

Town of Rochester
Board of Selectmen

Board of Selectmen

Paul Ciaburri, Chairman
Bradford N. Morse, Vice Chairman
Greenwood Hartley III, Clerk



Town Administrator

Suzanne E. Szyndlar
Administrative Assistant
Amanda L. Baptiste

BOARD OF SELECTMEN MEETING
MONDAY, FEBRUARY 1ST, 2021

Chairman Paul Ciaburri, Vice Chairman Bradford Morse, and Clerk Greenwood Hartley III are all present.

The Board of Selectmen's Open Meeting is opened by Chairman Paul Ciaburri.

Minutes

Motion: A motion is made by Selectman Morse to approve the Executive Session Board of Selectmen meeting minutes of January 4th, 2021 as presented. This motion is seconded by Selectman Hartley. All members of the Board are in favor, the minutes are approved with a unanimous vote. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

Motion: A motion is made by Selectman Morse to approve the Open Session Board of Selectmen meeting minutes of January 4th, 2021 as presented. This motion is seconded by Selectman Hartley. All members of the Board are in favor, the minutes are approved with a unanimous vote. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

Selectmen's Signature:

Police Chief Contract- The Board is presented with the Police Chief contract to sign, as discussed in Executive Session at previous meetings. Selectman Hartley questions the "Exhibit B" portion that is not attached that discusses performance goals and timeframes for the position. Town Counsel Bailey explains that there is one being amended from the last contract and it will be provided to the Board once it is complete.

Motion: Selectman Morse makes a motion to sign the Police Chief's renewal contract as presented. This motion is seconded by Selectman Hartley. All members of the Board are in favor, the motion passes unanimously. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

Correspondence:

SEMASS PILOT Payment- The Board received the December, 2020 SEMASS PILOT payment in the amount of \$364,913.

Facilities Manager: Declaration of Surplus- The Board received a request from Facilities Manager Andrew Daniel to declare the Council on Aging walk-in cooler as surplus, as he has obtained a new one.

Motion: Selectman Morse makes a motion to declare the Council on Aging walk-in cooler as surplus, as requested. This motion is seconded by Selectman Hartley. All members of the Board are in favor,

the motion passes with a unanimous vote. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

Verizon Form 500: Annual Complaint Filing Data- The Board received Verizon's annual complaint filing data for 2020. Selectman Ciaburri asks Town Administrator Szyndlar what the status is on the repairs of Verizon poles around Town and she notes that she will follow-up on the requests for repair/replacement.

Appointment Request: Agricultural Commission- The Board received a letter of interest from Mr. Steven Harding requesting to be appointed to the Agricultural Commission.

Motion: Selectman Hartley makes a motion to appoint Steven Harding to the Agricultural Commission. This motion is seconded by Selectman Morse. All members of the Board are in favor, the motion passes unanimously. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

Town Administrator's Report/ COVID-19 Update:

- Town Administrator Szyndlar begins her report by noting that most of the FY '22 budgets have been received, except for the School and assessment numbers. Copies of the budget are available at Town Hall for the Board to review and she will report back with updates.
- Next, Town Administrator Szyndlar says that the Benson Brook Road Transfer Station in Marion is now open for Rochester on Wednesdays and Saturdays from 8 A.M. to 3 P.M.
- Then, Town Administrator Szyndlar requests the Board vote on a deadline for Annual Town Meeting warrant submissions; she suggests March 5th, 2021 at 1 P.M.

Motion: Selectman Morse makes a motion to set the deadline for Annual Town Meeting warrant submissions for March 5th, 2021 at 1 P.M. This motion is seconded by Selectman Hartley. All members of the Board are in favor. The motion passes unanimously. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

- After this, she reports that she recently received a draft Tri-Town/ORCTV contract; it is currently being reviewed by Town Counsel.
- Town Administrator Szyndlar tells everyone that last week Plymouth County Commissioner Sandra Wright delivered the second CARES Act check to the Town in the amount of \$18,675.
- Lastly, Town Administrator Szyndlar finishes off her report by saying that herself and Selectman Morse recently attended the Veteran's Council meeting, where Veteran's Agent Barry Denham announced his retirement, which is set for May.

Meeting Notices:

Selectman Hartley informs everyone that he recently attending the MMA Annual Meeting. He also attended the monthly SRPEDD meeting, where afterwards he discussed with them opportunities for the Town; such as potential USDA grants for public safety, and the Complete Roads Program. He notes that he will keep working with SRPEDD and will report back to the Board with updates.

Next, Selectman Hartley lets everyone know that he and Town Administrator Szyndlar attended the kick off meeting of the newly filled Agricultural Commission. He also makes mention of the recently attended Public Safety Meeting, noting that it was one of the most productive during his time on the Board.

Selectman Morse states that he recently attended the Veteran's Council meeting and urges any Veterans in Town to reach out to the Veteran's Agent's Office.

Lastly, Selectman Ciaburri mentions that he recently attended a Zoom meeting with the State, Health Agent Karen Walega, and Public Health Nurse Connie Dolan around the logistics of bringing the COVID-19 vaccine to Town. He notes that information in regards to the vaccine is still changing and he will keep the Board updated.

Old Business:

Selectman Ciaburri says that all payroll and vendor warrant have been signed since the last meeting.

Selectman Hartley next brings up a discussion around requested water allowances for the new 40R project. He thinks it would be best to have Selectman Morse return back to the Town of Wareham and request an additional 20,000 gallon a day allotment of water for the Town. The Board agree that the Town of Wareham had implied that if the Town would like an increase, they would just need to request it, though Selectman Morse would like to hold off on the formal request until the new Water Superintendent starts.

Motion: Selectman Hartley makes a motion to request an additional 20,000 gallon a day allotment of water from the Town of Wareham in the future. This motion is seconded by Selectman Morse. All members of the Board are in favor. The motion passes unanimously. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

New Business:

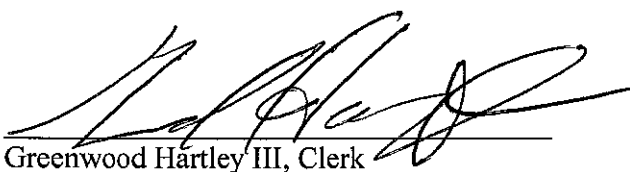
Sarah Sherman Road Solar PILOT Agreement- Town Counsel Bailey requests the Board table this discussion to a future meeting, the Board agree.

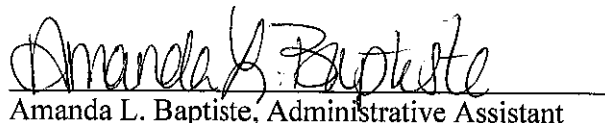
40 R Project Water Allocation Discussion- Fred Underhill, Rick Charron, and Michael Conway, of the Water Commission, are in attendance with the Board to discuss the requested increase of water allotment for the 40 R project. The project is looking to increase their request by 1,500 gallons, bringing their total request to 47,500 gallons a day. The Water Commission question the increase request. Town Administrator Szyndlar explains that the developer needs to obtain all permitting and approval for utilities to satisfy the banking requirements for the project. Conversation ensues. The Water Commission votes unanimously to approve the request.

Motion: Selectman Morse then makes a motion to approve the 47,500 gallon a day request. This motion is then seconded by Selectman Hartley. All members of the Board are in favor and the motion passes unanimously. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

Adjournment

Motion: Selectman Hartley then makes a motion to adjourn the Open meeting. This motion is seconded by Selectman Morse. All members of the Board are in favor and the Board enters into Executive Session. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.


Greenwood Hartley III, Clerk


Amanda L. Baptiste, Administrative Assistant