



Town of Rochester

Board of Assessors
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Board of Assessors:

Diana L. Knapp, Chairperson
Jana G. Cavanaugh
Suzanne Szyndlar

Assessing Staff:

Karen Trudeau, MAA, Principal Assessor – Ext. 126
Margaret Gonneville, Administrative Assistant – Ext. 127
Jenn Allain, Administrative Assistant – Ext. 121

MARCH 14, 2023

ASSESSORS MEETING

5:00 PM – 7:00 PM

THE MEETING WAS CALLED TO ORDER BY CHAIRPERSON DIANA KNAPP. ASSESSOR JANA CAVANAUGH AND ADMINISTRATIVE ASSISTANT MARGARET GONNEVILLE WERE ALSO PRESENT.

THE BOARD DISCUSSED THE NEW ACCESS TO TOWN COUNSEL POLICY FOR THE TOWN OF ROCHESTER.

THE BOARD DISCUSSED POSSIBLE BEST USES FOR THE COVANTA \$10,000 SEMASS DONATION FUND TO THE TOWN OF ROCHESTER FOR THE YEAR 2023.

THE BOARD REVIEWED, APPROVED AND SIGNED THE FOLLOWING PAYMENT VOUCHERS:

TOWN BOOKBINDERY, INC. FOR THE REAL ESTATE AND PERSONAL PROPERTY FY 2023 TAX BOOK IN THE AMOUNT OF ONE HUNDRED NINETY-FIVE DOLLARS AND SIXTY-FOUR CENTS (\$195.64)

WELLS FARGO FINANCIAL LEASING FOR MARCH 2023 LEASE FEE IN THE AMOUNT OF SEVENTY-THREE DOLLARS AND FIFTY-SEVEN CENTS (\$73.57)

THE BOARD REVIEWED, APPROVED AND SIGNED TWENTY-THREE (23) CALENDAR YEAR 2023 MOTOR VEHICLE ABATEMENT CERTIFICATES #2023-035 TO #2023-057 TOTALING ONE THOUSAND SEVEN HUNDRED NINETY DOLLARS AND FIFTY-EIGHT CENTS (\$1,790.58). THE BOARD ALSO REVIEWED, APPROVED AND SIGNED ITS APPLICABLE SOFTRIGHT PACKET #1070/15977.

THE BOARD REVIEWED, APPROVED AND SIGNED ONE (1) FY 2023 PERSONAL PROPERTY ABATEMENT CERTIFICATE #2023-068 IN THE AMOUNT OF ONE HUNDRED AND EIGHTEEN DOLLARS AND SEVENTY (\$118.70). THIS APPLICATION WAS APPROVED DURING THE EXECUTIVE SESSION OF THE MARCH 6, 2023 ASSESSORS' MEETING AND IS A VALUATION CORRECTION ABATEMENT FOR PP 4274. THE BOARD ALSO REVIEWED, APPROVED AND SIGNED ITS APPLICABLE SOFTRIGHT PACKET #1064/15966.

THE BOARD REVIEWED, APPROVED AND SIGNED ONE (1) FY 2023 REAL ESTATE ABATEMENT CERTIFICATE #2023-069 IN THE AMOUNT OF FOUR HUNDRED AND THIRTY-FIVE DOLLARS AND SIXTY-THREE (\$435.63). THIS APPLICATION WAS APPROVED DURING THE EXECUTIVE SESSION OF THE MARCH 6, 2023 ASSESSORS' MEETING AND IS A DATA CORRECTION ABATEMENT FOR MAP 40 / LOT 2. THE BOARD ALSO REVIEWED, APPROVED AND SIGNED ITS APPLICABLE SOFTRIGHT PACKET #1065/15971.

THE BOARD REVIEWED, APPROVED AND SIGNED TWO (2) FY 2023 CLAUSE 17D ELDERLY REAL ESTATE EXEMPTION CERTIFICATES #2023-070 AND #2023-071 IN THE AMOUNT OF FIVE HUNDRED AND FIFTY-FIVE DOLLARS AND EIGHTEEN CENTS (\$555.18). THESE APPLICATION WERE APPROVED DURING THE EXECUTIVE SESSION OF THE MARCH 6, 2023 ASSESSORS' MEETING. THE BOARD ALSO REVIEWED, APPROVED AND SIGNED ITS APPLICABLE SOFTRIGHT PACKET #1066/15973.

THE BOARD REVIEWED, APPROVED AND SIGNED FOUR (4) FY 2023 CLAUSE 22 VETERAN REAL ESTATE EXEMPTION CERTIFICATES #2023-072 TO #2023-075 IN THE AMOUNT OF ONE THOUSAND SIX HUNDRED DOLLARS AND 0 CENTS (\$1,600.00). THESE APPLICATION WERE APPROVED DURING THE EXECUTIVE SESSION OF THE MARCH 6, 2023 ASSESSORS' MEETING. THE BOARD ALSO REVIEWED, APPROVED AND SIGNED ITS APPLICABLE SOFTRIGHT PACKET #1067/15974.

THE BOARD REVIEWED, APPROVED AND SIGNED FOUR (4) FY 2023 CLAUSE 22E VETERAN REAL ESTATE EXEMPTION CERTIFICATES #2023-076 TO #2023-079 IN THE AMOUNT OF FOUR THOUSAND DOLLARS AND ZERO CENTS (\$4,000.00). THESE APPLICATION WERE APPROVED DURING THE EXECUTIVE SESSION OF THE MARCH 6, 2023 ASSESSORS' MEETING. THE BOARD ALSO REVIEWED, APPROVED AND SIGNED ITS APPLICABLE SOFTRIGHT PACKET #1068/15975.

THE BOARD REVIEWED, APPROVED AND SIGNED ONE (1) FY 2023 CLAUSE 41C ELDERLY REAL ESTATE EXEMPTION CERTIFICATE #2023-080 IN THE AMOUNT OF ONE THOUSAND DOLLARS AND ZERO CENTS (\$1,000.00). THIS APPLICATION WAS APPROVED DURING THE EXECUTIVE SESSION OF THE MARCH 6, 2023 ASSESSORS' MEETING. THE BOARD ALSO REVIEWED, APPROVED AND SIGNED ITS APPLICABLE SOFTRIGHT PACKET #1069/15976.

CITING EXEMPTION #7 TO COMPLY WITH, OR ACT UNDER THE AUTHORITY OF, ANY GENERAL OR SPECIFIC LAW OR FEDERAL GRANT-IN-AID REQUIREMENTS AND ON A MOTION DULY MADE BY (CAVANAUGH) AND SECONDED BY (KNAPP) IT WAS VOTED TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF ADDRESSING FY 2024 AND FY 2023 CHAPTER APPLICATIONS PLUS RELATED DOCUMENTS, FY 2023 ABATEMENT AND EXEMPTION APPLICATIONS PLUS RELATED DOCUMENTS AND UPCOMING ATB HEARINGS. IT WAS NOTED THAT THE BOARD WILL RETURN TO REGULAR SESSION.

ON A MOTION DULY MADE (KNAPP) AND SECONDED (CAVANAUGH) WITH ROLL CALL VOTE ALL IN FAVOR, KNAPP (YES) AND CAVANAUGH (YES), IT WAS VOTED TO ENTER INTO EXECUTIVE SESSION AT 5:20 PM.

THE BOARD RETURNED TO REGULAR SESSION AT 6:55 PM AND NOTED THE FOLLOWING ACTIONS TOOK PLACE DURING EXECUTIVE SESSION:

THE BOARD REVIEWED AND APPROVED INFORMATION FOR AN ATB ABATEMENT AGREEMENT.

THE BOARD REVIEWED, APPROVED AND SIGNED SEVEN (7) FY 2023 REAL ESTATE ABATEMENT APPLICATIONS: MAP 37 / LOT 74, MAP 2 / LOT 8, MAP 46 / LOT 35C, MAP 46 / LOT 35B, MAP 4 / LOT 31, MAP 13 / LOT 8C AND MAP 42 / LOT 3E.

THE BOARD REVIEWED, APPROVED AND SIGNED ONE (1) NOTICE OF ACTION FOR AN FY 2023 CHAPTER 61A AGRICULTURAL/ HORTICULTURAL APPLICATION: MAP 48 / LOT 42B.

THE BOARD REVIEWED, APPROVED AND SIGNED ONE (1) FY 2023 CHAPTER 61B RECREATIONAL LAND APPLICATION: MAP 46 / LOT 35C.

THE BOARD REVIEWED, PARTIALLY GRANTED/PARTIALLY DENIED AND SIGNED ONE (1) FY 2023 CHAPTER 61B RECREATIONAL LAND APPLICATION: MAP 2 / LOT 8.

THE BOARD REVIEWED, APPROVED AND SIGNED ONE (1) FY 2023 CLAUSE 17D ELDERLY REAL ESTATE EXEMPTION APPLICATION: MAP 40 / LOT 6.

THE BOARD REVIEWED, APPROVED AND SIGNED TWO (2) FY 2023 CLAUSE 22 VETERAN EXEMPTION APPLICATIONS: BOTH FOR MAP 11 / LOT 3E.

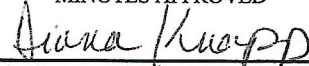
THE BOARD REVIEWED, APPROVED AND SIGNED TWO (2) FY 2023 CLAUSE 22E VETERAN EXEMPTION APPLICATIONS: MAP 31 / LOT 8 AND MAP 43A / LOT 63.

THE BOARD REVIEWED, APPROVED AND SIGNED FIVE (5) FY 2023 CLAUSE 41C ELDERLY EXEMPTION APPLICATIONS: MAP 10 / LOT 3D, MAP 35 / LOT 42E, MAP 48 / LOT 13, MAP 42 / LOT 3C AND MAP 6 / LOT 42A.

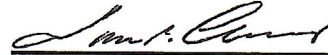
THE BOARD REVIEWED, APPROVED AND SIGNED TWO (2) FY 2023 CLAUSE 50 ELDERLY HOUSING EXEMPTION APPLICATIONS: MAP 21 / LOT 9D AND MAP 48 / LOT 28A.

ON A MOTION DULY MADE (CAVANAUGH) AND SECONDED (KNAPP), IT WAS UNANIMOUSLY VOTED TO ADJOURN AT 7:00 PM.

BOARD OF ASSESSORS
MINUTES APPROVED



DIANA L. KNAPP, CHAIRPERSON



JANA G. CAVANAUGH

SUZANNE SZYNDLAR

Respectfully Submitted,
Margaret Gonneville, Administrative Assistant