



Town of Rochester

Board of Assessors
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Board of Assessors:

Diana L. Knapp, Chairperson
Jana G. Cavanaugh
Suzanne Szyndlar

RECORDED
TOWN CLERK
OCT 26 '23 AM 9:09

Assessing Staff:

Karen Trudeau, MAA, Director of Assessing – Ext. 126
Margaret Gonneville, Administrative Assistant – Ext. 127
Jennifer Allain, Administrative Assistant – Ext. 121

OCTOBER 10, 2023

ASSESSORS MEETING

5:45 PM – 6:00 PM

Before the Board of Assessors' meeting was called to order, the Board attended a Zoom meeting with a geospatial mapping technology company called NearMap. NearMap provides high-definition aerial maps for municipalities. The Zoom meeting was an informational meeting about the services that NearMap provides.

The meeting was called to order by Chairperson Diana Knapp. Assessor Jana Cavanaugh, Assessor Suzanne Szyndlar, Director of Assessing Karen Trudeau and Administrative Assistant Margaret Gonneville were also present.

The Board reviewed, approved and signed the minutes of the September 26, 2023 regular Assessors' meeting.

The Board reviewed, approved and signed the following FY 2024 payment vouchers:

Fileguard for September 2023 Storage Fee in the amount of nine dollars and ten cents (\$9.10)

Wells Fargo Financial Leasing for October 2023 Lease Fee in the amount of seventy-three and fifty-seven cents (\$73.57)

The Board reviewed the following FY 2024 payment voucher that was signed on October 2, 2023:

MAAO for Director of Assessing Karen Trudeau to attend the MAAO 2023 Fall Conference in the amount of three hundred twenty-five dollars and zero cents (\$325.00)

The Board reviewed, approved and signed two (2) 2023 Motor Vehicle Excise Abatement applications for Excise Tax Bills #3141 and #7899.

The Board reviewed, approved and signed seven (7) Calendar Year 2023 Motor Vehicle Abatement Certificates #2023-191 to #2023-197 totaling one hundred ninety-five dollars and sixty-four cents (\$195.64). The Board also reviewed, approved and signed its applicable SoftRight Packet #1143/16470.

The next Board of Assessors' meeting for the month of October will be on Tuesday, October 24, 2023. The Board of Assessors' meetings for the month of November will be on Tuesday, November 7, 2023 and Tuesday, November 21, 2023.

The Board reviewed the FY 2024 Classification Hearing handout for the Select Board.

Citing Exemption #7 to comply with, or act under the authority of, any general or specific law or federal grant-in-aid requirements and on a motion duly made by (Cavanaugh) and seconded by (Szyndlar) it was voted to enter into Executive Session for the purpose of addressing FY 2024 Chapter applications plus related documents, FY 2023 abatement and exemption applications plus related documents and upcoming ATB hearings. It was noted that the Board will return to regular session.

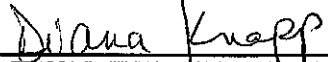
On a motion duly made (Cavanaugh) and seconded (Szyndlar) with roll call vote all in favor, Cavanaugh (Yes), Szyndlar (Yes) and Knapp (Yes), it was voted to enter into Executive Session at 5:50 PM. The Board returned to Regular Session at 5:55 PM and noted the following actions took place during Executive Session:

The Board reviewed, approved and signed Executive Session minutes for September 26, 2023.

The Board reviewed and signed five (5) Land Tax Liens for Chapter 61 applications.

On a motion duly made (Szyndlar) and seconded (Cavanaugh), it was unanimously voted to adjourn at 6:00 PM with roll call vote all in favor, Szyndlar (Yes), Cavanaugh (Yes) and Knapp (Yes).

BOARD OF ASSESSORS
MINUTES APPROVED


DIANA L. KNAPP, CHAIRPERSON


JANA G. CAVANAUGH


SUZANNE SZYNDLAR

Respectfully Submitted,
Margaret Gonneville, Administrative Assistant