

# Town of Rochester

## Board of Selectmen

**Board of Selectmen**  
Paul Ciaburri, Chairman  
Bradford N. Morse, Vice Chairman  
Greenwood Hartley III, Clerk



**Town Administrator**  
Suzanne E. Szyndlar  
**Administrative Assistant**  
Amanda L. Baptiste

### BOARD OF SELECTMEN MEETING MONDAY, JULY 19<sup>TH</sup>, 2021

Chairman Bradford Morse, Vice-Chairman Greenwood Hartley III, and Clerk Paul Ciaburri are all present. The Board of Selectmen's Open Meeting is opened by Chairman Bradford Morse.

#### Minutes:

**Motion:** A motion is made by Selectman Hartley to approve the Open Session Board of Selectmen meeting minutes of June 8<sup>th</sup>, 2021 as written. This motion is seconded by Selectman Ciaburri. All members of the Board are in favor, the minutes are approved with a unanimous vote.

**Motion:** A motion is made by Selectman Hartley to approve the Open Session Board of Selectmen meeting minutes of June 21<sup>st</sup>, 2021 as written. This motion is seconded by Selectman Ciaburri. All members of the Board are in favor, the minutes are approved with a unanimous vote.

#### People on the Agenda:

**School Committee: School Committee Joint Appointment-** Due to a failure to elect at the last Town Election, the Board meets with the School Committee jointly to appoint a member to fill the vacancy until the next election. Sharon Hartley, Robin Rounseville, Kate Duggan, and Anne Fernandes are in attendance from the School Committee. There were three interested parties in this position who each take turns telling the Board why they are interested in the position and what they could bring to it. A nomination of Jason Chisholm is made by Anne Fernandes. A roll call vote is then taken to appoint Mr. Chisholm to the School Committee: Greenwood Hartley- Aye, Morse - Aye, Ciaburri- Aye, Fernandes- Aye, Sharon Hartley- Aye, Duggan- Aye, Rounseville- Aye.

#### Selectmen's Signature:

**M.R.V. Water Supply Protection Advisory Committee, M.R.V. District, Buzzard's Bay Action Committee, and APC Nemasket Management Plan Steering Committee Appointments (Filled by Conservation Agent)-**

**Motion:** Selectman Hartley makes a motion to appoint Merilee Kelly to the M.R.V. Water Supply Protection Advisory Committee, M.R.V. District, Buzzard's Bay Action Committee, and APC Nemasket Management Plan Steering Committee. This motion is seconded by Selectman Ciaburri. All members of the Board are in favor, the motion passes unanimously.

**Buzzard's Bay Coalition: Annual Watershed Race Request-** The annual Buzzard's Bay Coalition Watershed Race request was received and requested to be held on October 3<sup>rd</sup>, 2021; all required departments have signed off on the request prior to this meeting.

**Motion:** Selectman Hartley makes a motion to approve the Watershed Ride request as presented and allow the Chairman to sign the approval form on behalf of the Board. This motion is seconded by Selectman Ciaburri. All members of the Board are in favor, the motion passes with a unanimous vote.

#### **Correspondence:**

**Board of Assessors: Notice of Preliminary Tax Bills-** The Board of Assessors submitted a notice to the Board to inform them of the unanimous vote taken at the July 13<sup>th</sup> Board of Assessor's meeting in favor of issuing preliminary tax bills should the need arise.

**SEMASS PILOT Payment- June, 2021-** The Board received notice of the SEMASS PILOT Payment for June, 2021 in the amount of \$342,600.

#### **Town Administrator's Report:**

- Town Administrator Szyndlar begins her report by informing the Board that she needs to change the date for final submission of articles for the Special Town Meeting from September 17<sup>th</sup> to August 6<sup>th</sup> to allow enough time for proper vetting of articles.

**Motion:** Selectman Hartley makes a motion to change the deadline submission for Special Town Meeting articles from September 17<sup>th</sup> August 6<sup>th</sup>. Selectman Ciaburri seconds this motion. All members of the Board are in favor, the motion passes unanimously.

- Town Administrator Szyndlar next tells the Board that the Town has received the fourth CARES check in the amount of \$225,263.43 for reimbursement of COVID related expenditures.
- Then, Town Administrator Szyndlar notes that the Council on Aging was recently awarded a state grant for a new van in the amount of \$63,323.
- After this, Town Administrator Szyndlar informs the Board that the Town received the first round of ARPA funds in the amount of \$297,625, the second half should be coming around next February for a grand total of \$595,250.
- Next, Town Administrator states that FY '22 Chapter 90 apportionment will be \$308,083, a \$6,421 increase from last year.
- Town Administrator Szyndlar mentions that September 6<sup>th</sup> is scheduled to be a Selectmen meeting date, but is Labor Day. She asks the Board if they would like to hold the meeting on Tuesday, September 7<sup>th</sup> or Monday the 13<sup>th</sup>. The Board agrees to meet on Tuesday the 7<sup>th</sup>.
- Lastly, Town Administrator Szyndlar lets the Board know that she recently received ORCTV's 2020 Annual Report.

#### **Meeting Notices:**

Selectman Morse informs the rest of the Board that he has scheduled a meeting with the Water Commission and the Town of Wareham for August 9<sup>th</sup>.

#### **Old Business:**

All payroll and vendor warrants have been signed by Selectman Ciaburri since the last meeting.

Selectman Ciaburri brings up the topic of stopping the traffic flow in front of the Town Hall. They note that this has been a discussion at prior Public Safety meetings and suggest scheduling one soon to discuss again. It is suggested to include the First Congregational Church, Planning Board, and Police Chief on any potential plans.

Selectman Hartley next asks for an update from the Fire Chief on the potential of a new public safety building. The Chief informs everyone that a grant has been applied for to cover the cost of the feasibility study and we should hopefully find out the results of the grant application in the fall.

Selectman Hartley then lets everyone know that the Council on Aging Directors have created a committee tasked with looking into a future expansion project for the Council on Aging building. He states that the committee is comprised of seven members and requests to have a member be from either the Finance Committee, Board of Selectmen, or Town Administrator; Selectman Ciaburri volunteers.

Lastly, Selectman Hartley shows everyone a Town Atlas from 1899 that has been donated to the Town and suggests storing it with either the Town Clerk or Library.

#### **New Business:**

##### **MBTA Advisory Board Representative Reappointment-**

**Motion:** Selectman Hartley makes a motion to continue to have Selectman Ciaburri serve as the Board's representative to the MBTA Advisory Board. This motion is seconded by Selectman Morse. All members of the Board are in favor, the motion passes unanimously.

**Town Planner Search Committee Recommendation-** At the recommendation of the Town Planner Search Committee, Town Administrator Szyndlar requests the Board vote to enter into contract negotiations with Kaitlyn Young for the Town Planner position.


**Motion:** Selectman Hartley makes a motion to allow Town Administrator Szyndlar and Town Counsel Bailey to enter into contract negotiations with Kaitlyn Young for the Town Planner position. This motion is seconded by Selectman Ciaburri. All members of the Board are in favor, the motion passes with a unanimous vote.


**Fire Chief Proposed On-Call Payroll Rates-** Fire Chief Weigel is present to request the Board increase the Fiscal Year 2022 pay rates of the on-call positions to be able to hire and pay competitively with surrounding towns.

**Motion:** Selectman Hartley makes a motion to approve the pay increase of the on-call positions for FY '22 as presented to the Board. This motion is seconded by Selectman Ciaburri. All members of the Board are in favor, the motion passes unanimously.

#### **Adjournment**

**Motion:** Selectman Hartley then makes a motion to adjourn the Open Board of Selectmen meeting and enter into Executive Session for the purpose of discussing non-union personnel negotiation strategy, not to return back into Open Session. This motion is seconded by Selectman Hartley. All members of the Board are in favor and the meeting is adjourned. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

  
Paul Ciaburri, Clerk

  
Amanda L. Baptiste, Administrative Assistant