

Town of Rochester

Board of Selectmen

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Paul Ciaburri, Chairman
Bradford N. Morse, Vice Chairman
Greenwood Hartley III, Clerk



Town Administrator

Suzanne E. Szyndlar
Administrative Assistant
Amanda L. Baptiste

BOARD OF SELECTMEN MEETING MONDAY, MAY 3RD, 2021

Chairman Paul Ciaburri (remotely), Vice-Chairman Bradford Morse, and Clerk Greenwood Hartley III are all present. The Board of Selectmen's Open Meeting is opened by Vice-Chairman Bradford Morse, who leads the meeting due to Chairman Ciaburri being remote.

Minutes:

Motion: A motion is made by Selectman Hartley to approve the Open Session Board of Selectmen meeting minutes of April 13th, 2021 as written. This motion is seconded by Selectman Ciaburri. All members of the Board are in favor, the minutes are approved with a unanimous vote. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

Motion: A motion is made by Selectman Hartley to approve the Open Session Board of Selectmen meeting minutes of April 20th, 2021, as written. This motion is seconded by Selectman Ciaburri. All members of the Board are in favor, the minutes are approved with a unanimous vote. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

People on the Agenda:

Police Chief Small- Police Chief Robert Small is in attendance and recommends Officer Austin Alves to fill the vacant position of Full-Time Police Officer for the Town; Office Alves has served the Town in a part time capacity for the past year.

Motion: Selectman Hartley makes a motion to appoint Officer Alves as a Full-Time Police Officer as recommended by Chief Small. This motion is seconded by Selectman Ciaburri. All members of the Board are in favor, the motion passes unanimously.

Selectmen's Signature:

Annual Range License Renewals-

Motion: Selectman Hartley make a motion to renew the list of all Range Licenses as presented to the Board. This motion is seconded by Selectman Ciaburri. All members of the Board are in favor, the motion passes unanimously. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

RMS Canopy Lease, Power Purchase Agreement, and PILOT- The Board discusses the proposed solar canopy to be located at the Rochester Memorial School. It is noted that both Town Administrator Szyndlar, as well as Town Counsel Bailey, have reviewed the agreement but have some questions regarding some of the figures used. Selectman Hartley recommends working with School Facilities Manager Gene Jones and the solar company to have all questions answered for the Board to be comfortable signing the agreement. Selectman Morse then adds that he would like to receive input from Highway Surveyor Eldridge on how this project would impact snow removal and suggests getting input from abutters as well. He then suggests continuing this discussion to a later date; the Board agrees.

Sign the Annual Town Meeting Warrant-

Motion: Selectman Hartley makes a motion to sign the Annual Town Meeting Warrant as presented. This motion is seconded by Selectman Ciaburri. All members of the Board are in favor, the motion passes unanimously. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

Correspondence:

SEMASS PILOT Payment: March, 2021- The Board received the SEMASS PILOT Payment for March, 2021 in the amount of \$340,260.

Town Administrator's Report/ COVID-19 Update:

- Town Administrator Szyndlar begins her report by informing the Board that last week the Town was presented with the third Plymouth County CARES Act submission reimbursement check in the amount of \$113,132.25. She states that she spoke to Tom O'Brien after the presentation regarding the next pool of American Rescue Plan Act funds that was signed into law on March 11th; preliminary figures show the Town's portion to be about \$516,000, though not confirmed at this time. These funds would need to be used for: revenue replacement relative to FY '19 figures, Hazard Duty Pay, COVID related expenditures that were not covered under the CARES Act, or investments in water, sewer, and broadband infrastructure.
- Next, Town Administrator Szyndlar states that she received back from the State the Expression of Interest Feedback Report for the Master Plan and Public Safety Feasibility Study. The provided some guidance to help in submitting the full application to the "One-Stop" and how to strengthen the submission. The full application will be accepted between May 3rd and June 4th.

Meeting Notices:

Selectman Hartley mentions that he recently attended a SRPEDD meeting that had a very informative housing presentation that included zoning bylaw changes. He states that the information is a great training tool for the upcoming changes and that he will pass along the information to Town Planner Steve Starrett.

Next, Selectman Morse mentions that he has begun to meet with the RMS Teacher's Union for negotiations and will report back to the Board with updates as available.

Old Business:

Payroll and vendor warrants will be signed once Selectman Ciaburri is available this week.

SEMASS Donation Department Requests- Town Administrator Szyndlar informs the Board that there is a total of \$24,500 available in SEMASS donations to be able to be disbursed for requests. Selectman Morse notes that the total available donation amount will cover all requests received and recommends approved all requests as follows: \$8,645 for the Police Department for Plate Carrier Vests, \$6,280 for the Police Department for Protective Gear, \$3,600 for the Fire Department for a Positive Pressure Ventilation Fan, \$3,000 for the Fire Department for equipment, and \$2,728 for the Park Department for four sets of Standard Bleachers.

Motion: Selectman Hartley then makes a motion to approve all donation requests as presented to the Board. This motion is seconded by Selectman Ciaburri. All members of the Board are in favor, the motion passes unanimously. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

Memorial Day Event Discussion- The Board agree to not hold the Annual Memorial Day Event and talk about rescheduling the event for Veteran's Day.

New Business:

Selectman Hartley then mentions that he has seen the upcoming Conservation Agent position listed but has not seen the Town Planner position listed and asks for a status update. Town Administrator Szyndlar explains that the Planning Board is putting together the position listing and it will be available on the Town's website once completed.


Next, Selectman Hartley states that he has recently seen advertisements for an out-of-town company nailed on poles around Town. Selectman Hartley brought in one sign he removed and requested the Building Commissioner take action to have all the other signs removed.

Adjournment

Motion: Selectman Hartley then makes a motion to enter into Executive Session, not to enter back into Open Session for the purpose of discussing a personnel issue with privacy rights. This motion is seconded by Selectman Ciaburri. All members of the Board are in favor and the meeting is adjourned. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.



Greenwood Hartley III, Clerk



Amanda L. Baptiste, Administrative Assistant