

**Town of Rochester**  
**Board of Selectmen**

**Board of Selectmen**

Paul Ciaburri, Chairman  
Bradford N. Morse, Vice Chairman  
Greenwood Hartley III, Clerk



**Town Administrator**

Suzanne E. Szyndlar  
**Administrative Assistant**  
Amanda L. Baptiste

**BOARD OF SELECTMEN MEETING**  
**MONDAY, APRIL 5<sup>TH</sup>, 2021**

Chairman Paul Ciaburri, Vice Chairman Bradford Morse, and Clerk Greenwood Hartley III are all present.

The Board of Selectmen's Open Meeting is opened by Chairman Paul Ciaburri.

**Minutes**

**Motion:** A motion is made by Selectman Morse to approve the Open Session Board of Selectmen meeting minutes of March 22<sup>nd</sup>, 2021 as presented. This motion is seconded by Selectman Hartley. All members of the Board are in favor, the minutes are approved with a unanimous vote.

**Selectmen's Signature:**

**Ambulance Hardship Request-** The Board refers the ambulance hardship request back to Town Administrator Szyndlar for her review.

**SRPEDD Commission Appointment-** Selectman Hartley volunteers to continue to be the Board's representative for SRPEDD and suggests reaching out to the Planning Board to complete their annual appointment for this position as well.

**Motion:** Selectman Morse then makes a motion to reappoint Selectman Hartley as the Board of Selectmen's representative for SRPEDD. This motion is seconded by Selectman Ciaburri. All members of the Board are in favor, the motion passes unanimously.

**Planning Board Referral Article-** The Board is presented with the Flood Plan Zoning By-Law change article to be referred to the Planning Board prior to being put on the Annual Town Meeting warrant.

**Motion:** Selectman Morse makes a motion to refer the Flood Plan Zoning By-Law change article to the Planning Board. This motion is seconded by Selectman Hartley. With all members of the Board in favor, the motion passes with a unanimous vote.

**Correspondence:**

**Letter of Resignation: Town Planner -** The Board receives a letter of resignation from Town Planner Steve Starrett.

**Motion:** Selectman Morse makes a motion to accept the letter of resignation and send a thank you letter to Mr. Starrett. This motion is seconded by Selectman Hartley. All members of the Board are in favor, the motion passes.

**Letter of Resignation: Conservation Agent/Environmental Planner -** The Board receives a letter of resignation from Conservation Agent/Environmental Planner Laurell Farinon. The Board thanks Ms. Farinon for her 27 years of service to the Town.

**Motion:** Selectman Morse makes a motion to accept the letter of resignation and send a thank you letter to Ms. Farinon. This motion is seconded by Selectman Hartley. All members of the Board are in favor, the motion passes.

Town Counsel Bailey then discusses holding a meeting with the Board, Town Administrator Szyndlar, Chairman of the Planning Board, Chairman of the Conservation Agent, Ms. Farinon, and Mr. Starrett to discuss the future of these positions. All three members of the Board agree to attend.

**Appointment Request: Cultural Council-** The Board receives a letter of interest from Jordan Latham to be appointed to the Cultural Council.

**Motion:** Selectman Morse makes a motion to appoint Jordan Latham to the Cultural Council, as requested. This motion is seconded by Selectman Hartley. All members of the Board are in favor and the motion passes.

**Town Administrator's Report/ COVID-19 Update: Given By Town Counsel Blair Bailey**

- Town Counsel Bailey first provides the Board with a draft Excel version of the Annual Town Meeting warrant that will be reviewed with the Finance Committee, Capital Planning Committee, Town Moderator, and Town Clerk at the next meeting.
- Next, Town Counsel Bailey mentions that the SEMASS Outreach donation check has been received in the amount of \$10,000 and departments have submitted their requests for use of the funds. He notes that last year's check had not been dispersed so there will be \$20,000 for the Board to designate to requests at the next meeting.
- Then, Town Counsel Bailey informs the Board that the most recent CARES Act reimbursement has been approved for the amount \$115,132.25.
- Lastly, Town Counsel Bailey finishes off the report by stating that the next meeting is currently scheduled for Tuesday, April 20<sup>th</sup>.

**Old Business:**

Selectman Ciaburri says that all payroll and vendor warrants have been signed since the last meeting.

**SEMASS Donation Requests-** The Board notes that the SEMASS donation requests have been taken under advisement and will be discussed at the next meeting.

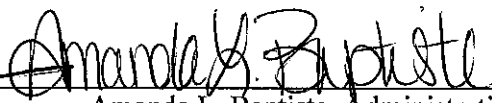
**New Business:**

Selectman Hartley informs the Board that the grant request for the Council on Aging van has been approved, and MASS DOT has even agreed to pay the amount that would have been covered by Town making the entire cost of the van grant funded.

**Adjournment**

**Motion:** Selectman Hartley then makes a motion to adjourn the open meeting. This motion is seconded by Selectman Morse. All members of the Board are in favor and the Board enters into Executive Session. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

  
Greenwood Hartley III, Clerk

  
Amanda L. Baptiste, Administrative Assistant