

**Town of Rochester**  
**Board of Selectmen**

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Paul Ciaburri, Chairman  
Bradford N. Morse, Vice Chairman  
Greenwood Hartley III, Clerk



**Town Administrator**

Suzanne E. Szyndlar  
**Administrative Assistant**  
Amanda L. Baptiste

**BOARD OF SELECTMEN MEETING**  
**MONDAY, MARCH 2<sup>ND</sup>, 2020**

Present: Chairman Paul Ciaburri and Clerk Greenwood Hartley III

The Board of Selectmen's Open Meeting is opened by Chairman Paul Ciaburri.

**Minutes**

**Motion:** A motion is made by Selectman Hartley to approve the Executive Session Board of Selectmen minutes of February 3<sup>rd</sup>, 2020 as presented. This motion is seconded by Selectman Ciaburri. All members of the Board are in favor, the motion passes unanimously.

**Motion:** A motion is made by Selectman Hartley to approve the Open Session Board of Selectmen minutes for February 3<sup>rd</sup>, 2020 as presented. This motion is seconded by Selectman Ciaburri. All members of the Board are in favor, the motion passes unanimously.

**People on the Agenda**

**Conservation Agent Farinon: FEMA Flood Map Discussion-** Conservation Agent Laurell Farinon talks to the Board about FEMA flood mapping changes that would need to be adopted but the Town and changes required to the by-law relating to the maps prior. An article will be drafted for Town Meeting with the proposed changes recommended by Town Counsel.

**Motion:** Selectman Hartley makes a motion to accept the proposed FEMA Flood Mapping Plan changes and have the changes referred to the Planning Board. This motion is seconded by Selectman Ciaburri. All members of the Board are in favor, the motion passes unanimously.

**Green Communities Project Discussion-** Conservation Agent Laurell Farinon, along with Facilities Manager Andrew Daniel, next talk about the status of the Green Communities Project. Mr. Daniel mentions that the Town has received \$135,960 in Green Community Grants and the Green Communities Group met to discuss which projects around the municipal buildings they will be using this designation grant on. The group decided to disperse the funds over six municipal buildings, with lighting projects at the Council on Aging, Town Hall, Police Station and Highway Department. Other funds will be used for insulation and air sealing at the Library, door weather stripping and refrigeration controls at Rochester Memorial School, and the remainder being set aside for SRPEDD to help with the competitive grants. The Board thank them for their hard work with this project.

### **Selectmen Signature**

**Event Request: Tour de Crème-** The Board notes that all required approval signatures from the Police Department, Fire Department, and Highway Department have been obtained for this event.

**Motion:** A motion is made by Selectman Hartley to approve the race request as presented. This motion is then seconded by Selectman Ciaburri. All members of the Board are in favor, the motion passes unanimously.

**Event Request: On Your Left Racing Triathlon-** The Board notes that all required approval signatures from the Police Department, Fire Department, and Highway Department have been obtained for this event.

**Motion:** A motion is made by Selectman Hartley to approve the race request as presented. This motion is then seconded by Selectman Ciaburri. All members of the Board are in favor, the motion passes unanimously.

**Chapter 61 A Right of First Refusal: Assessor's Map 43A Lots 34, 66 and 68-** The Board reviews the request for a Chapter 61 A Right of First Refusal. The request has been reviewed by Town Counsel and both the Conservation Commission and Planning Board have voted to not exercise the option to purchase.

**Motion:** Selectman Hartley makes a motion take the recommendation of the Planning Board and Conservation Commission and not exercise the Town's Right of First Refusal on Map 43A Lots 33,66 and 68. The motion is then seconded by Selectman Ciaburri. All members of the Board are in favor, the motion passes unanimously.

### **Correspondence**

**Xfinity Annual Complaint Filings Report-** The Verizon annual complaint filing report has been submitted to the Board. It reports that there were five logged complaints.

**Request for Appointment: Rochester Democratic Committee Annual List of Poll Workers and Registrars of Voters-** A letter of interest was received of The Rochester Democratic Committee with a list of their poll workers and registrars wishing to be reappointed.

**Motion:** Selectman Hartley makes a motion to appoint the list of Democratic poll workers and registrars as presented. This motion is seconded by Selectman Ciaburri. All members of the Board are in favor, the motion passes with a unanimous vote.

**Annual Designation of Tree City USA Approval Letter-** The Board received the annual letter from the Massachusetts Department of Conservation and Recreation notifying of the approval of Tree City USA status for the Town for this year.

**SEMASS PILOT Payment-** The January, 2020 SEMASS PILOT payment was received in the amount of \$358,035.

### **Town Administrator's Report**

- Town Administrator Szyndlar begins her report by providing the Board updated budget requests and a new comparison sheet.
- Next, Town Administrator Szyndlar mentions that the Board has been receiving an increase in requests for road races through Town and discusses with the Board the option of adding road race fees for "for profit" race companies as other Towns do for the use of Town services.
- Then, Town Administrator Szyndlar lets the Board know that she had recently been in contact with the Veterans Office and that they will be ordering pavers for the Vietnam Veterans Memorial Wall in Fall River and asks if the Board has any input on what should be included on the Rochester stone.

- Town Administrator Szyndlar mentions that she has a conference call this week regarding the preparation for Coronavirus. Information received will be provided on the Town's website.
- Lastly, Town Administrator Szyndlar notes that the Capital Planning Committee will be ready to submit their recommendations to the Board and Finance Committee at the March 16<sup>th</sup> meeting.

### **Old Business**

**Payroll/Vendor Warrants-** Selectman Ciaburri notes that all payroll and vendor warrants have been signed since the last meeting.

The Rochester Affordable Housing Inc., Group is back in attendance to provide more literature to the Board but were advised to request to be on an agenda if they wish to meet with the Board at a future meeting.

Selectman Hartley notes that the overflow parking lot at the Council on Aging has been in progress and is coming along nicely.


### **New Business**

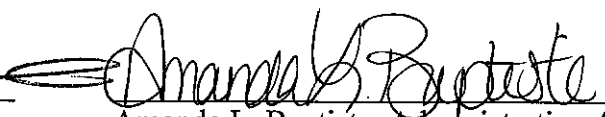
**Board of Selectmen Annual Report Submission-** The Board reviews the draft annual report submissions for the 2019 Annual Report.

**Motion:** Selectman Hartley makes a motion to submit the annual report submission as written. Selectman Ciaburri seconds this motion. All present members of the Board are in favor. The motion passes with a unanimous vote.

### **Adjournment**

**Motion:** Selectman Hartley lastly makes a motion to adjourn the meeting. Selectman Ciaburri seconds this motion. All members of the Board are in favor, the meeting is adjourned.

  
Greenwood Hartley III, Clerk

  
Amanda L. Baptiste, Administrative Assistant