



Town of Rochester

Board of Assessors
One Constitution Way
Rochester, MA 02770

Phone: 508-763-3871

E-mail: assessors@townofrochester.com

Fax: 508-763-4892

Board of Assessors:

Diana L. Knapp, Chairperson
Jana G. Cavanaugh
Suzanne Szyndlar

Assessing Staff:

Karen Trudeau, MAA, Principal Assessor – Ext. 126
Margaret Gonneville, Administrative Assistant – Ext. 127
Jenn Allain, Administrative Assistant – Ext. 121

NOVEMBER 7, 2022

ASSESSORS MEETING

5:00 PM – 5:30 PM

THE MEETING WAS CALLED TO ORDER BY ASSESSOR JANA CAVANAUGH DUE TO CHAIRPERSON DIANA KNAPP BEING ABSENT, ASSESSOR SUZANNE SZYNDLAR AND ADMINISTRATIVE ASSISTANT MARGARET GONNEVILLE WERE ALSO PRESENT.

THE BOARD REVIEWED THE DECISION NOTIFICATION BY THE ZONING BOARD OF APPEALS GRANTING TWO VARIANCES FOR CONSTRUCTION OF AN ADDITION AND AN ACCESSARY BUILDING ON OCTOBER 13, 2022 FOR PROPERTY LOCATED ON 635 MARY'S POND ROAD, MAP 16 LOT 18E.

THE BOARD REVIEWED A PUBLIC HEARING NOTICE BY THE ZONING BOARD OF APPEALS FOR PROPERTY LOCATED AT 19 COUNTY ROAD, MAP 10 LOT 3A.

THE BOARD REVIEWED A PUBLIC HEARING NOTICE BY THE ZONING BOARD OF APPEALS FOR PROPERTY LOCATED AT 556 NEW BEDFORD ROAD, MAP 4 LOT 22.

THE BOARD REVIEWED A PUBLIC HEARING NOTICE BY THE ZONING BOARD OF APPEALS FOR PROPERTY LOCATED AT 0 & 25 CRANBERRY HIGHWAY, MAP 17 LOTS 29, 29A, 30, 31A, 55 AND 56.

THE BOARD REVIEWED THE MEETING NOTICE FOR THE PLANNING BOARD MEETING SCHEDULED ON OCTOBER 13, 2022.

THE BOARD REVIEWED THE MEETING NOTICE FOR THE PLANNING BOARD MEETING SCHEDULED ON NOVEMBER 8, 2022.

THE BOARD REVIEWED THE INTERDEPARTMENTAL MEETING NOTICE HOSTED BY THE PLANNING BOARD SCHEDULED ON NOVEMBER 2, 2022.

THE BOARD REVIEWED THE MEETING NOTICE FOR THE CONSERVATION COMMISSION MEETING SCHEDULED ON NOVEMBER 1, 2022

THE BOARD REVIEWED A DIVISION OF LOCAL SERVICES (DLS) INFORMATIONAL GUIDELINE RELEASE REGARDING QUALIFICATIONS OF ASSESSORS.

THE BOARD REVIEWED, APPROVED AND SIGNED THE FOLLOWING PAYMENT VOUCHERS:

KAREN TRUDEAU FOR MILEAGE REIMBURSEMENT FOR A SEMINAR "WHAT'S NEW IN MUNICIPAL LAW" ATTENDED ON OCTOBER 6, 2022 IN THE AMOUNT OF THIRTY-EIGHT DOLLARS AND EIGHTY-EIGHT CENTS (\$38.88)

FILEGUARD FOR STORAGE FOR OCTOBER 2022 IN THE AMOUNT OF THREE DOLLARS AND SIXTY CENTS (\$3.60)

THE BOARD REVIEWED AND APPROVED THE FOLLOWING PAYMENT VOUCHER THAT WAS SIGNED ON OCTOBER 19, 2022 BY ASSESSOR CAVANAUGH AS DESIGNATED SIGNATORY UNDER THE MUNICIPAL MODERNIZATION ACT:

KENMARK OFFICE SYSTEMS, INC. FOR THE YEARLY MAINTENANCE CONTRACT FOR THE SAVIN COPY MACHINE IN THE AMOUNT OF FIVE HUNDRED DOLLARS (\$500.00)

THE BOARD REVIEWED, APPROVED AND SIGNED ONE (1) CALENDAR YEAR 2020 MOTOR VEHICLE ABATEMENT CERTIFICATE #2020-275 TOTALING EIGHTY-EIGHT DOLLARS AND EIGHTY-THREE CENTS (\$88.83). THE BOARD ALSO REVIEWED, APPROVED AND SIGNED ITS APPLICABLE SOFTRIGHT PACKET #1043/15726.

THE BOARD REVIEWED, APPROVED AND SIGNED TEN (10) CALENDAR YEAR 2022 MOTOR VEHICLE ABATEMENT CERTIFICATES #2022-198 THROUGH #2022-207 TOTALING FOUR HUNDRED, THIRTY-THREE DOLLARS AND FIFTY-THREE CENTS (\$433.53). THE BOARD ALSO REVIEWED, APPROVED AND SIGNED ITS APPLICABLE SOFTRIGHT PACKET #1044/15727.

THE BOARD REVIEWED, APPROVED AND SIGNED ONE (1) 2022 MOTOR VEHICLE ABATEMENT APPLICATION FOR BILL #1573 AND THE BOARD REVIEWED, APPROVED AND SIGNED ONE (1) 2020 MOTOR VEHICLE ABATEMENT APPLICATION FOR BILL #2987.

THE BOARD REVIEWED, APPROVED AND SIGNED THE FOLLOWING OCTOBER 2022 MONTHLY REPORT:

CALENDAR YEAR 2022 EXCISE TAX ABATEMENTS TOTALING NINE HUNDRED, SIXTY-NINE DOLLARS AND THIRTY-EIGHT CENTS (\$969.38)

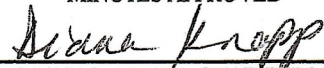
THE BOARD REVIEWED, APPROVED AND SIGNED THE MINUTES OF THE OCTOBER 17, 2022 REGULAR ASSESSORS' MEETING.

THE BOARD DISCUSSED ADDITIONAL MEETING DATES FOR NOVEMBER TO REVIEW CHAPTER APPLICATIONS AND MODIFICATIONS. ADDITIONAL MEETINGS WILL BE HELD ON TUESDAY, NOVEMBER 15, 2022 AT 5:00 PM AND WEDNESDAY, NOVEMBER 16, 2022 AT 5:00 PM.

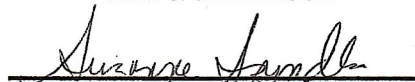
THE BOARD DISCUSSED THE TOWN'S RIGHT OF FIRST REFUSAL PROCEDURE STATUS. THE SELECT BOARD IS LOOKING INTO ADOPTING A NEW PROCEDURE.

ON A MOTION DULY MADE (CAVANAUGH) AND SECONDED (SZYNDLAR), IT WAS UNANIMOUSLY VOTED TO ADJOURN AT 5:30 PM.

BOARD OF ASSESSORS
MINUTES APPROVED


DIANA L. KNAPP, CHAIRPERSON


JANA G. CAVANAUGH


SUZANNE SZYNDLAR