

Town of Rochester

Select Board

Select Board

Bradford N. Morse, Board Chair
Greenwood Hartley II, Vice Chair
Paul Ciaburri, Clerk



Town Administrator

Suzanne E. Szyndlar
Administrative Assistant
Amanda L. Baptiste

SELECT BOARD MEETING MONDAY, APRIL 4TH, 2022

Select Board Chair Bradford Morse, Vice-Chair Greenwood Hartley III, and Clerk Paul Ciaburri are all present. The Select Board's Open Meeting is opened by Chair Bradford Morse.

Minutes:

Motion: A motion is made by Select Board Member Hartley to approve the Executive and Open Session Select Board meeting minutes of March 21st, 2022 as written. This motion is seconded by Member Ciaburri. All present members of the Board are in favor, the minutes are approved with a unanimous vote.

Select Board Signatures:

Registrar of Voters Appointment Request- Resident Jordan Latham requests to be appointed as a Registrar of Voters for the Democratic Party.

Motion: Select Board Member Hartley makes a motion to appoint Jordan Latham as a Registrar of Voters (D) as requested. This motion is seconded by Select Board Member Ciaburri. All members of the Board are in favor, the motion passes unanimously.

Fire Chief Contract Signing-

Motion: Select Board Member Hartley makes a motion to sign the Fire Chief contract with Scott Weigel as presented. This motion is seconded by Select Board Member Ciaburri. All members of the Board are in favor, the motion passes unanimously.

Annual Town Meeting Zoning Bylaw Article Referrals to the Planning Board- Town Counsel Bailey notes that the Zoning articles are still being voted on by the Planning Board and should be ready for the Board's review at the next meeting.

Correspondence:

Arbor Day Foundation: The Board received notice of award of Tree City USA Status for 2022

Town Administrator's Report:

- Town Administrator Cannon begins his report by informing everyone of the retirement of Building Commissioner Jim Buckles, after 38 years, and request the Board sign a retirement citation in acknowledgement of his many years of service to the Town.

Motion: Select Board Member Hartley makes a motion to sign the retirement citation for Jim Buckles in recognition of his many years of services. This motion is then seconded by Member Ciaburri. With all members of the Board in favor, the motion passes unanimously.

- After this, Town Administrator Cannon lets everyone know that a new employee, Mandie Cummings, has been hired and recently started in the Town Hall Annex building.

- Next, Town Administrator Cannon asks the Board whether or not they would like him to be able to sign off on things such as grant applications, as Town Administrator Szyndlar had in the past. They do, as the authorization had been granted to the position and not just the person to be able to sign, according to Town Counsel.
- Lastly, Town Administrator Cannon notes that he had just finished up his first week and everything has been going great.

Meeting Notices:

Select Board Member Ciaburri informs everyone that he had recently attended the Plymouth Country Advisory Board meeting, where they were nationally recognized for their work with the CARES Act funding.

Old Business:

Payroll and Vendor Warrants- Select Board Member Ciaburri notes that all payroll and vendor warrants have been signed off on since the last meeting.


Town Administrator Cannon updates the Board on the Building Commissioner search. He notes that himself, along with Assistant Town Administrator Szyndlar and Town Counsel Bailey, have interviewed three highly qualified candidates and recommend the Board appoint Carl Bizarro to the position. They then discuss reaching out to Jim Buckles to see if he would be interested in staying on in an interim basis to help with the transition.

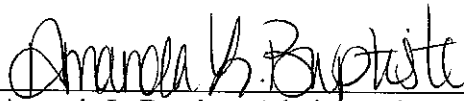
Motion: Select Board Member Hartley makes a motion to allow Town Administrator Cannon and Town Counsel Bailey to enter into contract negotiations with Carl Bizarro for the position of Building Commissioner. This motion is seconded by Select Board Member Ciaburri. All members of the Board are in favor, the motion passes unanimously.

Motion: Select Board Member Hartley then makes a motion to authorize Town Administrator Cannon and Town Counsel Bailey to enter into contract negotiations with Jim Buckles for an interim contract and present it back to the Board. This motion is seconded by Select Board Member Ciaburri. All members of the Board are in favor and the motion passes with a unanimous vote.

Adjournment:

Motion: Select Board Member Hartley makes a motion to enter into Executive Session for the purpose of discussing strategy session relating to union and non-union personnel, as well as to discuss real property negotiations, not to return back into Open Session at the conclusion. This motion is seconded by Member Ciaburri. All members of the Board are in favor and the meeting is adjourned. Roll Call Vote Hartley- Aye, Morse – Aye, Ciaburri- Aye, 3:0 motion passes.


 Paul Ciaburri, Clerk


 Amanda L. Baptiste, Administrative Assistant