

Town of Rochester
Board of Selectmen

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Paul Ciaburri, Chairman
Bradford N. Morse, Vice Chairman
Greenwood Hartley III, Clerk



Town Administrator

Suzanne E. Szyndlar
Administrative Assistant
Amanda L. Baptiste

BOARD OF SELECTMEN MEETING
MONDAY, OCTOBER 19TH, 2020

Chairman Paul Ciaburri, Vice Chairman Bradford Morse, and Clerk Greenwood Hartley III are all present.

The Board of Selectmen's Open Meeting is opened by Chairman Paul Ciaburri.

Minutes

Motion: A motion is made by Selectman Morse to approve the Open Session Board of Selectmen meeting minutes of October 5th, 2020 as presented. This motion is seconded by Selectman Hartley. All members of the Board are in favor, the minutes are approved with a unanimous vote.

People on the Agenda:

Library Director Gail Roberts: Library Notice for Patrons on Reopening- Library Director Gail Roberts is in attendance to talk to the Board about the library's reopening plans as voted on by the Library Trustees.

Sign and Review Special Town Meeting Warrant with Finance Committee, Capital Planning Committee, Town Moderator, and Town Clerk-

- **Article One-** Highway Department Kubota Tractor. Motion to recommend the article. (Hartley/Morse) 3:0
- **Article Two-** Highway Department Used Dump Sander Truck. Motion to recommend the article. (Hartley/Morse) 3:0
- **Proposed Article Three-** Highway Department Truck and Plow. Motion to recommend the article (Hartley/Morse) 3:0
- **Proposed Article Four-** Facilities Department Utility Truck with Plow. Motion to recommend the article (Hartley/Morse) 3:0
- **Proposed Article Five-** Assessors Supplemental Budget. Motion to recommend the article (Hartley/Morse) 3:0
- **Proposed Article Six-** To allow the Board to enter into a potential upcoming solar PILOT agreement. Motion to recommend the article (Morse/Hartley) 3:0
- **Proposed Article Seven-** PILOT Agreement: 139 Sarah Sherman Road. Motion to recommend the article (Hartley/Morse) 3:0
- **Proposed Article Eight-** Public Safety Stabilization Fund. Motion to recommend this article (Hartley/Morse) 3:0
- **Proposed Article Nine-** Capital Improvements Fund. Motion to recommend this article (Hartley/Morse) 3:0

Selectmen's Signature:

Appointment Request: Agricultural Commission- The Board received a request from farmer Ominique Garner requesting to be appointed to the Agricultural Commission.

Motion: A motion is made by Selectman Morse to appoint Ominique Garner to the Agricultural Commission. This motion is seconded by Selectman Hartley. All members of the Board are in favor, the motion passes unanimously.

Correspondence:

Alewives Anonymous Inc.; 2020 Herring Migration Update- The Board received and reviews the 2020 Herring Migration Report as provided by Alewives Anonymous.

Town Administrator's Report/ COVID-19 Update:

- Town Administrator Szyndlar begins her report by informing the Board that Covanta's new Market Area and Asset Manager, Mark Van Weelden, reached out to introduce himself to the Town.
- Next, Town Administrator Szyndlar provides the Board with the Police Chief's annual update memo.
- After this, Town Administrator Szyndlar gives the Board an update on Town Buildings. She notes that the library elevator has been installed and is awaiting State inspection, the Annex had the intercom system installed, and that the Town Hall will have their intercom and access control system installed next.
- Town Administrator Szyndlar mentions to the Board that the Recycling IQ program has now finished and there will be no more bin checks going forward.
- Green Communities Update- Town Administrator Szyndlar lets the Board know that the Town has received a total grant amount of \$135,960 for the year, with the Town recently receiving the first check in the amount of \$33,990. The next check will be in the amount of \$67,980. These funds were used for lighting completed at the Town Hall, Council on Aging, and Highway Department. Weather stripping, as well as controls for the cooler and freezer, are in progress at Rochester Memorial School.
- Town Administrator Szyndlar reminds everyone that the Tri-Town Board of Selectmen's meeting will take place on Thursday. Agenda topics include ORCTV Contract and Old Rochester Regional Agreement.
- Then, Town Administrator Szyndlar lets the Board know that there is a pole hearing scheduled for the next Board of Selectmen meeting on November 2nd.
- Lastly, Town Administrator Szyndlar provides the Board with a copy of the ORCTV Annual Report. The 2018 audit was received last week and they are currently in the process of completing the 2019 audit.

Old Business:

Payroll and Vendor Warrant Approval- Selectman Ciaburri notes that all payroll and vendor warrants have been signed since the last meeting.

Meeting Notices:

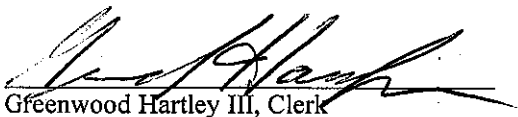
Selectman Ciaburri informs everyone that he will be attending a Plymouth County Advisory Board meeting on November 19th.

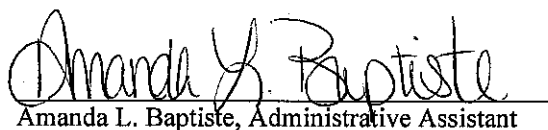
New Business:

Selectman Hartley then questions the current process for Chapter 61 Right of First Refusal properties. Conversation ensues and Town Administrator Szyndlar ensures Selectman Hartley that received Chapter 61 requests will be available for the Board as soon as possible.

Adjournment

Motion: Selectman Morse makes a motion to adjourn the Board of Selectmen Open Session meeting. This motion is seconded by Selectman Hartley. With all members of the Board in favor, the meeting is adjourned.


Greenwood Hartley III, Clerk


Amanda L. Baptiste, Administrative Assistant