

Town of Rochester

Board of Selectmen

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Paul Ciaburri, Chairman
Bradford N. Morse, Vice Chairman
Greenwood Hartley III, Clerk



Town Administrator

Suzanne E. Szyndlar
Administrative Assistant
Amanda L. Baptiste

BOARD OF SELECTMEN MEETING MONDAY, NOVEMBER 12th, 2020

Chairman Paul Ciaburri, Vice Chairman Bradford Morse, and Clerk Greenwood Hartley III are all present.

The Board of Selectmen's Open Meeting is opened by Chairman Paul Ciaburri.

Minutes

Motion: A motion is made by Selectman Hartley to approve the Open Session Board of Selectmen meeting minutes of October 19th, 2020 as presented. This motion is seconded by Selectman Morse. All members of the Board are in favor, the minutes are approved with a unanimous vote. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

Town Administrator's Report/ COVID-19 Update:

- Town Administrator Szyndlar begins her report by informing the Board that the Tax Rate Classification Hearing will be held on November 17th, 2020.
- Next, Town Administrator Szyndlar takes the opportunity to thank the Town Clerk, registrars, and all volunteers involved with the election for a job well done.
- After this, Town Administrator Szyndlar informs everyone that the Town will be holding a hazardous waste day drop-off event at the Town Barn on November 14th between 9 and noon for residents.
- Lastly, Town Administrator Szyndlar states that after consulting with the Town's Public Health Nurse, staffing the Town Hall and Annex buildings will be reduced after Thanksgiving, Christmas, and New Year's Day to limit any potential contamination within Town buildings. Departments will be minimally staffed in person, with employees working remotely when possible, but will still continue to serve the public and help residents in-person when needed by appointment only.

Old Business:

Payroll and Vendor Warrant Approval- Selectman Ciaburri notes that all payroll and vendor warrants have been signed since the last meeting.

Selectman Hartley then informs everyone that the Council on Aging will be temporarily closed after the holidays, though food distribution and arranged rides will still take place.

Selectman Hartley then commends a news article he read recently regarding commercial solar by-laws in Town and found it to be very good for public education of the topic.

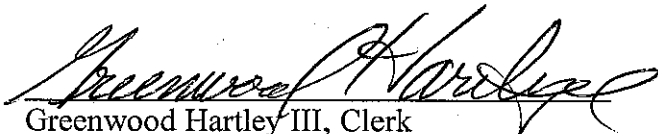
New Business:

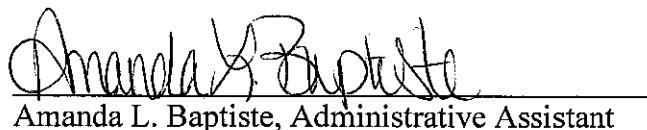
Town Meeting Quorum Temporary Reduction- Town Administrator Szyndlar informs everyone again that due to legislation changes during the COVID-19 pandemic, towns are allowed to temporary lower Town Meeting quorums and she suggests the Board vote to do this. She proposes a quorum reduction from 50 to 30 people for the Town's upcoming Special Town Meeting on November 16th. She notes that all posting requirements had been met prior to today's meeting.

Motion: Selectman Morse makes a motion to reduce the Special Town Meeting quorum from 50 to 30 people. This motion is seconded by Selectman Hartley. All members of the Board are in favor, the motion passes unanimously. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

Adjournment

Motion: Selectman Hartley makes a motion to adjourn the Board of Selectmen Open Session meeting. This motion is seconded by Selectman Morse. With all members of the Board in favor, the meeting is adjourned. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.


Greenwood Hartley III, Clerk


Amanda L. Baptiste, Administrative Assistant