

Rochester Cultural Council

1 Constitution Way
Rochester, MA 02770

09/15/2021
Meeting Minutes

Location: COA Dexter Lane, Rochester MA

Attendees: Randall Elgin, Kate Duggan, Sue Kowalski, Kim Amato, Michael Kovacevich, Jordan Latham (Via Zoom)

- Call to order/attendance @ 5:33 pm
- Previous meeting minutes (08/18/2021) - Kim
- Agenda sent to P. Dawson not received, went to spam folder. No vote can be taken at tonight's meeting. Can we get a townofrochester.com email to avoid spam?

OLD BUSINESS

Treasury status – Randall

- Final Report for July 1, 2021 review (Smartsimple)
- Financial report to be submitted (online) annually balance \$551.00 by 10/15/21 for the 21-22 grant year
- reimbursement to Kate Duggan for pamphlet; administrative expense
- thank you to Mike Kovacevich for donation of pins
- state allocation for 2022 = \$5400
- up to 20% of grant monies can be spent on an events; Randall will research if we need to apply
- administrative budget = 5% of allocated monies = \$270
- “local reserve allocation” monies to be held back prior to allocate for materials

Rescheduled grantee status – Sue

- Chalk-Full-O- Fun final report received, event attended by Sue & Randall
- J. Fred Thornton postponement update and status to date
- 2020, 21 events did not happen due to COVID; can we roll money to next grant cycle and can he re-apply (granted \$900 over 2 years)
- Soule Homestead event cancelled due to COVID
- Sue will address SouleHomestead email and let them know we are in agreement and will vote at our next meeting

Update on advertising – Kim

1. Kim to follow up with wanderer regarding Release
2. Randall placed pamphlet/sign at Town Hall, COA
3. Kate will get a contact to update News & Announcements within Town Home Page

All members completed ethics training; not all updated or 'logged in to Smartsimple

NEW BUSINESS

- Sue had conversation with Susan LaFleur regarding encouraging the Grange to apply for a grant
- Kim to contact members of Rochester Country Fair Committee
- Michael & Randall through collaboration presented RCC registry and flowchart of local artisans and craftsman. This will be an ongoing RCC project on creating a community of local artists
- Conversation regarding events we can host; art shows, student work, craft shows - ongoing

TOPICS FOR DISCUSSION

- Logo idea - table
- COA event Sept 11, and RCC information table. Redesigned brochure and pins recap tabled due to time constraints

MISCELANEOUS – open forum to bring up any ideas, comments, etc. from members.

Mail:

- RCC received a thank you from the Chalf Festival and request for artist contacts
- Thank you received from Plumb Library Summer Reading Program

Meeting adjourned: @ 7:01 pm

NEXT MEETING: 10/13/2021