

Town of Rochester

Board of Selectmen

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Paul Ciaburri, Chairman
Bradford N. Morse, Vice Chairman
Greenwood Hartley III, Clerk



Town Administrator

Suzanne E. Szyndlar
Administrative Assistant
Amanda L. Baptiste

BOARD OF SELECTMEN MEETING WEDNESDAY, JULY 8TH, 2020

This meeting is conducted remotely via Zoom Meetings

Chairman Paul Ciaburri, Vice Chairman Bradford Morse, and Clerk Greenwood Hartley III are all present on this remote meeting.

The Board of Selectmen's Open Meeting is opened by Chairman Paul Ciaburri. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

Minutes

Motion: A motion is made by Selectman Hartley to approve the Open Session Board of Selectmen meeting minutes of June 15th, 2020 as presented. This motion is seconded by Selectman Morse. All members of the Board are in favor, the minutes are approved with a unanimous vote. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

Motion: A motion is made by Selectman Hartley to approve the Open Session Board of Selectmen meeting minutes of June 24th, 2020 as presented. This motion is seconded by Selectman Morse. All members of the Board are in favor, the minutes are approved with a unanimous vote. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

People on the Agenda:

Rochester Country Fair Committee: Fundraiser Request – The Rochester Country Fair Committee submitted a Pine Street property usage request to hold a truck/tractor pull fundraiser on Sunday, September 13th from 8AM to 7 PM.

Motion: Selectman Hartley makes a motion to approve the fundraiser request contingent upon meeting all Board of Health requirements. This motion is seconded by Selectman Morse. All members of the Board are in favor, the motion passes with a unanimous vote. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

Selectmen's Signature:

Old Rochester Regional District Agreement- The Board is presented with a draft O.R.R District Agreement to review and provide feedback with a goal of voting on it at a Special Town Meeting in the fall. Selectman Hartley requests a "red lined" copy of the agreement, which Town Administrator Szyndlar states she will provide to both the Board, as well as Town Counsel Bailey.

Assistant Treasurer Reappointment- The Board received a request from Town Treasurer Cindy Mello to reappoint Diana Knapp as the Assistant Treasurer.

Motion: Selectman Morse makes a motion to reappoint Diana Knapp as Assistant Treasurer. This motion is then seconded by Selectman Hartley. All members of the Board are in favor, the motion passes unanimously. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

Town Administrator's Report/ COVID-19 Update:

- Town Administrator Szyndlar begins her report by informing the Board that the Town received an email from a 14-year-old resident in regards to our Town flag. He tasked himself with creating a flag for the Town, unaware that one had existed. She provides the Board with a picture of the flag that was created and commends him on a job well done. The Board suggests forwarding the email to the Historical Commission.
- Next, Town Administrator Szyndlar mentions that the Town will be switching over to a new website soon, with a goal of July 21st for it to go live. The new website will be created by Civic Plus and will allow residents the ability to sign up for subscriptions of Town alerts, as well as have the ability to be updated by Town employees in-house. The Town Clerk is also looking into the ability to have the new website serve as the Town's official meeting posting location; the first step for this to happen would be to get approval from the Attorney General's Office and then he will devise a new meeting posting procedure.
- After this, Town Administrator Szyndlar notes that the balance of phase I of the Plymouth County Cares funding has rolled into phase II. This amount will be based off of Covid cases reported, which allots the Town an additional \$185,537. Phase III will then be dedicated to Veterans Services, Libraries, and the Council on Aging; this amount allotted for Rochester is \$47,815.

Old Business:

Payroll and Vendor Warrant Approval- Selectman Ciaburri notes that all payroll and vendor warrants have been signed since the last meeting.

Board of Selectmen Tentative Meeting Schedule- The Board reviews the tentative meeting schedule through December of 2020.

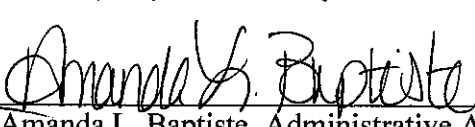
Board of Selectmen Reorganization Discussion- Selectman Morse explains that scheduling for Selectmen roles have been out of order for some time and suggests the Board going forward reorganize as the Chairman being whoever is on the last year of their term, Vice-Chairman as second year, and Clerk as whoever is on the first year of their Selectman term.

Motion: Selectman Morse then makes a motion to reorganize as follows: Selectman Ciaburri as Chairman, Selectman Morse as Vice-Chairman, and Selectman Hartley as Clerk. This motion is seconded by Selectman Hartley. All members of the Board are in favor, the motion passes unanimously. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

Adjournment

Motion: Selectman Morse makes a motion to enter into Executive Session, and not to return back into Open Session at the conclusion, to discuss the potential purchase of real property and to discuss Town vendor contract negotiations. This motion is seconded by Selectman Hartley. With all members of the Board in favor, the Board enters into Executive Session. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes


Greenwood Hartley III, Clerk


Amanda L. Baptiste, Administrative Assistant