

Town of Rochester
Board of Selectmen

Board of Selectmen

Paul Ciaburri, Chairman
Bradford N. Morse, Vice Chairman
Greenwood Hartley III, Clerk



Town Administrator

Suzanne E. Szyndlar
Administrative Assistant
Amanda L. Baptiste

BOARD OF SELECTMEN MEETING
WEDNESDAY, JUNE 24th, 2020

This meeting is conducted remotely via Zoom Meetings

Chairman Paul Ciaburri and Clerk Greenwood Hartley III are present on this remote meeting.

The Board of Selectmen's Open Meeting is opened by Chairman Paul Ciaburri. Roll Call Vote Hartley-Aye, Ciaburri- Aye 2:0 motion passes.

Selectmen's Signature:

Sign Fire Department Borrowing Anticipation Note for Pumper Tanker- The Board reviews the Pumper Tanker Borrowing Anticipation Note with a rate set at 0.95.

Motion: Selectman Hartley then makes a motion to sign the Borrowing Anticipation Note as presented. This motion is seconded by Selectman Ciaburri. Both members of the Board are in favor, the motion passes unanimously. Roll Call Vote Hartley- Aye, Ciaburri- Aye 2:0 motion passes.

Correspondence:

Arbor Day Foundation- Notification of Tree City USA Recognition- The Board received notice from the Arbor Day Foundation that the Town has achieved "Tree City USA" status for the year 2019. They thank Mr. Matt Monteiro for his hard work in helping the Town receive this achievement for the fifth year.

SEMASS PILOT Payment, May, 2020- The Board received the SEMASS PILOT payment for the month of May in the amount of \$305,017.

Appoint Board of Selectmen Representative to the Plymouth County Advisory Board- Selectman Ciaburri volunteers to continue to be the Board's representative to the Plymouth County Advisory Board for another year.

Motion: Selectman Hartley makes a motion to reappoint Selectman Ciaburri as the Board's representative to the Plymouth County Advisory Board. This motion is seconded by Selectman Ciaburri. Both members of the Board are in favor, the motion passes unanimously. Roll Call Vote Hartley- Aye, Ciaburri- Aye 2:0 motion passes.

Town Administrator's Report/ COVID-19 Update:

- Town Administrator Szyndlar begins her report by informing the Board that the Town is in the process of submitting grant reimbursement requests for: the CARES Act, Library, and Recycling IQ program. They are all due the beginning of July for the previous fiscal year.
- Next, Town Administrator Szyndlar mentions that the Accounting and Treasurer's departments are busy working on new rates and benefits that will take place starting July 1st. They have less time to work with this year due to the month delay of Town Meeting. Department of Local services allows payment of FY '20 invoices and payroll to be processed no later than July 15th. At that point, it will be known exactly where the Town stands with the final FY '20 budgets. She plans to include any year end transfer requests at the next meeting.
- After this, Town Administrator Szyndlar notes that 2019 Annual Reports are now available. She plans to have some placed outside of Town Hall and at the Library pickup area for residents.
- Town Administrator Szyndlar informs the Board that at the last SAILS Library Network meeting, Plumb Library Director Gail Roberts was elected to serve as President.
- Lastly, Town Administrator Szyndlar lets everyone know that on Thursday in-duct air purifiers will be installed in all Town buildings that have forced hot air heating. These purifiers will take care of microbial contaminants in the air, as well as on surfaces, and will reduce airborne particles. The cost of these purifiers will be covered under the COVID-19 relief fund.

Old Business:

Selectman Ciaburri notes that all payroll and vendor warrants have been signed since the last meeting.

Selectman Hartley mentions that he would like to talk again about the water use requested for the Crossroads project but would like to wait until there is a full Board present to have the discussion.

Selectman Hartley then mentions that he would like to designate a representative in charge of negotiations of the First Congregational Church land purchase, he suggests Town Counsel Bailey. Town Counsel states that he will coordinate this process with the Town Treasurer and Town Administrator.

Motion: Selectman Hartley makes a motion to designate Town Counsel Bailey to complete negotiations for the First Congregational Church land purchase. This motion is seconded by Selectman Ciaburri. Both members of the Board are in favor, the motion passes unanimously. Roll Call Vote Hartley- Aye, Ciaburri- Aye 2:0 motion passes.

Selectman Hartley then states that they will need to designate a Board representative to SRPEDD, and he volunteers to continue to be the representative on behalf of the Board.

Motion: Selectman Ciaburri makes a motion to reappoint Selectman Hartley as the SRPEDD representative on behalf of the Board of Selectmen. This motion is seconded by Selectman Hartley. Both members of the Board are in favor, the motion passes unanimously. Roll Call Vote Hartley- Aye, Ciaburri- Aye 2:0 motion passes.

New Business:

Board of Selectmen Reorganization Discussion- The Board agrees to move this discussion to the next meeting so that all members of the Board can be present.

Delta Dental Refund Discussion- Town Treasurer Cynthia Mello is in attendance to notify the Board that due to the lack of ability to access dental offices during the pandemic. Delta Dental is issuing refunds to the Town for services unable to be rendered during the pandemic for employees who receive dental

coverage. She explains to the Board that the Town pays 50/50 for the dental coverage with employees and the amount employees would receive back would be \$9.25 or \$18.50 depending whether the Board would like to return half or the full amount refunded to the employee. The Board agrees that since the Town pays for 50% of the premiums, the refund should be split the same.

Motion: To split the Delta Dental refund amount 50/50 between the Town and Town employees who receive dental coverage through the Town. This motion is made by Selectman Hartley and seconded by Selectman Ciaburri. Both members of the Board are in favor, the motion passes unanimously. Roll Call Vote Hartley- Aye, Ciaburri- Aye 2:0 motion passes.


Selectman Ciaburri then notes that he was very happy with the Town's Annual Reports and commends the dedication of Mr. Hiller.

Selectman Hartley mentions that he would like to hold an Executive Session following the next meeting to discuss one of the Town's vendor contracts.

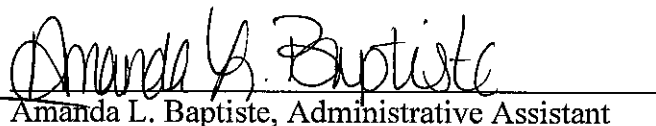
Selectman Hartley also questions if there have been COVID-19 related updates to the Open Meeting Law and if the Board would be able to meet again in person, whether it be inside or outside, while following State mandated social distancing procedures. The Board agrees to hold a "hybrid" meetings going forward.

Adjournment

Motion: Selectman Hartley makes a motion to adjourn the Open Session Board of Selectmen meeting. This motion is seconded by Selectman Ciaburri. With all members of the Board in favor, the meeting is adjourned. Roll Call Vote Hartley- Aye, Ciaburri- Aye 2:0 motion passes.



Greenwood Hartley III, Clerk



Amanda L. Baptiste, Administrative Assistant