



**ORCTV Board of Directors Meeting
November 23, 2020
Meeting Minutes**

Members present: Chris Charyk, President
Elaine Botelho, Vice President
Tom Bretto, Treasurer
Danny White
Linda Medeiros, Clerk

Also present: Robert Chiarito, ORCTV Executive Director

The meeting was called to order at 5:02 PM via Zoom. It was decided that a quorum of the Board of Directors was present by Board President Chris Charyk with four of the seven board members in attendance, Ms. Medeiros joined a few minutes later.

Approval of Minutes:

Danny White made a motion to approve the minutes of the ORCTV Board of Director's meeting of September 24, 2020. The motion to approve was seconded by Elaine Botelho. The motion passed unanimously.

Treasurer's Report

Treasurer Tom Bretto reported that the finances were in good standing, with income from the franchise fees down slightly over income from the previous year. Director Chiarito added a short report/memo sighting the slight decreases in both dollars and as a percentage of total income versus the previous year, following the trends which began with the pandemic shutdowns in March. Danny White made a motion to approve the report with the motion being seconded by Elaine Botelho. The motion passed unanimously.

Executive Director's Report:

The Director's report included updates about ORCTV meeting with the Tri-Town Board of Selectmen on October 22, 2020 to discuss a new contract between the parties. Next was an update with concerns to Government programming including the live streaming of Marion Town Meeting and the filming of Rochester's Fall Town Meeting. The board was given an update on the ORCTV's high school education program being the only participant in the 2020/21 school year for ORR's School to Career program. The 2020/21 school year saw the program expand once again, including the most students since its inception five years earlier. The director informed the board that the financial audit for the year 2019 was under way with the station working with the accounting firm of Benoit and McArdle of Marion.

The Promotions/marketing subcommittee met on November 11th with the emphasis being on releasing more press releases informing the public about events the station was involved in as well as producing programming with ORCTV partnering with local businesses and charitable groups. Finally, the board was informed that two Macbook laptops which had been approved for purchase by the board had been ordered and received. The computers would be used primarily for the ETV program. Danny White made a motion to approve the report with the motion being seconded by Chris Charyk. The motion passed unanimously.

New Business:

Under new business the contract with the Tri-Towns was discussed. The board felt that ORCTV should have an attorney review the document on the station's behalf before any agreement with the towns was concluded. The board was unanimous in coming to this conclusion. Next the board voted on and approved unanimously holiday bonuses for the ORCTV staff and interns, as proposed by the Director. The board then went to executive session to discuss the bonus for the director.

Old Business:

There was nothing that was addressed under old business.

The date for the next meeting of the Board of Directors was not set with the date and the time to be determined.

Adjourn Meeting:

A motion was made at 5:58 PM by President Charyk to adjourn the meeting and was seconded by Danny White. The vote to adjourn passed unanimously.