

Town of Rochester

Board of Selectmen

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Paul Ciaburri, Chairman
Bradford N. Morse, Vice Chairman
Greenwood Hartley III, Clerk



Town Administrator

Suzanne E. Szyndlar
Administrative Assistant
Amanda L. Baptiste

BOARD OF SELECTMEN MEETING MONDAY, SEPTEMBER 21ST, 2020

Chairman Paul Ciaburri, Vice Chairman Bradford Morse, and Clerk Greenwood Hartley III are all present.

The Board of Selectmen's Open Meeting is opened by Chairman Paul Ciaburri.

Minutes

Motion: A motion is made by Selectman Hartley to approve the Executive Session Board of Selectmen meeting minutes of September 1st, 2020 as presented. This motion is seconded by Selectman Morse. All members of the Board are in favor, the minutes are approved with a unanimous vote.

Motion: A motion is made by Selectman Hartley to approve the Open Session Board of Selectmen meeting minutes of September 1st, 2020 as presented. This motion is seconded by Selectman Morse. All members of the Board are in favor, the minutes are approved with a unanimous vote.

Motion: A motion is made by Selectman Hartley to approve the Open Session Board of Selectmen meeting minutes of September 8th, 2020 as presented. This motion is seconded by Selectman Morse. All members of the Board are in favor, the minutes are approved with a unanimous vote.

Selectmen's Signature:

Connet Woods Roads Acceptance- The Board is presented with plans and a deed to formally approve the Connet Woods Roads Acceptance, as voted on and approved by Annual Town Meeting.

Motion: A motion is made by Selectman Hartley to sign the Connet Woods deed and plans as presented to the Board. This motion is seconded by Selectman Ciaburri. Selectman Morse abstains from the vote. The motion passes with a 2:0:1 vote.

MassDOT: Right of Entry and Land Damage Agreement for Project #608606 Mattapoissett Herring Run Corner of River Road and Fairhaven Road- The Board received a request from the MASSDOT to complete sidewalk replacements, as well as other construction as needed, on land located in Mattapoissett and commonly owned by Rochester, Marion, and Mattapoissett.

Motion: Selectman Morse makes a motion to approve the request and authorize Town Administrator Suzanne Szyndlar to sign any documents related to this project. This motion is seconded by Selectman Hartley. All members of the Board are in favor, the motion passes unanimously.

Correspondence:

SEMASS PILOT Payment: August, 2020: The August, 2020 SEMASS PILOT payment was received in the amount of \$313,589.

Rochester Democratic Committee: Annual Appointment Request of Democratic Poll Workers- The Board received the Annual Request Appointments for Poll Workers from the Democratic Committee.

Motion: Selectman Hartley makes a motion to appoint the Poll Worker Appointment List as requested. This motion is seconded by Selectman Morse. All members of the Board are in favor, the motion passes unanimously.

Designation of Board of Selectmen Representative to the MBTA Advisory Board- The Board received a request to appoint a Board of Selectmen Representative to the MBTA Advisory Board, Selectman Ciaburri volunteers.

Motion: Selectman Morse makes a motion to appoint Selectman Ciaburri to the MBTA Advisory Board. This motion is seconded by Selectman Hartley. All members of the Board are in favor, the motion passes unanimously.

Town Administrator's Report/ COVID-19 Update:

- Town Administrator Szyndlar begins her report with an update on the Municipal Energy Aggregation Plan. She notes that she heard from John O'Rourke, from Good Energy, requesting the Town to send a letter to DPU as well as our Senator and Representative requesting to expedite the approval of the Town's energy aggregation plan. She informs the Board that to date she has heard back from both Senator Rodrigues and Representative Straus. Senator Rodrigues informed us that there is a hearing planned for the fall.
- Next, Town Administrator Szyndlar explains that she attended a Plymouth County Cares meeting which discussed extending the reimbursement submission date for phase IV from October 1st to October 30th. Phase V will begin November 1st with a submission deadline of December 30th.
- After this, Town Administrator Szyndlar mentions that she has recently had the Town's free cash certified at \$1,687,369. She notes that normally free cash amounts are approximately \$1.1 M to \$1.2 M however it was about \$500K more this year due to June 30th Covid-19 related turn backs. She explains that this free cash shall be used for funding the Stabilization Fund and used primarily as outlay for non-recurring or capital expenditures.
- Lastly, Town Administrator states that she has a draft list of Special Town Meeting articles. She explains that the Board will need to make recommendations and sign the warrant at the October 19th meeting to be able meet all posting requirements to hold the Special Town Meeting on November 16th.

Meeting Notices

Selectman Hartley mentions that the Old Colony and SRPEDD meeting will be held on the same night but he intends to attend both.

Old Business:

Payroll and Vendor Warrant Approval- Selectman Ciaburri notes that all payroll and vendor warrants have been signed since the last meeting.

Park Department: Request for Revolving Funds- The Board revisits the request from the Park Department for \$10,000 from the Beach Revolving Fund, as obtained in the past, for work on the irrigation system.

Motion: Selectman Hartley makes a motion to approve the Park Department's request for \$10,000 from the Beach Revolving Fund Account. Selectman Morse seconds this request. All members of the Board are in favor, the motion passes with a unanimous vote.

New Business:

Board of Selectmen Goals- The Board discusses goals that they would like to have completed or discussed within the next few years. Goals included:

- Continue the codification process of the by-laws and have them readily available on the Town's website
- Continue the process of looking into building a new Fire Station
- Build up the Town's Stabilization, Capital Planning, and Public Safety Stabilization Funds
- Continue to set policy as needed
- Begin to plan for future building needs (Fire Station, Police Station, Annex Building)
- Put funds back into the Town Clerk's budget to allow for document preservations/digitizing of documents
- Review the 911 Contract that is due to be renewed
- Look into the future of the Emergency Management Director position. Selectman Ciaburri will begin this process by drafting a job description for the role, which is currently a volunteer position.
- Begin to prepare for the renewal of the Police Chief's contract at the end of FY '21

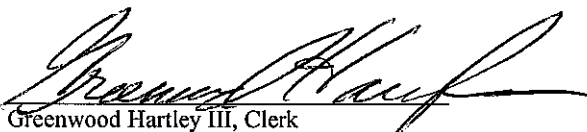
Selectman Ciaburri informs everyone that the Town has received a \$2,700 grant from the State's Emergency Management Department that will be used for a trailer for the Town's shelter equipment.

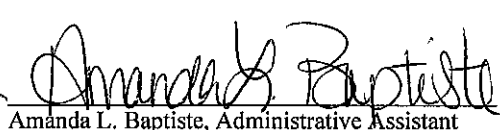
Next, Selectman Hartley questions about tree work that has been done around Town and whether or not the companies will be going back around Town to pick up the logs or stumps left from the work being completed. Town Counsel Bailey informs him that historically they will clean up the branches left but not the stumps, but advises Selectman Harley to reach out to Highway Surveyor/Tree Warden Eldridge for more information.

Selectman Hartley then notes that school is officially back in session and commends an over 95% attendance rate of students and 100% staff attendance rate over the first few days.

Adjournment

Motion: Selectman Morse makes a motion to adjourn the Board of Selectmen Open Session meeting. This motion is seconded by Selectman Hartley. With all members of the Board in favor, the meeting is adjourned. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.


Greenwood Hartley III, Clerk


Amanda L. Baptiste, Administrative Assistant