



## Town of Rochester

Board of Assessors  
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### Board of Assessors:

Jana G. Cavanaugh, Chairperson  
Diana L. Knapp, MAA  
Debra M. Lalli, MAA

### Assessing Staff:

Karen Trudeau, MAA, Principal Assessor – Ext. 126  
Debra M. Lalli, Assessment Administrator – Ext. 121  
Margaret Gonneville, Assessing Clerk – Ext. 127

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**NOVEMBER 29, 2021**

**ASSESSORS MEETING**

**5:00 PM – 6:15 PM**

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THE MEETING WAS CALLED TO ORDER AT 5:00 P.M. BY CHAIRPERSON JANA CAVANAUGH. ALSO PRESENT WERE ASSESSORS DIANA KNAPP AND DEBRA LALLI AND PRINCIPAL ASSESSOR KAREN TRUDEAU

THE BOARD REVIEWED, APPROVED AND SIGNED THE MINUTES OF THE NOVEMBER 15, 2021 REGULAR ASSESSORS' MEETING

THE BOARD REVIEWED, APPROVED AND SIGNED THE MINUTES OF THE NOVEMBER 15, 2021 EXECUTIVE SESSION

CITING EXEMPTION #2 TO CONDUCT A COLLECTIVE BARGAINING SESSION OR CONTRACT NEGOTIATION WITH NONUNION PERSONNEL

AND

CITING EXEMPTION #7 TO COMPLY WITH, OR ACT UNDER THE AUTHORITY OF, ANY GENERAL OR SPECIFIC LAW OR FEDERAL GRANT-IN-AID REQUIREMENTS AND ON A MOTION DULY MADE (LALLI) AND SECONDED (KNAPP) IT WAS UNANIMOUSLY VOTED TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF ADDRESSING FY 2023 CHAPTER APPLICATIONS, FY 2022 REAL ESTATE AND PERSONAL PROPERTY ABATEMENT APPLICATIONS AND PENDING APPELLATE TAX BOARD CASES. IT WAS NOTED THE BOARD WILL RETURN TO REGULAR SESSION

WITH ROLL CALL VOTE ALL IN FAVOR, LALLI (YES), KNAPP (YES) AND CAVANAUGH (YES) IT WAS UNANIMOUSLY VOTED TO ENTER INTO EXECUTIVE SESSION AT 5:05 PM

THE BOARD RETURNED TO REGULAR SESSION AT 5:35 PM AND NOTED THAT THE BOARD UNANIMOUSLY AGREED THAT THE NEW PRINCIPAL ASSESSOR'S FY 2023 CONTRACT CONTAIN THE FOLLOWING: 4.5% INCREASE OVER CURRENT BASE PAY PLUS COLA AND A STIPEND FOR CERTIFICATION

DURING EXECUTIVE SESSION, THE BOARD ALSO REVIEWED, APPROVED AND SIGNED THE FOLLOWING:

TWO (2) FY 2022 CLAUSE 22D VETERAN EXEMPTION APPLICATIONS FOR MAP 32 / LOT 13A AND MAP 48 / LOT 6D

TWO (2) FY 2022 PERSONAL PROPERTY ABATEMENT APPLICATIONS FOR ACCOUNT #OWB62 AND CLAPP0096

ONE (1) FY 2022 PERSONAL PROPERTY ABATEMENT APPLICATION FOR ACCOUNT #CLAP0096

FIVE (5) FY 2022 REAL ESTATE ABATEMENT APPLICATIONS FOR MAP 45 / LOT 8S; MAP 38 / LOT 8S; MAP 4 / LOT 1S  
MAP 9 / LOT 11 AND MAP 23 / LOT 17B

THREE (3) FY 2023 CHAPTER 61A PURSUANT TO CHAPTER 61 FORESTRY APPLICATIONS FOR MAP 2 / LOT 20;  
MAP 22 / LOTS 7, 9 & 10 AND MAP 18 / LOT 1

NINE (9) FY 2023 CHAPTER 61A AGRICULTURAL/HORTICULTURAL APPLICATIONS FOR MAP 6 / LOT 37;  
MAP 11 / LOT 8; MAP 33 / LOT 41D; MAP 43 / LOTS 5 & 5E; MAP 37 / LOTS 1, 11 & 33; MAP 13 / LOT 15A; MAP 17 / LOT 2;  
MAP 37 / LOT 13 AND MAP 21 / LOTS 17 & 17B

ONE (1) FY 2023 CHAPTER 61B RECREATION APPLICATION FOR MAP 36 / LOT 11

THE BOARD REVIEWED, APPROVED AND SIGNED THE FOLLOWING VOUCHERS:

NORFOLK-SUFFOLK COUNTIES ASSESSORS ASSOCIATION FOR CONFERENCE TRAINING IN THE AMOUNT OF FIFTY DOLLARS AND NO CENTS (\$50.00)

TOWN BOOKBINDERY FOR BINDING OF GIS HALF SCALE MAPS IN THE AMOUNT OF ONE HUNDRED, TWENTY-FIVE DOLLARS AND NO CENTS (\$125.00)

THE BOARD REVIEWED, APPROVED AND SIGNED A WARRANT TO THE TAX COLLECTOR FOR THE FIFTH 2021 MOTOR VEHICLE AND TRAILER EXCISE COMMITMENT IN THE AMOUNT OF EIGHTEEN THOUSAND, ONE HUNDRED, TWELVE DOLLARS AND SIXTY-NINE CENTS (\$18,112.69)

THE BOARD REVIEWED, APPROVED AND SIGNED THREE (3) 2021 MOTOR VEHICLE ABATEMENT APPLICATIONS FOR BILLS #2903, #2921 AND #4867

THE BOARD MET WITH MR. MARK WELLINGTON TO DISCUSS AFFORDABLE HOUSING. MR. WELLINGTON REQUESTED A REPORT ON THE CURRENT EXEMPTIONS AND ABATEMENTS AVAILABLE, THE CRITERIA FOR SUCH AND THE TYPES/AMOUNTS OF RELIEF PROVIDED. A REPORT WILL BE COMPILED AND FORWARDED TO MR. WELLINGTON ONCE COMPLETED

THE BOARD REVIEWED, APPROVED AND SIGNED EIGHT (8) 2021 MOTOR VEHICLE ABATEMENT CERTIFICATES #2021-221 THRU #2021-228 IN THE AMOUNT OF THREE HUNDRED, NINETY-ONE DOLLARS AND SIXTY-THREE CENTS (\$391.63). THE BOARD ALSO REVIEWED, APPROVED AND SIGNED ITS APPLICABLE SOFTRIGHT PACKET #982/15015

THE BOARD REVIEWED, APPROVED AND SIGNED THE NOVEMBER MONTHLY REPORT FOR 2021 MOTOR VEHICLE ABATEMENTS TALLING ONE THOUSAND, ONE HUNDRED, FORTY-EIGHT DOLLARS AND SIXTEEN CENTS (\$1,148.16)

ON A MOTION DULY MADE (LALLI) AND SECONDED (KNAPP) IT WAS UNANIMOUSLY VOTED TO ADJOURN AT 6:15 PM

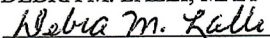
Respectfully Submitted,  
Debra M. Lalli, MAA  
Assessment Administrator/Assessor

**BOARD OF ASSESSORS**  
MINUTES APPROVED

JANA G. CAVANAUGH, CHAIRPERSON

  
DIANA KNAPP, MAA

  
DEBRA M. LALLI, MAA

  
Debra M. Lalli