

## Town of Rochester

Board of Assessors  
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### Board of Assessors:

Jana G. Cavanaugh, Chairperson  
Diana L. Knapp, MAA  
Debra M. Lalli, MAA

### Assessing Staff:

Karen Trudeau, MAA, Principal Assessor – Ext. #126  
Debra M. Lalli, Assessment Administrator – Ext. #121  
Margaret Gonneville, Assessing Clerk – Ext. #127

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OCTOBER 4, 2021

ASSESSORS MEETING

5:00 PM – 6:30 PM

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THE MEETING WAS CALLED TO ORDER AT 5:00 P.M. BY CHAIRPERSON JANA CAVANAUGH. ALSO PRESENT WERE ASSESSOR DEBRA LALLI AND PRINCIPAL ASSESSOR KAREN TRUDEAU

THE BOARD REVIEWED, APPROVED AND SIGNED THE MINUTES OF THE SEPTEMBER 20, 2021 REGULAR ASSESSORS' MEETING

THE BOARD REVIEWED, APPROVED AND SIGNED THE MINUTES OF THE SEPTEMBER 20, 2021 EXECUTIVE SESSION.

THE BOARD REVIEWED, APPROVED AND SIGNED A WARRANT TO THE TAX COLLECTOR FOR THE FOURTH 2021 MOTOR VEHICLE AND TRAILER EXCISE TAX COMMITMENT IN THE AMOUNT OF THIRTY-SIX THOUSAND, THREE HUNDRED, FIFTEEN DOLLARS AND TWENTY-NINE CENTS (\$36,315.29)

THE BOARD REVIEWED, APPROVED AND SIGNED A VOUCHER TO FILEGUARD FOR THE SEPTEMBER 2021 MONTHLY STORAGE FEE IN THE AMOUNT OF THREE DOLLARS AND SIXTY CENTS (\$3.60)

THE BOARD REVIEWED, APPROVED AND SIGNED NINE (9) 2021 MOTOR VEHICLE ABATEMENT CERTIFICATES #2021-199 THROUGH #2021-207 IN THE AMOUNT OF FIVE HUNDRED, FORTY-EIGHT DOLLARS AND EIGHTY-SEVEN CENTS (\$548.87). THE BOARD ALSO REVIEWED, APPROVED AND SIGNED ITS APPLICABLE SOFTRIGHT PACKET #978/14935

THE BOARD REVIEWED, APPROVED AND SIGNED THE SEPTEMBER 2021 MONTHLY REPORT FOR 2021 EXCISE TAX ABATEMENTS TALLING SIX HUNDRED, EIGHTY-ONE DOLLARS AND EIGHTY-THREE CENTS (\$681.83)

THE BOARD CONDUCTED A BRIEF DISCUSSION REGARDING PAYMENTS TO VISION FOR THE FY 2022 CAMA ASSESSMENT PROGRAM AND THEIR WEB HOSTING SERVICES. PROGRAMMING ISSUES CONTINUE AND VISION STILL HAS NOT RESPONDED TO THE BOARD'S MANY INQUIRIES

ON A MOTION DULY MADE (LALLI) AND SECONDED (CAVANAUGH) IT WAS VOTED THAT A LETTER BE DRAFTED TO VISION DETAILING PROGRAMMATIC ISSUES AND THEIR LACK OF RESPONSE TO SUCH

THE BOARD CONDUCTED A DISCUSSION REGARDING INCOME AND EXPENSE FORMS AND OTHER RELATED DOCUMENTS NECESSARY FOR THE VALUATION OF SOLAR PROPERTIES. A REVIEW OF INFORMATION AND FORMS TO BE SENT TO APPROPRIATE ENTITIES CONTINUES TO BE COMPILED. ROCHESTER IS A CHAPTER 653 ACCELERATED GROWTH COMMUNITY. HOWEVER, THE STATE SETS THE NEW SOLAR LAW TO GO INTO EFFECT JANUARY 1, 2022. FOR THIS REASON, THE BOARD FELT IT BEST TO BEGIN ASSESSING SUCH ENTITIES BEGINNING FY 2023

ON A MOTION DULY MADE (LALLI) AND SECONDED (CAVANAUGH) IT WAS VOTED THAT THE VALUATION OF SOLAR ENTITIES BEGIN AS OF THE ASSESSMENT DATE OF JANUARY 1, 2022 FOR THE FISCAL YEAR 2023

CHAIRPERSON CAVANAUGH NOTED ALL REVALUATION DATA NECESSARY FOR THE CLASSIFICATION HEARING HAS BEEN COMPLETED. THE TOWN ADMINISTRATOR WILL BE CONTACTED TO SCHEDULE A DATE FOR THE SELECT BOARD TO CONDUCT THE HEARING.

ASSESSOR DEBRA LALLI NOTED A CORRESPONDENCE HAS BEEN RECEIVED TO MAKE AVAILABLE CERTAIN DOCUMENTS FOR THE FY 2021 AUDIT. SEE ATTACHED



CHAIRPERSON CAVANAUGH NOTED THAT ALL DOCUMENTS FOR AN APPELLATE TAX BOARD HEARING MUST BE CERTIFIED. SHE ALSO PRESENTED AN APPELLATE TAX BOARD JURISDICTIONAL CHECKLIST RECEIVED FROM THE DEPARTMENT OF LOCAL SERVICES. SEE ATTACHED

THE BOARD CONDUCTED A BRIEF DISCUSSION REGARDING ON-LINE ASSESSORS' MAPS BEING MADE AVAILABLE ON THE ASSESSORS WEB PAGE. ASSESSOR LALLI NOTED THAT THERE CURRENTLY IS AN ISSUE WITH PRINTING THESE MAPS FROM THE DESK TOP. ONCE THIS PROBLEM HAS BEEN RESOLVED, THE MAPS WILL BE UPLOADED TO THE WEBSITE.

THE BOARD CONDUCTED A BRIEF DISCUSSION REGARDING ASSESSING POTENTIALLY DEVELOPABLE PROPERTIES AND A RECOMMENDATION WAS MADE TO COMPILE A REPORT OF THOSE PROPERTIES WITH THE 131 STATE USE CODE.

THE BOARD CONDUCTED A BRIEF DISCUSSION REGARDING ASSESSING THOSE PROPERTIES WITH PRIVATE CONSERVATION RESTRICTIONS AND A RECOMMENDATION TO COMPILE A REPORT ON THESE PROPERTIES WAS ALSO MADE.

CITING EXEMPTION #7 TO COMPLY WITH, OR ACT UNDER THE AUTHORITY OF, ANY GENERAL OR SPECIFIC LAW OR FEDERAL GRANT-IN-AID REQUIREMENTS AND ON A MOTION DULY MADE (LALLI) AND SECONDED (CAVANAUGH) IT VOTED TO ENTER INTO EXECUTIVE SESSION AT 5:45 PM FOR THE PURPOSE OF ADDRESSING FY 2023 CHAPTER APPLICATIONS AND A FY 2022 APPLICATION TO MODIFY A CHAPTER DECISION. IT WAS NOTED THE BOARD WILL RETURN TO REGULAR SESSION.

THE BOARD RETURNED TO REGULAR SESSION AT 6:25 PM AND NOTED THE FOLLOWING ACTIVITY TOOK PLACE DURING EXECUTIVE SESSION:

ONE (1) FY 2022 CHAPTER MODIFICATION WAS APPROVED FOR MAP 33 / LOT 12A

SIX (6) FY 2023 CHAPTER 61B RECREATIONAL APPLICATIONS WERE APPROVED: MAP 3 / LOT 4; MAP 3 / LOT 14; MAP 38 / LOTS 40A, 40B, 40C & 40D; MAP 46 / LOT 24; MAP 28 / LOTS 6C & 6D AND MAP 31 / LOT 22

EIGHT (8) FY 2023 CHAPTER 61A AGRICULTURAL/HORTICULTURAL CHAPTER APPLICATIONS WERE APPROVED: MAP 13 / LOT 14; MAP 31 / LOT 8; MAP 14 / LOTS 4 & 19; MAP 28 / LOTS 2, 3, 6B & 6C; MAP 19 / LOT 29; MAP 40 / LOT 2 AND MAP 34 / LOT 15

ON A MOTION DULY MADE (LALLI) AND SECONDED (CAVANAUGH), IT WAS UNANIMOUSLY VOTED TO ADJOURN AT 6:30 PM

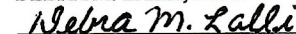
**BOARD OF ASSESSORS  
MINUTES APPROVED:**

JANA G. CAVANAUGH, CHAIRPERSON

  
DIANA KNAPP, MAA

Respectfully Submitted,  
Debra M. Lalli, MAA  
Administrative Assistant/Assessor

DEBRA M. LALLI, MAA

  
Debra M. Lalli