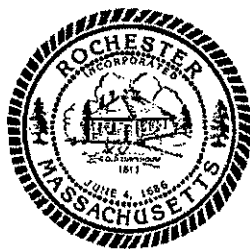


Town of Rochester

Board of Selectmen

Board of Selectmen

Paul Ciaburri, Chairman
Bradford N. Morse, Vice Chairman
Greenwood Hartley III, Clerk



Town Administrator

Suzanne E. Szyndlar
Administrative Assistant
Amanda L. Baptiste

BOARD OF SELECTMEN MEETING MONDAY, JUNE 1ST, 2020

This meeting is conducted remotely via Zoom Meetings

Chairman Paul Ciaburri, Vice Chairman Bradford Morse, and Clerk Greenwood Hartley III are all present on this remote meeting.

The Board of Selectmen's Open Meeting is opened by Chairman Paul Ciaburri. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

Minutes

Motion: A motion is made by Selectman Morse to approve the Open Session Board of Selectmen meeting minutes of May 18th, 2020 as presented. This motion is seconded by Selectman Hartley. All members of the Board are in favor, the minutes are approved with a unanimous vote. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

Selectmen's Signature:

Review the Draft Annual Town Meeting Warrant- The Board reviews each article on the draft Annual Town Meeting Warrant. Another warrant review, with the Finance Committee, Capital Planning Committee, Town Clerk and Town Moderator will take place at the next meeting.

Town Administrator's Report/ COVID-19 Update:

- Town Administrator Szyndlar begins her report by informing the Board that she has invited the Finance Committee, Capital Planning Committee, Town Moderator, and Town Clerk to the next meeting on June 8th at 6 P.M. to review the Annual Town Meeting Warrant. The Board can then vote to sign and post the warrant.
- Next, Town Administrator Szyndlar mentions that she plans to submit the first request for reimbursement from the CARES Act through the Plymouth County Commissioners and request the Board authorize her to sign any paperwork associated with requesting or receiving these funds on behalf of Rochester.

Motion: Selectman Morse makes a motion to authorize Town Administrator Suzanne Szyndlar to sign any documents associated with requesting or receiving any CARES Act funds. This motion is seconded by Selectman Hartley. All members of the Board are in favor, the motion passes unanimously. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

- Then, Town Administrator Szyndlar informs everyone that she recently signed the acceptance contract for the Town to be able to receive \$136K in Green Community grants.

- Next, Town Administrator Szyndlar mentions that about half of the early voting mass mailings have been sent out and expects the rest to be mailed within the next day or so.
- Lastly, Town Administrator Szyndlar notes with the beginning phases of the State reopening, the Town buildings are not opening to the public as of yet. She explains that at this time the Town Hall and Annex buildings are not able to adhere to the newly required protocols due to size restrictions. Residents are still able to work with all Town departments via email, telephone, or make an appointment if needed. A press release will be available soon on the website detailing the operations of the Town Hall, Annex, Library and COA.

Old Business:

Payroll and/or Vendor Warrant Approvals- Selectman Ciaburri notes that all payroll and vendor warrants have been signed since the last meeting.

Selectman Hartley then mentions that he had recently attended a conference that discussed the Open Meeting Law during the pandemic. There is another training coming up regarding elections and town meetings during the pandemic that he hopes to attend as well.

Next, Selectman Hartley makes mention of the Public Safety meeting that was held last week. He notes that it was well attended with all Department Heads present and considers it a successful meeting.

New Business

Potential Land Purchase Discussion- The Board explains that they have been discussing a potential land purchase during Executive Sessions recently and plan to discuss this topic again prior to any purchase prices being added to the Annual Town Meeting Warrant.

Motion: Selectman Morse then makes a motion to enter into Executive Session to discuss the potential purchase of real property. This motion is seconded by Selectman Hartley. With all members of the Board in favor, the Board enters Executive Session. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

The Board returns into Open Session from Executive Session and discusses a potential land purchase on Rounseville Road, not to exceed a price of \$160,000.

Motion: Selectman Hartley then makes a motion to add an article to the Annual Town Meeting Warrant to purchase land on Rounseville Road, not to exceed \$160,000. This motion is seconded by Selectman Morse. All members of the Board are in favor, the motion passes unanimously. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes

Adjournment

Motion: Selectman Morse makes a motion to adjourn the Open Session Board of Selectmen meeting. This motion is seconded by Selectman Hartley. With all members of the Board in favor, the meeting is adjourned. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.


Greenwood Hartley III, Clerk


Amanda L. Baptiste, Administrative Assistant