THE BOARD BRIEFLY DISCUSSED ARTICLES FOR TOWN MEETING, ARTICLES ARE DUE BY AUGUST 29, 2022 IN ORDER TO APPEAR IN THE TOWN MEETING WARRANT.

THE BOARD REVIEWED, APPROVED AND SIGNED THE FOLLOWING PAYMENT VOUCHERS:

WELLS FARGO FOR COPIER AUGUST 2022 IN THE AMOUNT OF SEVENTY-THREE DOLLARS AND SIXTY CENTS (\$73.57)

MAAO FOR FY2023 DUES IN THE AMOUNT OF THREE HUNDRED SEVENTY-FIVE DOLLARS (\$375.00)

THE BOARD REVIEWED, APPROVED AND SIGNED SIX (6) CALENDAR YEAR 2022 MOTOR VEHICLE ABATEMENT CERTIFICATES #2022-167 THROUGH #2021-172 TOTALLING FOUR HUNDRED, SEVENTY-FIVE DOLLARS AND THIRTY-SEVEN CENTS (\$475.37). THE BOARD ALSO REVIEWED, APPROVED AND SIGNED ITS APPLICABLE SOFTRIGHT PACKET #1037/15677.

THE BOARD REVIEWED, APPROVED AND SIGNED ONE (1) CALENDAR YEAR 2020 MOTOR VEHICLE ABATEMENT CERTIFICATE #2020-274 TOTALLING ONE HUNDRED, FOURTEEN DOLLARS AND SEVENTY-FIVE CENTS (\$114.75). THE BOARD ALSO REVIEWED, APPROVED AND SIGNED ITS APPLICABLE SOFTRIGHT PACKET #1035/15667.

THE BOARD REVIEWED THREE (3) CALENDAR YEAR 2022 MOTOR VEHICLE ABATEMENT CERTIFICATE #2022-164 AND #2022-166 TOTALLING ONE HUNDRED, TWENTY-ONE DOLLARS AND FIFTY-EIGHT CENTS (\$121.58). THE BOARD ALSO REVIEWED ITS APPLICABLE SOFTRIGHT PACKET #1036/15668. THE CERTIFICATES AND SOFTRIGHT PACKET WERE SIGNED ON AUGUST 9, 2022 BY ASSESSOR KNAPP AND ASSESSOR SZYNDLAR.

THE BOARD REVIEWED, APPROVED AND SIGNED THE MINUTES OF THE AUGUST 8, 2022 REGULAR ASSESSORS' MEETING.

THE BOARD REVIEWED THE ADMINISTRATIVE ASSISTANT JOB DESCRIPTIONS; BOTH ARE A GRADE 8 AND HAVE SIMILAR DUTIES. TOWN ADMINISTRATOR CANNON WILL APPEAR BEFORE THE PERSONNEL BOARD TO HAVE THE DESCRIPTIONS APPROVED.

THE BOARD DISCUSSED UPDATING THE CURRENT CERTIFICATION OF ABUTTERS LIST FORM. AFTER LOOKING AT FORMS FROM OTHER TOWNS, IT WAS AGREED THAT THE FORM NOW BEING USED WAS BEST. A SLIGHT REVISION WAS MADE BY TAKING OUT THE WORD "VALUATION" BEFORE THE WORD "DATE".

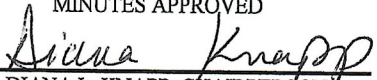
THE BOARD REVIEWED, APPROVED AND SIGNED THE ROLLBACK TAX CALCUATIONS FOR PROPERTIES LOCATED ON MAP 46/LOT 24 AND MAP 57/LOT 9.

THE BOARD DISCUSSED THE DATES FOR THEIR MEETINGS IN SEPTEMBER. THE NEXT BOARD MEETINGS IN SEPTEMBER WILL BE TUESDAY, SEPTEMBER 6, 2022 AT 5:00 PM AND MONDAY, SEPTEMBER 19, 2022 AT 5:00 PM


THE BOARD DISCUSSED THE PROPERTY RECORD CARDS LOST AFTER VISION WAS REMOVED. THE BOARD IS WORKING ON GETTING THE PROPERTY RECORD CARDS BACK ON THE WEBSITE. A NOTICE WILL BE PUT ON THE WEBSITE AND ASSESSORS' PAGE.

ON A MOTION DULY MADE (CAVANAUGH) AND SECONDED (SZYNDLAR), IT WAS UNANIMOUSLY VOTED TO ADJOURN AT 6:05 PM.

BOARD OF ASSESSORS
MINUTES APPROVED


DIANA L. KNAPP, CHAIRPERSON


JANA G. CAVANAUGH


SUZANNE SZYNDLAR

Respectfully Submitted,
Margaret Gonneville, Administrative Assistant