

Town of Rochester

Board of Selectmen

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Paul Ciaburri, Chairman
Bradford N. Morse, Vice Chairman
Greenwood Hartley III, Clerk



Town Administrator

Suzanne E. Szyndlar
Administrative Assistant
Amanda L. Baptiste

BOARD OF SELECTMEN MEETING THURSDAY, APRIL 30TH, 2020

This meeting is conducted remotely via Zoom Meetings

Chairman Paul Ciaburri, Vice Chairman Bradford Morse, and Clerk Greenwood Hartley III are all present on this remote meeting.

The Board of Selectmen's Open Meeting is opened by Chairman Paul Ciaburri. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

Minutes

Motion: A motion is made by Selectman Hartley to approve the Executive Session Board of Selectmen meeting minutes of April 23rd, 2020 as presented. This motion is seconded by Selectman Morse. All members of the Board are in favor, the minutes are approved with a unanimous vote. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

Motion: A motion is made by Selectman Hartley to approve the Open Session Board of Selectmen meeting minutes of April 23rd, 2020 as presented. This motion is seconded by Selectman Morse. All members of the Board are in favor, the minutes are approved with a unanimous vote. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

People on the Agenda

Old Colony District Appointing Committee: 2020 Appointment- Town Moderator Kirby Gilmore opens up the Old Colony District Appointing Committee (made up of the Town Moderator, School Committee, and Board of Selectmen) to make the 2020 appointment to the Old Colony District Committee. School Committee member Sharon Hartley makes a motion to reappoint Sharon Cruz to the Old Colony District Committee. This motion is seconded by Anne Fernandes. All present members of the Appointing Committee are in favor. Roll Call Vote G. Hartley- Aye, Morse - Aye, Ciaburri- Aye, S. Hartley - Aye, Rood- Aye, Fernandes- Aye, Gilmore- Aye. The motion passes unanimously and Sharon Cruz is reappointed to the Old Colony Regional Vocational Technical High School District Committee. Selectman Hartley then makes a motion to close the Old Colony District Appointing Committee meeting. This motion is seconded by Sharon Hartley. All members of the Committee are in favor, the sub meeting is adjourned. Roll Call Vote G. Hartley- Aye, Morse - Aye, Ciaburri- Aye, S. Hartley - Aye, Rood- Aye, Fernandes- Aye, Gilmore- Aye.

Town Grant Writer Marcia Kessler: Recycling IQ Program Overview- Grant writer Marcia Kessler, is in attendance to talk about the Recycling IQ program and answer any questions that the Board has. She explains that the program consists of "cart checkers" who would be inspecting 500 recycling bins around Town for bins that contain recycling contamination, such as plastic bags and other tangles. The purpose of the program is to educate residents about proper recycling as it reduces disposal costs to the Town, as well as makes cleaner recycling. Two sets of mailings will be going out to residents with information of what is acceptable recycling, as well as what are

the most common contaminants and other big issues regarding recycling. On May 15th and 22nd the cart checkers will be walking their routes, and inspections will take place over 18 weeks beginning June 5th. Selectman Hartley mentions a seminar he attended while at the annual Massachusetts Municipal Association meeting that discussed the benefits of proper recycling and the amount it has saved other towns.

Selectmen's Signature:

Annual Board and Committee Appointments- The Board reviews the list of annual appointments to board/committees and the Police Department. Selectman Morse makes a recommendation to change the dates of reappointments of Conservation Committee members to put them back on track of staggering terms.

Motion: Selectman Morse makes a motion to approve the list of reappointments for all boards/committees/and Police Department as presented, with the updated Conservation Commission expiration dates. Selectman Hartley seconds this motion. All members the Board are in favor, the motion passes unanimously. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

There is then a question to the term length of some of the police officers. Selectman Morse amends his motion to read "approve the list of reappointments for all boards/committees/and Police Department as presented, with the updated Conservation Commission expiration dates and one-year terms for all Police Officers." Selectman Hartley seconds this amended motion. All members the Board are in favor, the motion passes unanimously. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

Annual Range Permit Renewals- The Board reviews the list of annual renewal of range permits.

Motion: Selectman Morse then makes a motion to approve the range permits as presented to the Board. This motion is seconded by Selectman Hartley. All members of the Board are in favor and the motion passes unanimously. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

Annual Flammable Fluid License Renewals- The Board next reviews the list of annual Flammable Fluid licenses to be renewed. It is noted the Fire Chief has approved all of the renewals with the exception of Fiberglass Specialties, which he has asked to have held for a future meeting.

Motion: Selectman Morse makes a motion to approve each Flammable Fluid license as presented, with the exception of Fiberglass Specialties. This motion is seconded by Selectman Hartley. With all members of the Board in favor, the motion passes unanimously. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

Registrar of Voters Appointment Request- There is a request received from Matthew Monteiro, of the Town's Democratic Committee, requesting to have Mary McCann appointed as a Registrar of Voters, as well as Susan Teal.

Motion: Selectman Morse makes a motion to appoint Mary McCann and Susan Teal as Registrar of Voters. This motion is seconded by Selectman Hartley. All members of the Board are in favor, the motion passes unanimously. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

Cultural Council Appointment Request- There is a request received from Katherine Duggan to be appointed to the Cultural Council.

Motion: Selectman Morse makes a motion to appoint Katherine Duggan to the Cultural Council. This motion is seconded by Selectman Hartley. All members of the Board are in favor, the motion passes unanimously. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

Town Administrator's Report/ COVID-19 Update:

- Town Administrator Szyndlar begins her report by informing everyone that the Simple Recycling (pink bag) Program has restarted as of April 27th.
- Next, Town Administrator Szyndlar mentions that Governor Baker has pushed back the reopening date of all non-essential businesses to May 18th.

- Then, Town Administrator Szyndlar gives the Board an update on Covid-19 and notes that there have been thirteen confirmed cases in Town, with seven of those being healthcare workers.
- Town Administrator Szyndlar then brings up a discussion around the Town's annual Memorial Day festivities. Selectman Morse makes the suggestion to move the festivities to Veterans Day and the Board agrees to revisit this topic at their next meeting.
- Lastly, Town Administrator Szyndlar informs the Board that she received a letter from the Plymouth County Commissioners regarding \$90 Million received for Covid-19 relief, with more information to follow as it is received. Selectmen Ciaburri adds that there is a Plymouth County Commissioners meeting coming up that he is going to attend and the Board discuss what options there are for the relief funds and what they would like to have happen with it.

Old Business:

Payroll and/or Vendor Warrant Approvals- Selectman Ciaburri notes that all payroll and vendor warrants have been signed since the last meeting.

Selectman Hartley then mentions that he has spoken with School Facilities Director Gene Jones, who has been working with Town Facilities Manager Andrew Daniel, to find a location at the school to install solar panels. They are currently looking into a proposal to put solar on a canopy at RMS. Selectman Ciaburri suggests they reach out to Highway Surveyor Eldridge to ensure that this would not cause any issues with plowing the lot.

Next, Selectman Hartley gives an update on the Community Aggregation Program. He states that since the meeting has been postponed, he has reached out to Mr. O'Rourke regarding rescheduling and is waiting to hear back on a new date.

New Business

Senior Work-off Program: Changes due to Covid-19 Shutdown- Town Administrator Szyndlar explains that due to shutdowns from Covid-19 not all seniors have had the opportunity to complete all of their senior work-off hours and with a deadline of June 30th she asks the Board if they are willing to give all approved senior work-off participants credit for their full \$1,000 worth of hours for FY '20.

Motion: Selectman Morse makes a motion to approve all senior work-off participants \$1,000 credit for FY'20. This motion is seconded by Selectman Hartley. All members of the Board are in favor, the motion passes unanimously. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

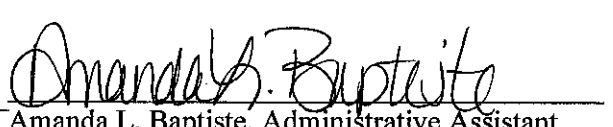
Building Department Proposed Fee Schedules- Building Inspector Jim Buckles and Administrative Assistant Patrice Braz are in attendance to answer any questions the Board may have after reviewing the proposed update fee schedule that would put the Town more in line of what other communities are charging for the same permits. The Board commends the Building Department on the exceptional work they put into researching and presenting this updated fee schedule.

Motion: Selectman Morse makes a motion to approve the fee schedule as presented, effective June 1st, 2020. This motion is seconded by Selectman Hartley. All members of the Board are in favor, the motion passes unanimously. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

Adjournment

Motion: Selectman Morse makes a motion to enter into Executive Session, not to return back into Open Session at the conclusion, to discuss the potential purchase of real property and strategy session with respect to nonunion personnel. This motion is seconded by Selectman Hartley. With all members of the Board in favor, the Board enters Executive Session. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes


Greenwood Hartley III, Clerk


Amanda L. Baptiste, Administrative Assistant