



Town of Rochester

Board of Assessors
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Board of Assessors:

Diana L. Knapp, Chairperson
Jana G. Cavanaugh
Suzanne Szyndlar

REC'D ROCHESTER TOWN CLERK
SEP 12 '23 AM 10:40

Assessing Staff:

Karen Trudeau, MAA, Director of Assessing – Ext. 126
Margaret Gonneville, Administrative Assistant – Ext. 127
Jenn Allain, Administrative Assistant – Ext. 121

AUGUST 28, 2023

ASSESSORS MEETING

5:00 PM – 5:25 PM

The meeting was called to order by Assessor Jana Cavanaugh. Assessor Suzanne Szyndlar and Administrative Assistant Margaret Gonneville were also present.

The Board reviewed, approved and signed the minutes of the August 14, 2023 regular Assessors' meeting.

The Board reviewed, approved and signed five (5) 2023 Motor Vehicle Excise Abatement applications for Excise Tax Bills #46, #1520, #3510, #6298 and # 6508.

The Board reviewed, approved and signed six (6) Calendar Year 2023 Motor Vehicle Abatement Certificates #2023-179 to #2023-184 totaling six hundred twenty-five dollars and three cents (\$625.03). The Board also reviewed, approved and signed its applicable SoftRight Packet #1139/16438.

The Board reviewed, approved and signed the following five (5) August 2023 Monthly Reports:

Levy of 2023 Motor Vehicle Excise Abatements totaling eight hundred seventy-nine dollars and sixty-six cents (\$879.66)

Levy of 2018 Personal Property Abatements for Uncollectibles totaling one hundred twenty-seven dollars and zero cents (\$127.00)

Levy of 2017 Personal Property Abatements for Uncollectibles totaling seven hundred seven-four dollars and nineteen cents (\$774.19)

Levy of 2016 Personal Property Abatements for Uncollectibles totaling four hundred six dollars and thirty cents (\$406.30)

Levy of 2015 Personal Property Abatements for Uncollectibles totaling one hundred thirty-seven dollars and eighty-nine cents (\$137.89)

The next Board of Assessors' meetings for the month of September will be on Monday, September 11, 2023 and Monday, September 25, 2023.

Citing Exemption #7 to comply with, or act under the authority of, any general or specific law or federal grant-in-aid requirements and on a motion duly made by (Cavanaugh) and seconded by (Szyndlar) it was voted to enter into Executive Session for the purpose of addressing FY 2024 Chapter applications plus related documents, FY 2023 abatement and exemption applications plus related documents and upcoming ATB hearings. It was noted that the Board will return to regular session.

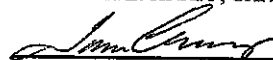
On a motion duly made (Cavanaugh) and seconded (Szyndlar) with roll call vote all in favor, Cavanaugh (Yes) and Szyndlar (Yes), it was voted to enter into Executive Session at 5:15 PM. The Board returned to Regular Session at 5:20 PM and noted the following actions took place during Executive Session:

The Board reviewed, approved and signed Executive Session minutes for August 14, 2023.

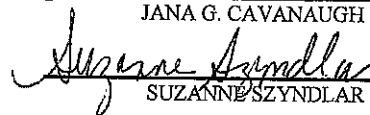
On a motion duly made (Szyndlar) and seconded (Cavanaugh), it was unanimously voted to adjourn at 5:25 PM with roll call vote all in favor, Szyndlar (Yes) and Cavanaugh (Yes).

BOARD OF ASSESSORS
MINUTES APPROVED

DIANA L. KNAPP, CHAIRPERSON



JANA G. CAVANAUGH



SUZANNE SZYNDLAR

Respectfully Submitted,
Margaret Gonneville, Administrative Assistant