

Town of Rochester
Board of Selectmen

Board of Selectmen

Paul Ciaburri, Chairman
Bradford N. Morse, Vice Chairman
Greenwood Hartley III, Clerk



Town Administrator

Suzanne E. Szyndlar
Administrative Assistant
Amanda L. Baptiste

BOARD OF SELECTMEN MEETING
MONDAY, APRIL 6TH, 2020

This meeting is conducted remotely via Zoom Meetings

Chairman Paul Ciaburri, Vice Chairman Bradford Morse, and Clerk Greenwood Hartley III are all present on this remote meeting.

The Board of Selectmen's Open Meeting is opened by Clerk Greenwood Hartley. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

Minutes

Motion: A motion is made by Selectman Ciaburri to approve the Open Session Board of Selectmen minutes of March 26th, 2020 as presented. This motion is seconded by Selectman Morse. All members of the Board are in favor, the minutes are approved with a unanimous vote. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

New Business

Police Officer Appointment- Police Chief Robert Small is in attendance remotely to recommend the Board appoint Mr. Austin Alves as a Part-Time Police Officer for the Town. He notes that Mr. Alves is a Town resident, graduated from UMASS Dartmouth, and is currently serving as a dispatcher in another community.

Motion: Selectman Morse makes a motion to appoint Austin Alves as a Part Time Police Officer for the Town of Rochester. This motion is seconded by Selectman Ciaburri. All members of the Board are in favor, the motion passes unanimously. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

Town Clerk Contract Date Extension- Due to the postponement of the Annual Town Election, it is recommended to extend the Interim Town Clerk, Paul Dawson's contract until after the Annual Town Election.

Motion: Selectman Ciaburri makes a motion to amend the Town Clerk's Interim contract end date to one day after the Annual Town Election. This motion is then seconded by Selectman Morse. All members of the Board are in favor. The motion passes unanimously. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

Appoint Backup Town Administrator- Town Administrator Szyndlar mentions to the Board that she feels that it would be wise to have a backup Town Administrator appointed in case something were to happen to her related to the COVID19 virus; she recommends Town Counsel Bailey be appointed to this role.

Motion: Selectman Ciaburri makes a motion to appoint Town Counsel Blair Bailey as backup Town Administrator. This motion is seconded by Selectman Hartley. All members of the Board are in favor. The motion passes unanimously. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

Old Business:

Payroll and/or Vendor Warrant Approvals- Selectman Ciaburri notes that all payroll and vendor warrants have been signed since the last meeting.

Covid-19 - Legislation Allowing Municipal Governance Flexibility Related to Covid-19- The Board discusses the approval of legislation allowing for municipalities to extend their Real Estate Tax due date to June 1st.

Motion: Selectman Hartley makes a motion to delay the Real Estate Tax due date until June 1, 2020. This motion is seconded by Selectman Ciaburri. All members of the Board are in favor; the motion passes with a unanimous vote. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

SEMASS Donation Request- The Board agree to table this discussion until meetings resume at the Town Hall.

Town Administrator's Report/ COVID-19 Update:

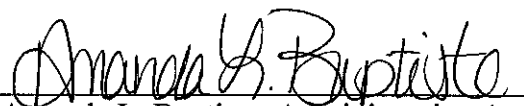
- Town Administrator Szyndlar begins her report by informing everyone there has been the first confirmed case of COVID-19 in Town.
- Next, Town Administrator Szyndlar mentions that as of now Governor Baker has extended the closure date of all non-essential businesses to May 4th.
- Then, Town Administrator Szyndlar lets the Board know that the pending Town property usage request submitted by the Rochester Country fair has been amended to remove all fundraising dates originally scheduled in the spring.
- Town Administrator Szyndlar next informs the Board that local census mailings have been delayed but are due to be mailed out once the Governor's orders have been lifted.

Then, Town Clerk Paul Dawson lets everyone know that the Annual Town Election absentee ballot information is on the Town's website, as well as early voting information, which he is hoping will be utilized by many residents this year.

Adjournment

Motion: Selectman Morse makes a motion to adjourn the meeting. This motion is seconded by Selectman Ciaburri. With all members of the Board in favor, the meeting is adjourned. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.


Greenwood Hartley III, Clerk


Amanda L. Baptiste, Administrative Assistant