

Rochester Council on Aging (RCOA)
Board of Director's Meeting
67 Dexter Lane
Rochester, MA 02770

August 9, 2023

In Attendance: Pauline Munroe; President, Sandy Charron, Marjorie Barrows, Marjorie O'Brien; Secretary, Michael Daniel, Eric Poulin; Director, Ann Soares; Clerk, Activities Coordinator, Carol Galante-Dias; Administrative Assistant, Lorraine Thompson; Outreach Coordinator

Absent: Sue Norton, Pat Joy, Mary Bessey and Andrew Revell

Board of Directors meeting Called to Order at 9:06 a.m. with confirmation of a quorum (5 of 9 members were present).

- I. Motion to Accept minutes of Board of Directors meeting held on July 12, 2023, by Sandy Charron, seconded by Margie Barrows, passed by unanimous vote.
- II. Treasurer's Report- Mary Bessey wasn't present to give the Sunshine Fund report but Eric Poulin reported that flowers were sent to Sue Norton via the Sunshine Fund. Eric Poulin reports that the foyer flooring project is complete, the new water fountain installed and Andrew Daniel reports that work is being completed on the flat roof but is relieved there was no damage during the severe rainstorm and that the shed upgrades (adding gutters, etc.) are complete. The new fiscal year commenced on July 1, 2023, with a beginning budget of \$364,667.00. Thus far into the new fiscal year we have expended \$28,435.27 leaving a balance of \$336,231.73 for FY24. Motion to accept the treasurer's report made by Margie Barrows, Seconded by Sandy Charron, unanimous vote.
- III. Director's Report
 1. Transportation & Triad- Eric Poulin discussed a future new software upgrade being created for My Senior Center which could be used to schedule transportation for our seniors. The staff would need to be trained on the program, but it has a lot of good tools and capabilities, some of which were mentioned and reviewed. Carol Galante-Dias stated that there is a handout about the Triad events, stating that all the drivers always go above and beyond their necessary duties and wanted to extend kudos to them. She stated that there is a flyer on the Bulletin Board about the Fire Department Extinguisher Demonstration and that there is a letter going out to some seniors to have a Tuesday day out where a volunteer driver will pick them up, take a drive around town, lunch at the COA and another drive around town and return home.

2. Outreach Report-Lorraine Thompson submitted her monthly report and there weren't any questions.
3. Monday Lunches for July Summary- net profit for the month was \$518.48. Also, going forward, we will try and do a special Tuesday lunch once per month.
4. Check-Ins for July Summary- Record breaking unduplicated check-ins at the COA for the month of July (286). The previous high was 217 set in July 2019.
5. Marketing-EOEA Interns and Friends Breakfast- Eric Poulin states that there are over 400 Rochester senior households (at least 1-person in the home 60 or older) in our My Senior Center database with another 700 senior households not in our database and those folks are the ones not visiting the COA regularly. The households that are not regular attendees of the COA were mailed a packet of information including a questionnaire hoping to reach out to inform and educate anyone who might be enriched by our Center along with information on many of the programs available through the activities calendar, menu from our cafe, information on lunches etc. Eric Poulin stated that he marketed the Friends and Family Cafe by placing an ad in the Wanderer, Sippican Week and on Facebook. The Breakfast Cafe did experience a spike in business after the ads. The Friends will have a discussion in their meeting on volunteer staffing needs for the Café.
6. Friends Breakfast Program MOU- A motion was made to accept the MOU as amended (amendment was to change the end date for the MOU from June 30, 2023, to June 30, 2024) by Marjorie Barrows, Seconded by Sandy Charron, unanimous.
7. Activities-Ann Soares stated that since the July 12 meeting the trips were Foxwoods on the 15th with 1 van, Veterans had a trip to the USS Massachusetts, Vietnam Wall and Barret's Alehouse attended by 8 Veterans. July 18th, a little of Rochester history at the library and then Fishers Pub and the Middleboro Historical Society with the Tom Thumb Museum with 2 vans. July 25 a return trip to Cape Cod Canal with 3 vans and a lot of happy people who then went to Kool Kone Ice Cream. On July 29 we saw a Saturday Bingo debut with 43 people. On August 2 the Whaling Museum trip was a phenomenal experience for those who attended. We had a docent who knew her history and gave a personal guided tour. Our Veteran's Social was well attended with about 30 present who were treated to Shepherd's pie and ice cream sandwiches. That evening they were given a handout of the changes in benefits, etc. and when asked about being involved in care packages being sent to some of our Massachusetts residents (about 150) who were TDY in Kuwait, Iraq and Syria, they got on board immediately by saying they will bring in supplies and gave donations to ship 18 boxes already. Each Social will also be a packing party until Jan/Feb when the tour of duty ends. Upcoming trips and events are 8/12 Saturday Bingo, 8/17 Provincetown, 9/5 Brimfield, 9/28 The Big E Senior admission \$16, military ID free. Upcoming Beachside Art Show has posters about town created by Lynn Eddleston, food and drinks by Mike & Ann Cambra, bar by Judy Lister,

nonalcoholic bar by Carol Galante-Dias, decorations assisted by Lynn Eddleston, blue cheese donation by Margie Barrows, receptions table headed by Pat Joy, wait staff by many volunteers. Questions on possible 50/50 raffle by Friends. Liquor license approved and will be posted on the night of the event.

- Mail correspondence- approval of 3 applications for use of the building. August 23rd for a meeting of Rochester town departments. August 26th for the Rochester Affordable Housing, Inc. & October 2nd for Town of Rochester Planning Department and SRPEDD.
- Acceptance of Donations— none.
- Volunteer updates- Board/Volunteer subcommittees: Employee/Employment subcommittee met. Building Subcommittee met. Landscaping Subcommittee will meet at a future date. There will be a thank you luncheon for our volunteers in October.
- Public Comment - Plymouth County Mosquito Control project will spray for us prior to our Car Show on Sept. 18th.
- Adjournment- Motion to Adjourn made by Marjorie O'Brien and Seconded by Sandy Charron, unanimous vote at 10:08 a.m.