



**ORCTV Board of Directors Meeting
September 24, 2020
Meeting Minutes**

Members present: Chris Charyk, President
Elaine Botelho, Vice President
Tom Bretto, Treasurer
Linda Medeiros, Clerk
Danny White
Patricia McArdle

Also present: Robert Chiarito, ORCTV Executive Director
Codie Patnaude, ORCTV Access Coordinator

The meeting was called to order at 5:00 PM via Zoom. It was decided that a quorum of the Board of Directors was present by Board President Chris Charyk with six of the seven board members in attendance.

Approval of Minutes:

Danny White made a motion to approve the minutes of the ORCTV Board of Director's meeting of May 5, 2020. The motion to approve was seconded by Linda Medeiros. The motion passed unanimously.

Treasurer's Report

Treasurer Tom Bretto reported that the finances were in good standing, with income from the franchise fees down slightly over income from the previous year. Director Chiarito added a short report/memo sighting the amount of the decreases in both dollars and as a percentage of total income versus the previous year. Results seem to be due to the COVID 19 pandemic but will be monitored closely to determine if this is change in viewer habits with regards to how they are consuming media. Linda Medeiros made a motion to approve the report with the motion being seconded by Danny White. The motion passed unanimously.

Executive Director's Report:

The Director's report included updates about the efforts made by the ORCTV staff to use new live streaming technology to help the three host towns record and broadcast their annual town meetings. The station also livestreamed both Old Rochester and Old Colony's graduation ceremonies, bringing those events to community members who were not able or allowed to attend due to social distancing limits set by each school. Throughout the summer ORCTV staff used the streaming equipment and software programs to bring Tri-Town events that were not open to the public, into our viewers' homes. The board was updated on the organizations change in health insurance carriers to Allways Health Group after Blue

Cross Blue Shield proposed a 30% price increase for the station's health insurance policy. Finally, the report concluded with an update on the installation of the new HVAC system which was installed at the station over the summer. Danny White made a motion to approve the report with the motion being seconded by Chris Charyk. The motion passed unanimously.

New Business:

Under new business the board accepted that the same officers who served ORCTV during 2019 would remain in their respective positions for 2020. A request was made by the Executive Director for \$7,500.00 to purchase two new Apple Macbook computers. The computers would be used primarily for the education program as travelling workstations but could also be utilized when recording and streaming events throughout the Tri-Towns. The computers would replace two aging desktop stations that were each more than five years old as per the schedule for replacing workstations that was established several years ago. Danny White made a motion to approve the purchase with the motion being seconded by Chris Charyk. The motion passed unanimously. President Charyk then made a proposal to form a subcommittee which would create ways to promote the work that ORCTV does within the community and to possibly propose ideas for fundraising. Danny White, Linda Medeiros and Elaine Botelho volunteered for the committee who would then decide amongst the group when they would meet.

Old Business:

There was nothing that was addressed under old business.

The date for the next meeting of the Board of Directors was not set with the date and the time to be determined.

Adjourn Meeting:

A motion was made at 5:53 PM by President Charyk to adjourn the meeting and was seconded by Danny White. The vote to adjourn passed unanimously.