



*Town of Rochester
Board of Health
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**BOARD OF HEALTH MINUTES
JANUARY 12, 2023
4:00 P.M.**

Present: William David Souza, Chairman
(On telephone)
Glenn Lawrence
Sarah Tisdale Eby

Karen Walega, Health Director
Connie Dolan, Public Health Nurse
Lori Walsh, Administrative Assistant

MEETING CALLED TO ORDER AT 4:00 P.M.

DISCUSSION:

1. Proposed Budget for FY2024

Health Director, Karen Walega told the board that she would like to have the Health Director position set up for the next Health Director to be accountable for their time. Mrs. Eby said that the Public Health Nurse will be proposed at 18 hours not 25 hours with Summer availability. Health Director Walega also told the Board that they will need help with inspections under the Public Health Excellence Grant. The Grant will help with office equipment needs such as: Computers, laptops, and printers. She also asked the grant writer about purchasing flu vaccine and if there are any grants for that. The Board said to categorize the fees and to look at Marion's fees and to also put together some monthly summaries.

Mrs. Eby made a motion to approve the FY2024 Budget with the amendments discussed tonight.

Mr. Lawrence seconded the motion. All were in favor. Motion passes.

2. Public Health Nurse Office space in the Annex Building

Health Director Walega told the Board that she already looked into this and it can't be done at this time.

3. List of outstanding Legal Issues

Health Director Walega discussed with the Board the legal issues that are pending. The Town Attorney has been busy with personal issues. The properties are, 73 Robinson Road, Cushman Road complaint, Mrs. Butts property, 373 County Road, and 547 County Road. No motion was made by the Board.

4. Proposed Letter to DEP regarding proposed Regulations

This letter is still being worked on but will be ready for the Board's review soon.

5. Trailside Estates

Health Director Walega updated the Board on Trailside Estates. She said that she has not received a septic as-built as of yet. The next step is to hold them accountable and make sure they comply.

6. Vaccine Unit

Health Director Walega and the Public Health Nurse told the Board that the Vaccine Unit owes the Board of Health money for the medicare reimbursement. They owe the Board of Health around \$7,000.00. This will be put on the agenda to update the Board. Connie Dolan will follow-up on this matter.

7. Phone call from The Agricultural Committee

The Agricultural Committee is asking for documentation that we have on file for 14 Holly Hill Lane complaints.

8. Next Board of Health Meeting

Chairman Souza and Mr. Lawrence will be on vacation. Possibly have a conference call for the next meeting.

ADJOURNMENT:

Mr. Lawrence made a motion to adjourn at 5:15 p.m.

Mrs. Eby seconded the motion. All were in favor. Motion passes.

Date: _____


William David Souza, Chairman

Lori Walsh, Board Administrator