



Town of Rochester

Office of the Select Board

1 Constitution Way, Rochester MA 02770
Phone: 508-763-3871 Fax: 508-763-4892
www.townofrochestermass.com

Select Board Members
Greenwood Hartley III, Chair
Paul Ciaburri, Vice Chair
Bradford N. Morse, Clerk

Town Administrator
Glenn D. Cannon
Administrative Assistant
Amanda L. Baptiste

SELECT BOARD MEETING

MONDAY, JUNE 6TH, 2022

Select Board Chair Bradford Morse, Vice-Chair Greenwood Hartley III, and Clerk Paul Ciaburri are all present. The Select Board's Open Meeting is opened by Chair Bradford Morse.

Minutes:

Motion: A motion is made by Select Board Member Hartley to approve the Open Session and Executive Session Select Board meeting minutes of May 16th, 2022 as written. This motion is seconded by Member Ciaburri. All members of the Board are in favor, the minutes are approved with a unanimous vote.

People on the Agenda:

Fire Chief Scott Weigel: Firefighter Recognition- Fire Chief Scott Weigel is in attendance to present the Town's newest call firefighter, Lauren Eldridge, with a citation from the State recognizing her for her hard work and dedication finishing the 240-hour firefighter program, as well as four years of the MMR programs.

Council on Aging Director: Building Expansion Presentation- Council on Aging Director Eric Poulin is present to discuss with the Board the proposed building expansion plans discussed by the Council on Aging's building subcommittee. The plans include a 10-foot bump-out on the side of the building and 30-foot in the front. He notes that at this time there are no funds needed by the Town and that they are just looking for approval from the Board to be able to move forward to hire an architect to be able to find out the costs for the proposed project.

Motion: Select Board Member Hartley makes a motion to allow the Council on Aging Board of Directors to move forward with the proposed expansion to the design stage of the project as requested. This motion is then seconded by Select Board Member Ciaburri. All members of the Board are in favor, the motion passes unanimously.

Select Board Signatures:

Historical Commission Appointment-

Motion: Select Board Member Hartley then makes a motion to appoint George Owen to the Historical Commission as requested. This motion is seconded by Select Board Member Ciaburri. All members of the Board are in favor, the motion passes unanimously.

Finance Committee Reappointments- The Finance Committee reappointments have been rescheduled to the next meeting.

Building Department: Proposed Fee Schedule- Building Commissioner Carl Bizarro is in attendance to present the Board with an updated fee schedule for their review. The only change to the current fee schedule is the addition of a fee for occupancy permits; \$200 for commercial and \$100 for residential permits is proposed.

Motion: Select Board Member Hartley makes a motion to accept the update fee schedule as presented. This motion is seconded by Select Board Member Ciaburri. All members of the Board are in favor, the motion passes unanimously.

Road Race Request: Buzzard's Bay Coalition Annual Watershed Ride- The Buzzard's Bay Coalition has submitted a request for road usage for their annual Watershed Ride on October 2nd, 2022. It is noted that this request has already been approved by the Fire Chief, Police Chief, and Highway Surveyor.

Motion: Select Board Member Hartley makes a motion to approve the road race and allow Chair Morse to sign the approval on behalf of the Board. This motion is seconded by Select Board Member Ciaburri. All members of the Board are in favor, the motion passes with a unanimous vote.

Chapter 61A Right of First Refusal: Map 12 Lot 7 Decas Cranberry Co., LLC- A Chapter 61A Right of First Refusal Request was received from Decas Cranberry for their property located on Map 12 Lot 7. It is noted that both the Planning Board and Conservation Commission have met on this matter and recommended that the Board do not exercise their Right of First Refusal.

Motion: Select Board Member Hartley then makes a motion to not exercise the Town's Right of First Refusal as recommended by the Planning Board and Conservation Commission. This motion is then seconded by Select Board Member Ciaburri. All members of the Board are in favor, the motion passes unanimously.

Change of Name: Flammable Fluid License: Zero Waste to Harvey Recycling- The Board received a request to change the name on the flammable fluid license for Zero Waste to Harvey Recycling; there will be no other changes with the license.

Motion: Select Board Member Hartley makes a motion to amend the flammable fluid license for Zero Waste to now be named as Harvey Recycling. Select Board Member Ciaburri seconds this motion. All members of the Board are in favor, the motion passes with a unanimous vote.

Town Administrator's Report:

- Town Administrator Cannon begins his report by presenting the Board with an organizational flow chart of department and employee positions to better understand the chain of command.
- After this, Town Administrator Cannon lets the Board know that he is currently working on the RFQ bidding process to be able to move forward with the public safety building feasibility study.
- Then, Town Administrator Cannon informs everyone that the \$12K requested at Town Meeting for the Town Hall parking lot project has been approved and he will work with Highway Surveyor Eldridge on the plan voted on at the last Public Safety Meeting and will update the Board when available.
- Town Administrator Cannon then lets the Board know that he recently attended a site assignment follow-up meeting to discuss a proposed transfer station, where the scope of work and how to move forward were discussed.
- Town Administrator Cannon next talks to the Board about a proposed marijuana facility that is looking to come to Town behind the new 40R project. Town Counsel Bailey notes that they will need to apply for a host agreement with the Town first; he will send out a draft host agreement for the Board's review.
- After that, Town Administrator Cannon lets everyone know that the Massworks grant and Master Plan grant have been applied for and he will report back to the Board with any updates.
- Lastly, Town Administrator Cannon states that after the Annual Town Election the count for Select Board race was a difference of two votes; a recount was petitioned for and Town Clerk Dawson has a proposed June 14th date for the recount.

Old Business:

Payroll and Vendor Warrants- Select Board Member Ciaburri notes that he will be signing all payroll and vendor warrants this week.

Boston Post Cane Discussion- The Board then discusses the need for a new procedure regarding the Boston Post Cane. It is suggested to maybe hold a small gathering at the Council on Aging where a citation can be presented, if the resident wishes. Town Administrator Cannon states that he will put together a procedure for the Board's review at the next meeting.

Select Board Member Hartley then questions the availability of temporary beach passes for this year.

New Business:

Select Board Reorganization-


Motion: Select Board Member Ciaburri makes a motion to reorganize the Board as follows: Select Board Member Hartley as Chair, Member Ciaburri as Vice-Chair, and Member Morse as Clerk. This motion is seconded by Select Board Member Hartley. All members of the Board are in favor, the motion passes with a unanimous vote.

ARPA Fund Discussion- The Board discusses the availability of ARPA funds and what shovel ready projects they would like to see the funds go towards. Select Board Member Ciaburri mentions that he has a Plymouth County Commissioners meeting coming up and will get the Board an update on the ARPA funds after that.

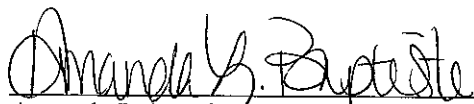
After this, Select Board Member Hartley notes that this year's Annual Town Meeting was successful, though he would like to use the opportunity to discuss some changes that may help improve town meetings in the future; including optimizing seating and possibly using scouts to run the microphone to residents wishing to comment.

Adjournment:

Select Board Member Hartley makes a motion to enter into Executive Session to discuss strategy session relating to union and non-union personnel, and the Board will not come back into Open Session at the conclusion. The Chair has declared that an open meeting may have a detrimental effect on the negotiating position of the public body. This motion is seconded by Member Ciaburri. All members of the Board are in favor and the Executive Session meeting is opened. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.



Bradford N. Morse, Clerk



Amanda L. Baptiste, Administrative Assistant