

Rochester Council on Aging (RCOA)
Board of Directors' Meeting
67 Dexter Lane
Rochester, MA 02770

November 9, 2022

In Attendance: Pauline Munroe, President, Michael Cambra; Vice President, Sue Norton; Treasurer; Mary Bessey, Sandy Charron, Pat Joy, Andrew Revell, Eric Poulin; Director, Ann Soares; Clerk, Carol Galante-Dias; Administrative Assistant, Lorraine Thompson; Outreach Coordinator

Absent: Marjorie Barrows, Marjorie O'Brien

Call to Order – With confirmation of a quorum, Pauline Munroe called the November 9, 2022 RCOA Board of Directors Meeting to order at 9:00 a.m.

- I. Approval of the October 12, 2022 Board of Directors' Meeting Minutes-Mary Bessey motioned to accept the minutes, Seconded by Sandy Charron, unanimous vote.
- II. Treasurer's Report- Sue Norton reports the Sunshine fund remained the same. Eric Poulin stated the budget on July 1 was \$327,559.00. Expenses of \$106,588.17 thus far leaving a balance of \$229,970.83. Motion to accept treasurer's report by Mary Bessey, Seconded by Sandy Charron, unanimous vote.
- III. Director's Report-
 1. Transportation- Carol Galante-Dias stated over 35,000 miles traveled so far this year. Our new minivan will be arriving soon, hopefully by the end of the month. Thank you to Senator Rodrigues for earmarking funds for us in this year's state budget for this minivan. We had also applied to MassDOT for a grant for a new 14-passenger vehicle. Decisions on which COAs will receive vans have been put off until March. We were hoping to hear this month but will now have to wait a little longer. Also, MassDOT is saying that the match for the grant may increase as vehicle prices have risen. Carol also offered updates on our new TRIAD group. The next meeting is scheduled for December 7, 2022 at 11 a.m. and senior Photo ID's will be offered.
 2. Outreach-Lorraine Thompson submitted a report which was in the packet. Question posted by Mike Cambra on condensing details of events such as phone calls to shorten the length of the report. Other Board Members also provided additional feedback about streamlining the monthly outreach report. Lorraine will update her report based on the feedback and present a new format at the December meeting.

3. Activities- Ann Soares reports activities for October were Foxwoods and DooWop at the Zeiterion Theatre. Foxwoods would be a quarterly recurring event. Providence Waterfire Art Holiday Kickoff, Patriot Place Shopping and then in December Holiday Pops, LaSalette Shrine/LaFamilia Restaurant, Yankee Candle and then Newport Playhouse. Special Events in October were Tri-Town Pizza night for Veterans which will occur quarterly, USS Constitution trip with our veterans, Celebration of Life due to the loss of an exceptional number of local residents in such a short period of time, a Halloween Bingo, November has Veterans Dinner and Mike and Ann Volunteer to cook, Thanksgiving meal paid for by the Firefighter's Association and prepared by Old Colony High School students and December Christmas Bingo Party. Not as many trips will be planned during January through March due to New England weather and handouts and calendars are a future goal for activities.
4. The volunteer thank you Luncheon was held on October 18, 2022 and the feedback was positive.
5. December 12th – COA Holiday Party at 11:30 a.m. featuring foods from around the world as the theme and a magician as the entertainment. We will be charging \$5 per person.
6. December 19th at 11:30 a.m. is the next quarterly Birthday Luncheon. Lunch is \$5 or free if you had/have a birthday in October, November or December.
7. December 29th (Thursday) from 12-2 is the COA New Year's Eve Party with the band "Timeless" as entertainment. Chinese food from Kam's Cuisine in Acushnet will be served as well. We will charge \$10 per person to cover cost of food. Cost of the band will come out of our donation account. Friends should be assisting with replenishing our donation account regularly. Friends didn't recall what was explained to them last year about this process so the Town Attorney will be invited to the January Board Meeting to go over and review.
8. Monday lunches for October – Net profit of \$48.02.
9. Check-ins for October – We set a record for the month of October for attendance.
10. Organizational chart – Mike Cambra asked that this be updated at the last Board Meeting. An update was presented at this Board Meeting. Motion to adopt by Mike Cambra, seconded by Sue Norton, unanimous.
11. Textile donation box placement request by Town Administrator Glenn Cannon. Motion to grant request made by Mike Cambra, seconded by Pauline Munroe, unanimous.
12. The Registrar of Deeds is at the center today (Nov. 9th) to discuss the Homestead Act and Scams targeting elderly homeowners.

Old/New Business

An updated Friends' Breakfast Program MOU was presented to the Board. Motion to adopt it made by Mike Cambra, seconded by Sue Norton, unanimous. Eric noted that the Friends' Certificate to Solicit would be expiring soon but they have pledged to renew it when the time comes.

Capital requests are due to the town in early December. The Board didn't present any needs, the consensus was that we were "in good shape" at this point in time. (Last year we put in a capital light request for security cameras which have been installed.)

3 members of the Board volunteered to form a subcommittee to negotiate with the Director on an updated contract. They are: Pauline Munroe, Mike Cambra and Sue Norton. The goal will be to develop and then bring an updated contract before the full Board for a vote.

Select Board Member and former Emergency Management Director Paul Ciaburri put in a grant request to the Massachusetts Emergency Management Agency (MEMA) for a new generator for the senior center. We will be receiving that grant and someone from MEMA will be coming out on Nov. 16th for a site visit.

Public comment – Eric read a letter submitted to the Board by Sue Parker regarding the purchasing of supplies for her club.

- Motion to Adjourn made at 10:05 a.m. by Mike Cambra, Seconded by Sandy Charron, unanimous.