



Town of Rochester

Board of Assessors
One Constitution Way
Rochester, MA 02770

Phone: 508-763-3871

E-mail: assessors@townofrochester.com

Fax: 508-763-4892

Board of Assessors:

Diana L. Knapp, Chairperson
Jana G. Cavanaugh
Suzanne Szyndlar

REC'D ROCHESTER TOWN CLERK

AUG 1 '23 AM 11:37

Assessing Staff:

Karen Trudeau, MAA, Director of Assessing – Ext. 126
Margaret Gonneville, Administrative Assistant – Ext. 127
Jenn Allain, Administrative Assistant – Ext. 121

JULY 17, 2023

ASSESSORS MEETING

5:10 PM – 5:45 PM

THE MEETING WAS CALLED TO ORDER BY CHAIRPERSON DIANA KNAPP. ASSESSOR JANA CAVANAUGH, ASSESSOR SUZANNE SYNDLAR, DIRECT OF ASSESSING KAREN TRUDEAU AND ADMINISTRATIVE ASSISTANT MARGARET GONNEVILLE WERE ALSO PRESENT.

DIRECTOR OF ASSESSING KAREN TRUDEAU DISCUSSED WITH THE BOARD THE DIFFICULTY IN TRYING TO COLLECT PERSONAL PROPERTY TAXES AT A LOCAL CAMPGROUND FACILITY DUE TO NOT HAVING A CURRENT LIST OF THE INDIVIDUAL CAMPER OWNERS. DIRECTOR OF ASSESSING TRUDEAU WILL CONTACT THE TOWN ATTORNEY FOR ADVICE ON HOW TO PROCEED.

THE BOARD DISCUSSED STREAMLINING ATTACHMENTS TO THE MINUTES IN ORDER TO REDUCE UNNECESSARY PAPERWORK.

THE BOARD REVIEWED THE WARRANT UPON THE TOWN OF ROCHESTER FOR PAYMENT OF THE PLYMOUTH COUNTY TAX FOR FISCAL YEAR 2024.

THE BOARD REVIEWED THE TOWN OF ROCHESTER ACCESS TO TOWN COUNSEL POLICY ADOPTED BY THE SELECT BOARD ON JUNE 21, 2023.

THE BOARD REVIEWED THE PUBLIC HEARING NOTICE #1196 SCHEDULED FOR AUGUST 10, 2023 FROM THE ZONING BOARD OF APPEALS FOR PROPERTY LOCATED ON 149 MARION ROAD, MAP 8 LOT 17C.

THE BOARD REVIEWED THE PUBLIC HEARING NOTICE #1197 SCHEDULED FOR AUGUST 10, 2023 FROM THE ZONING BOARD OF APPEALS FOR PROPERTY LOCATED ON 2 BISHOP ROAD, MAP 43A LOT 34.

THE BOARD REVIEWED THE MEETING NOTICE FOR THE PLANNING BOARD MEETINGS SCHEDULED ON JULY 11, 2023.

THE BOARD REVIEWED, APPROVED AND SIGNED THE FOLLOWING FY 2024 PAYMENT VOUCHERS:

WELLS FARGO FINANCIAL LEASING FOR JULY 2023 LEASE FEE IN THE AMOUNT OF SEVENTY-THREE DOLLARS AND FIFTY-SEVEN CENTS (\$73.57)

AMAZON FOR OFFICE SUPPLIES IN THE AMOUNT OF ONE HUNDRED TWENTY-TWO DOLLARS AND NINETY-SEVEN CENTS (\$122.97)

THE BOARD REVIEWED AND APPROVED THE FOLLOWING FY 2023 PAYMENT VOUCHER THAT WAS SIGNED ON JULY 5, 2023 BY ASSESSOR CAVANAUGH AS DESIGNATED SIGNATORY UNDER THE MUNICIPAL MODERNIZATION ACT:

W.B. MASON CO., INC. FOR OFFICE SUPPLIES IN THE AMOUNT OF ONE HUNDRED TWENTY-NINE DOLLARS AND THIRTY-FIVE CENTS (\$129.35)

THE FOLLOWING VOUCHER WAS ORIGINALLY APPROVED AND SIGNED BY THE BOARD ON JUNE 5, 2023. DUE TO A U.S. POSTAL SERVICE RATE INCREASE ON JULY 1, 2023, THE PAYMENT WAS REJECTED BY THE U.S. POSTAL SERVICE AND THE VOUCHER HAD TO BE REDONE. THE BOARD REVIEWED AND APPROVED THE FOLLOWING PAYMENT VOUCHER THAT WAS SIGNED ON JULY 7, 2023 BY ASSESSOR CAVANAUGH AS DESIGNATED SIGNATORY UNDER THE MUNICIPAL MODERNIZATION ACT:

U.S. POSTAL SERVICE FOR THREE (3) BOXES OF PERSONALIZED STAMPED ENVELOPES IN THE AMOUNT OF ONE THOUSAND ONE HUNDRED THIRTY-NINE DOLLARS AND 10 CENTS (\$1,139.10) FOR FY 2023 BUDGET AND SIXTY-TWO DOLLARS AND FIFTY-FIVE CENTS (\$62.55) FOR FY 2024 BUDGET

THE BOARD REVIEWED AND APPROVED THE FOLLOWING FY 2023 PAYMENT VOUCHER THAT WAS SIGNED ON JULY 10, 2023 BY ASSESSOR CAVANAUGH AS DESIGNATED SIGNATORY UNDER THE MUNICIPAL MODERNIZATION ACT:

FILEGUARD FOR APRIL 2023 AND JUNE 2023 STORAGE FEES IN THE AMOUNT OF EIGHTEEN DOLLARS AND TWENTY CENTS (\$18.20)

THE BOARD REVIEWED, APPROVED AND SIGNED TEN (10) CALENDAR YEAR 2023 MOTOR VEHICLE ABATEMENT CERTIFICATES #2023-157 TO #2023-166 TOTALING ONE THOUSAND TWENTY-EIGHT DOLLARS AND TWENTY-FOUR CENTS (\$1,028.24). THE BOARD ALSO REVIEWED, APPROVED AND SIGNED ITS APPLICABLE SOFTRIGHT PACKET #1124/16378.

THE BOARD REVIEWED, APPROVED AND SIGNED THREE (3) CALENDAR YEAR 2023 PERSONAL PROPERTY ABATEMENT CERTIFICATES #2023-130 TO #2023-132 DEEMED UNCOLLECTIBLE BY THE TAX COLLECTOR TOTALING TWO HUNDRED SIX DOLLARS AND FIFTY-FOUR CENTS (\$206.54). THE BOARD ALSO REVIEWED, APPROVED AND SIGNED ITS APPLICABLE SOFTRIGHT PACKET #1132/16386.

THE BOARD REVIEWED, APPROVED AND SIGNED ONE (1) CALENDAR YEAR 2022 PERSONAL PROPERTY ABATEMENT CERTIFICATE #2022-135 DEEMED UNCOLLECTIBLE BY THE TAX COLLECTOR TOTALING SEVENTY-TWO DOLLARS AND SIXTY-TWO CENTS (\$72.62). THE BOARD ALSO REVIEWED, APPROVED AND SIGNED ITS APPLICABLE SOFTRIGHT PACKET #1131/16385.

THE BOARD REVIEWED, APPROVED AND SIGNED THREE (3) CALENDAR YEAR 2020 PERSONAL PROPERTY ABATEMENT CERTIFICATES #2020-186 TO 2020-188 DEEMED UNCOLLECTIBLE BY THE TAX COLLECTOR TOTALING THREE HUNDRED TWENTY-EIGHT DOLLARS AND NINETY-TWO CENTS (\$328.92). THE BOARD ALSO REVIEWED, APPROVED AND SIGNED ITS APPLICABLE SOFTRIGHT PACKET #1130/16384.

THE BOARD REVIEWED, APPROVED AND SIGNED THREE (3) CALENDAR YEAR 2019 PERSONAL PROPERTY ABATEMENT CERTIFICATES #2019-135 TO 2019-137 DEEMED UNCOLLECTIBLE BY THE TAX COLLECTOR TOTALING TWO HUNDRED ONE DOLLARS AND SIXTY CENTS (\$201.60). THE BOARD ALSO REVIEWED, APPROVED AND SIGNED ITS APPLICABLE SOFTRIGHT PACKET #1129/16383.

THE BOARD REVIEWED, APPROVED AND SIGNED TWO (2) CALENDAR YEAR 2018 PERSONAL PROPERTY ABATEMENT CERTIFICATES #2018-160 AND 2018-161 DEEMED UNCOLLECTIBLE BY THE TAX COLLECTOR TOTALING ONE HUNDRED TWENTY-TWO DOLLARS AND SEVENTY-SIX CENTS (\$122.76). THE BOARD ALSO REVIEWED, APPROVED AND SIGNED ITS APPLICABLE SOFTRIGHT PACKET #1128/16382.

THE BOARD REVIEWED, APPROVED AND SIGNED ONE (1) CALENDAR YEAR 2017 PERSONAL PROPERTY ABATEMENT CERTIFICATE #2017-139 DEEMED UNCOLLECTIBLE BY THE TAX COLLECTOR TOTALING FORTY-THREE DOLLARS AND SEVENTEEN CENTS (\$43.17). THE BOARD ALSO REVIEWED, APPROVED AND SIGNED ITS APPLICABLE SOFTRIGHT PACKET #1127/16381.

THE BOARD REVIEWED, APPROVED AND SIGNED ONE (1) CALENDAR YEAR 2016 PERSONAL PROPERTY ABATEMENT CERTIFICATE #2016-149 DEEMED UNCOLLECTIBLE BY THE TAX COLLECTOR TOTALING FORTY-TWO DOLLARS AND THREE CENTS (\$42.03). THE BOARD ALSO REVIEWED, APPROVED AND SIGNED ITS APPLICABLE SOFTRIGHT PACKET #1126/16380.

THE BOARD REVIEWED, APPROVED AND SIGNED ONE (1) CALENDAR YEAR 2015 PERSONAL PROPERTY ABATEMENT CERTIFICATE #2015-153 DEEMED UNCOLLECTIBLE BY THE TAX COLLECTOR TOTALING FORTY-TWO DOLLARS AND TWENTY-ONE CENTS (\$42.21). THE BOARD ALSO REVIEWED, APPROVED AND SIGNED ITS APPLICABLE SOFTRIGHT PACKET #1125/16379.

THE BOARD REVIEWED THE FOLLOWING SOFTRIGHT PACKETS SIGNED ON JUNE 28, 2023:

SOFTRIGHT PACKET #1122/16357 FOR ONE (1) FY 2023 CLAUSE 17D ELDERLY REAL ESTATE EXEMPTION CERTIFICATE #2023-128 IN THE AMOUNT OF TWO HUNDRED SEVENTY-SEVEN DOLLARS AND FIFTY-NINE CENTS (\$277.59). THIS APPLICATION WAS APPROVED DURING THE EXECUTIVE SESSION OF THE JUNE 26, 2023 ASSESSORS' MEETING.

SOFTRIGHT PACKET #1123/16359 FOR ONE (1) FY 2023 CLAUSE 18 HARDSHIP REAL ESTATE EXEMPTION CERTIFICATE #2023-129 IN THE AMOUNT OF FIVE HUNDRED DOLLARS AND ZERO CENTS (\$500.00). THIS APPLICATION WAS APPROVED DURING THE EXECUTIVE SESSION OF THE JUNE 26, 2023 ASSESSORS' MEETING.

THE BOARD REVIEWED AN FY 2023 CLAUSE 22D DENIAL NOTICE THAT WAS SIGNED JUNE 29, 2023. THIS APPLICATION WAS DENIED DURING THE EXECUTIVE SESSION OF THE JUNE 26, 2023 ASSESSORS' MEETING.

THE BOARD REVIEWED, APPROVED AND SIGNED THE FOLLOWING TEN (10) JUNE 2023 MONTHLY REPORTS:

LEVY OF 2015 MOTOR VEHICLE EXCISE ABATEMENTS FOR UNCOLLECTIBLES TOTALING ONE THOUSAND SEVEN HUNDRED TWENTY-SIX DOLLARS AND NINETY-NINE CENTS (\$1,726.99)

LEVY OF 2016 MOTOR VEHICLE EXCISE ABATEMENTS FOR UNCOLLECTIBLES TOTALING ONE THOUSAND SEVEN HUNDRED TWENTY-SIX DOLLARS AND NINETY-NINE CENTS (\$4,294.06)

LEVY OF 2023 MOTOR VEHICLE EXCISE ABATEMENTS TOTALING TWO THOUSAND TWENTY-TWO DOLLARS AND THIRTY-NINE CENTS (\$2,022.39)

LEVY OF 2023 CLAUSE 17D ELDERLY REAL ESTATE EXEMPTIONS TOTALING FIVE HUNDRED FIFTY-FIVE DOLLARS AND EIGHTEEN CENTS (\$555.18)

LEVY OF 2023 CLAUSE 18 HARDSHIP REAL ESTATE EXEMPTION TOTALING FIVE HUNDRED DOLLARS AND ZERO CENTS (\$500.00)

LEVY OF 2023 CLAUSE 41C ELDERLY REAL ESTATE EXEMPTIONS TOTALING ONE THOUSAND DOLLARS AND ZERO CENTS (\$1,000.00)

LEVY OF 2023 PERSONAL PROPERTY ABATEMENTS FOR UNCOLLECTIBLES TOTALING FORTY-NINE DOLLARS AND EIGHTY-FIVE CENTS (\$49.85)

LEVY OF 2022 PERSONAL PROPERTY ABATEMENTS FOR UNCOLLECTIBLES TOTALING ONE HUNDRED TWENTY-TWO DOLLARS AND THIRTY-ONE CENTS (\$122.31)

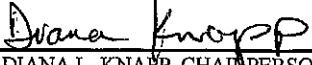
LEVY OF 2020 PERSONAL PROPERTY ABATEMENTS FOR UNCOLLECTIBLES TOTALING FIFTY-SIX DOLLARS AND SIXTY-TWO CENTS (\$56.62)

LEVY OF 2019 PERSONAL PROPERTY ABATEMENTS FOR UNCOLLECTIBLES TOTALING SEVENTY-FIVE DOLLARS AND SIXTY CENTS (\$75.60)

THE BOARD DISCUSSED THE DATES FOR THEIR NEXT MEETING IN JULY. THE JULY MEETINGS WILL NOW BE ON MONDAY, JULY 31, 2023 AT 5:00 PM. THE MEETINGS IN AUGUST WILL BE ON MONDAY, AUGUST 14, 2023 AND MONDAY, AUGUST 28, 2023.

ON A MOTION DULY MADE (SZYNDLAR) AND SECONDED (CAVANAUGH), IT WAS UNANIMOUSLY VOTED TO ADJOURN AT 5:45 PM WITH ROLL CALL VOTE ALL IN FAVOR, SZYNDLAR (YES), CAVANAUGH (YES) AND KNAPP (YES).

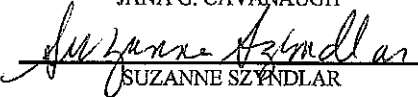
BOARD OF ASSESSORS
MINUTES APPROVED



DIANA L. KNAPP, CHAIRPERSON



JANA G. CAVANAUGH



SUZANNE SZYNDLAR

Respectfully Submitted,
Margaret Gonneville, Administrative Assistant