

Rochester Council on Aging (RCOA)  
Board of Directors' Meeting  
67 Dexter Lane  
Rochester, MA 02770

August 10, 2022

In Attendance: Pauline Munroe; President, Sue Norton; Treasurer, Marjorie O'Brien; Secretary, Mary Bessey, Sandy Charron, Pat Joy, Andrew Revell, Eric Poulin; Director, Carol Galante-Dias; Administrative Assistant, Ann Soares; Clerk

Absent: Michael Cambra; Vice President, Marjorie Barrows

Call to Order – With confirmation of a quorum, Pauline Munroe called the August 10, 2022 RCOA Board of Directors' Meeting to order at 9:03 a.m.

- I. Approval of the July 13, 2022 Board of Directors' Meeting Minutes-Sue Norton motioned to accept the minutes, Seconded by Sandy Charron, unanimous vote.
- II. Treasurer's Report- Sue Norton reports the Sunshine fund remained the same. Eric Poulin stated the budget as of July 1 was \$327,559. Expenses of \$28,448.58 thus far leaves a remaining balance of \$299,110.42 through June 30, 2023. Motion to accept treasurer's report by Mary Bessey, Seconded by Marjorie O'Brien, with unanimous vote.
- III. Director's Report
  1. Transportation- Carol Galante-Dias stated 250 rides, 3,500 miles so far this fiscal year (July 1 – present) and praised our drivers with their ability to juggle the schedule which was displayed. She reported on the number of trip outings for July; Cape Cod Cultural Center, Charles River Cruise, Ft Phoenix/Ft Rodman, line dancers to Norton and for August the Cape Cod Canal Cruise and Veterans to S. Kingstown RI to the Seabee Museum. Also, a trip to Gloucester on August 20<sup>th</sup> and still in the planning stages on a trip to the Worcester Red Sox.
  2. Outreach-Lorraine Thompson was not present but submitted a report on her Outreach visits and calls which was in the Board's packet.
  3. Activities- Ann Soares reports that to date all trips and events scheduled have gone smoothly along with the collaboration of Carol in office and Eric for guidance. She discussed the feedback forms from trips which showed areas which excelled and those which needed tweaking. She is investigating the possibility of hiring a 56-passenger coach, the cost is \$1,500 which riders would have to agree to split. Upcoming passenger coach trip may include Foxwoods, Wachusett Apple fest and Bolton orchards and a possible long-distance trip within a year's time. This month's Cape Cod Canal trip was

attended by 21 people, Woo Sox so far has a small amount interested, however the Gloucester Waterfront Festival is closed with 3 full vans on August 20th. Special events including the Veterans Social are held on the first Thursday each month and 8 veterans attended the Fort Phoenix /Fort Tabor Rodman field trip. The upcoming field trip may see even more veterans. A Touch of Class Art Show on August 17th from 6-8 presently has 15 artists entered with possibly 2 more for a total of 17. Permit through town Select Board for 1-day liquor license was approved. A cheese board was ordered from On the Go and all TIPS and insurance documents have been received. Volunteers from the board were graciously accepted. An Ice Cream social honoring our Emergency responders, Police and Fire is scheduled for 8/25 on National Banana Split Day, flyers and invitations have been distributed.

4. Monday lunches for July Summary – Collected \$305, expenses of \$215.49 with net profit of \$89.51.
5. Bristol County Triad- an integrated organization geared to supply seniors with programs to enrich their lives through safety from local Fire Department, Police Department emergency medical response, Sheriff, District Attorney, Coastline and Bristol Elders. This new program, if approved, would have its first meeting/kickoff on September 30th @ 10 am with a MOU signing ceremony with all involved and the public is invited to attend and participate in the meeting to follow. Motion to authorize the COA Director to sign the MOU on behalf of the COA made by Sue Norton, Seconded by Sandy with a unanimous vote.
6. Building expansion-Turowski2 Architecture, Inc was present (3 employees, Owner + Megan Desmarais and Tim Brennan). The firm asked questions they had about their upcoming project with us. Present was Stu Norton who drew the building's draft expansion plans. Stu was able to add clarity and help with answers to questions. Also present was Andrew Daniel, Facilities Director for the town who greatly assisted with additional questions and a tour of the buildings and grounds. Concerns would be checking up on steel supports, parking and travel lanes and if additional bathroom stalls are required. Sue Norton asked for multiple cost estimates showing the 10-foot bump out, the 30+ bump out and then both done together. We will hear back when the firm has gathered additional information and answers.

Donations - \$100 received from Michelle Manny & family. Center was booked for 80th birthday party and they were very pleased with the center and event.

A request was made for volunteers/Board Members to assist at the Monday Lunch/Senior Picnic on Monday, August 15<sup>th</sup>. Lunch is at 11:30 a.m. Volunteers should arrive between 10:30 and 11.

Motion to adjourn at 9:50 a.m. made by Margie O'Brien, Seconded by Mary Bessey, unanimous.