



Town of Rochester

Board of Assessors
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Board of Assessors:

Diana L. Knapp, Chairperson
Jana G. Cavanaugh
Suzanne Szyndlar

Assessing Staff:

Karen Trudeau, MAA, Principal Assessor – Ext. 126
Margaret Gonneville, Administrative Assistant – Ext. 127

SEPTEMBER 6, 2022

ASSESSORS MEETING

5:05 PM – 6:15 PM

THE MEETING WAS CALLED TO ORDER BY CHAIRPERSON DIANA KNAPP. ALSO PRESENT, ASSESSOR JANA CAVANAUGH, ASSESSOR SUZANNE SZYNDLAR AND ADMINISTRATIVE ASSISTANT MARGARET GONNEVILLE.

THE BOARD REVIEWED AND APPROVED PRINCIPAL ASSESSOR KAREN TRUDEAU TO ATTEND THE ANNUAL SEMINAR "WHAT'S NEW IN MUNICIPAL LAW" OFFERED BY THE DIVISION OF LOCAL SERVICES LEGAL STAFF.

THE BOARD REVIEWED, APPROVED AND SIGNED AN FY2023 WARRANT TO COLLECTOR FOR ROLLBACK TAXES ON PROPERTY LOCATED ON ASSESSORS MAP 46 LOT 24 IN THE AMOUNT OF FOUR THOUSAND, EIGHT HUNDRED, SEVEN DOLLARS AND SIXTY-NINE CENTS (\$4,807.69).

THE BOARD REVIEWED, APPROVED AND SIGNED AN FY2023 WARRANT TO COLLECTOR FOR ROLLBACK TAXES ON PROPERTY LOCATED ON ASSESSORS MAP 47 LOT 9 IN THE AMOUNT OF THREE THOUSAND, SIX HUNDRED, NINETY-NINE DOLLARS AND SIXTY-THREE CENTS (\$3,699.63).

THE BOARD REVIEWED THE MEETING NOTICE AND THEN THE CANCELLATION NOTICE FOR THE CONSERVATION COMMISSION MEETING SCHEDULED ON SEPTEMBER 6, 2022.

THE BOARD REVIEWED THE SPECIAL PERMIT EXTENSION NOTICE FROM THE PLANNING BOARD REGARDING PROPERTY LOCATED ON 0 FEATHERBED LANE, MAP 26 LOT 24.

THE BOARD REVIEWED THE PUBLIC HEARING NOTICE FROM THE ZONING BOARD OF APPEALS REGARDING PROPERTY LOCATED ON 116 WALNUT PLAIN ROAD, MAP 11 LOT 6E.

THE BOARD REVIEWED THE SELECT BOARD MEETING AGENDA SCHEDULED ON SEPTEMBER 1, 2022.

THE BOARD REVIEWED, APPROVED AND SIGNED THE CHAPTER 61A LAND TAX LIEN FOR THE PROPERTIES LOCATED IN MAP 16 LOT 13; MAP 17 LOTS 9, 12A, 13 13A, 14; MAP 18 LOT 2; AND MAP 19 LOTS 5, 5A, 31, 42A.

THE BOARD REVIEWED, APPROVED AND SIGNED THE FOLLOWING PAYMENT VOUCHERS:

FILEGUARD FOR STORAGE FOR AUGUST 2022 IN THE AMOUNT OF THREE DOLLARS AND SIXTY CENTS (\$3.60)

MARGARET GONNEVILLE FOR PAID PRIORITY MAIL POSTAGE IN THE AMOUNT OF NINE DOLLARS AND NINETY CENTS (\$9.90)

THE BOARD REVIEWED, APPROVED AND SIGNED EIGHT (8) CALENDAR YEAR 2022 MOTOR VEHICLE ABATEMENT CERTIFICATES #2022-173 THROUGH #2022-180 TALLING EIGHT HUNDRED, FIFTY-NINE DOLLARS AND EIGHTY-EIGHT CENTS (\$859.88). THE BOARD ALSO REVIEWED, APPROVED AND SIGNED ITS APPLICABLE SOFTRIGHT PACKET #1038/15688.

THE BOARD REVIEWED, APPROVED AND SIGNED THE FOLLOWING TWO (2) AUGUST 2022 MONTHLY REPORTS:

CALENDAR YEAR 2020 EXCISE TAX ABATEMENTS TALLING ONE HUNDRED, FORTY-SEVEN DOLLARS AND SEVENTY-FIVE CENTS (\$144.75)

CALENDAR YEAR 2022 EXCISE TAX ABATEMENTS TALLING FIVE HUNDRED, NINETY-SIX DOLLARS AND NINETY-FIVE CENTS (\$596.95)

THE BOARD REVIEWED, APPROVED AND SIGNED THE MINUTES OF THE AUGUST 22, 2022 REGULAR ASSESSORS' MEETING.

THE BOARD DISCUSSED THE STAFF VACANCY FOR AN ADMINISTRATIVE ASSISTANT. THE JOB POSTING IS ON THE MAAO WEBSITE, THE TOWN WEBSITE AND ON THE INDEED WEBSITE. THE APPLICATION DEADLINE IS MONDAY, SEPTEMBER 26, 2022.

THE BOARD DISCUSSED THE INDEPENDENT CONTRACTOR AGREEMENT FOR DEBRA LALLI. MS. LALLI WILL WORK ON CHAPTER LAND PLUS THEIR LEINS AND ROLLBACKS, MAPPING UPDATES AND OTHER PROJECTS AS NEEDED. A MOTION WAS MADE BY ASSESSOR CAVANAUGH TO AUTHORIZE CHAIRPERSON KNAPP TO SIGN THE CONTRACT AFTER MS. LALLI'S APPROVAL AND SIGNATURE; THE MOTION WAS SECONDED (SZYNDLAR), ALL IN FAVOR.

ON A MOTION DULY MADE (CAVANAUGH) AND SECONDED (SZYNDLAR), IT WAS UNANIMOUSLY VOTED TO ADJOURN AT 6:15 PM.

BOARD OF ASSESSORS
MINUTES APPROVED


DIANA L. KNAPP, CHAIRPERSON


JANA G. CAVANAUGH


SUZANNE SZYNDLAR

Respectfully Submitted,
Margaret Gonneville, Administrative Assistant