



Town of Rochester

Office of the Select Board

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Select Board Members
Greenwood Hartley III, Chair
Paul Ciaburri, Vice Chair
Bradford N. Morse, Clerk

Town Administrator
Glenn D. Cannon
Administrative Assistant
Amanda L. Baptiste

SELECT BOARD MEETING

MONDAY, JULY 18TH, 2022

Select Board Chair Greenwood Hartley III, Vice-Chair Paul Ciaburri, and Clerk Bradford Morse are all present.

The Select Board's Open Meeting is opened by Chair Greenwood Hartley III.

Minutes:

Motion: A motion is made by Select Board Member Morse to approve the Open Session and Executive Session Select Board meeting minutes of June 27th, 2022 as written. This motion is seconded by Member Ciaburri. All members of the Board are in favor, the minutes are approved with a unanimous vote.

People on the Agenda:

Park Department: Request for Use of Beach Sticker Funds- Chair of the Park Commission, David Hughes, is present to request from the Board \$10,000 from the Beach Sticker funds to be transferred into the Park Department budget, like had been done in years past, to offset operating costs. Select Board Member Hartley questions the logistics of the Park Department budget and believes that all costs should be in their budget for residents to have a clear idea on what total funds are actually being used for that department. They agree to have Mr. Hughes submit all costs in his annual budget request to alleviate the need to request funds from the beach account in the future.

Motion: Select Board Member Morse makes a motion to transfer \$10,000 from the Beach Sticker account into the Park Department account, as requested. This motion is then seconded by Select Board Member Ciaburri. All members of the Board are in favor, the motion passes unanimously.

ORCTV: Annual Update – Robert Chiarito, from ORCTV, gives the Board their annual update. He notes that the annual financial reviews have already been submitted, ahead of schedule, and request the Board approve Mike Gagne to complete the annual audit; both Marion and Mattaposieth have already voted to approve.

Motion: Select Board Member Morse makes the motion to have Mike Gagne complete the ORCTV annual audit. This motion is seconded by Select Board Member Ciaburri. All members of the Board are in favor, the motion passes unanimously.

Select Board Signatures:

Eagle Scout Citation- The Board agree to have Eagle Scout Audrey Blanchard attend the next meeting to be presented with her citation.

Community Host Agreement with Megan's Organic- Rebecca Lebeaque and Nick Andre, remotely, attend the meeting to give the Board a presentation on the proposed project to be located on pad site G at the Rochester Crossroads project. They give background on their marijuana facility and details of the proposed Rochester location. The Board agree to meet in Executive Session at the next meeting to discuss a potential Host Agreement with Megan's Organics. Town Counsel notes that if a Host Agreement is established, the next step would be for them to present to the Planning Board for permitting and site plan review.

Correspondence:

Council on Aging: Request for One Day Liquor License- The Board received a request for a one-day liquor license for the Council on Aging to be able to serve wine at their upcoming art show on August 17th. It is noted that not all the required documents are present so the Board agrees to table this discussion to the next meeting.

Council on Aging: Request for Declaration of Surplus- The Board also received a request from the Council on Aging to be able to declare their 2006 EcoVan as surplus and transfer it to the Fire Department.

Motion: Select Board Member Morse makes a motion to allow the surplus request transfer from the Council on Aging to the Fire Department. This motion is seconded Select Board Member Ciaburri. All members of the Board are in favor, the motion passes with a unanimous vote.

Notice of Resignation: Board of Assessors- The Board receives notice of resignation of Debra Lalli from the Board of Assessors.

Motion: Select Board Member Morse makes a motion to accept the letter of resignation from Debra Lalli and thank her for her years of service. This motion is seconded Select Board Member Ciaburri. All members of the Board are in favor, the motion passes with a unanimous vote.

Letter of Resignation: Wiring Inspector- Next, the Board receives notice of the resignation of long-time Wiring Inspector George Randall.

Motion: Select Board Member Morse makes a motion to accept the letter of resignation from George Randall and thank him for his years of service. This motion is seconded Select Board Member Ciaburri. All members of the Board are in favor, the motion passes with a unanimous vote.

Building Commissioner- Request of Appointment for Wiring Inspector- A letter is received from the Building Commissioner requesting the Board appoint Roger Poitras as the new Wiring Inspector for the Town.

Motion: Select Board Member Morse makes a motion to appoint Roger Poitras as the Town's Wiring Inspector, as requested. This motion is seconded Select Board Member Ciaburri. All members of the Board are in favor, the motion passes with a unanimous vote.

Town Administrator's Report:

- Town Administrator Cannon begins his report by letting the Board know that he has recently spoken to Senator Rodrigues who let him know that there is money proposed in the State budget for the Town to be able to get a new van for the Council on Aging, as well as salt shed for the Highway Department. He also discussed the progress on the One Stop for Growth Grant, along with some other upcoming grant opportunities.
- After this, Town Administrator Cannon lets the Board know that the Town received notice that Old Colony has received a Community Mitigation Grant, that would generate \$23,776 back to the Town.
- Then, Town Administrator Cannon states that he has completed a draft RFQ for the public safety feasibility study and will have it published online and in the paper once approved by the Board.

Motion: Select Board Member Morse makes a motion to approve the RFQ as presented and move forward with the procurement process. This motion is seconded Select Board Member Ciaburri. All members of the Board are in favor, the motion passes with a unanimous vote.

- Town Administrator Cannon then requests the Board approve his MMA dues of \$195.

Motion: Select Board Member Morse makes a motion to approve the MMA dues as requested. This motion is seconded Select Board Member Ciaburri. All members of the Board are in favor, the motion passes with a unanimous vote.

- Town Administrator Cannon received word from the Town Clerk that new requirements mandate an officer be stationed at each polling location for every election going forward; an official request letter will be submitted for the next meeting, along with a list of potential officers to fill the role.
- Lastly, Town Administrator Cannon states that locally a sample of West Nile Virus has been found. There are also drought restrictions now in place in surrounding Towns, just to make the public aware.

Old Business:

Payroll and Vendor Warrants- Select Board Member Ciaburri notes that he has signed all payroll and vendor warrants this week.

Select Board Member Ciaburri questions whether or not there is an upcoming Tri-Town Select Board meeting scheduled at this time and if it could be looked into scheduling if not.

New Business:


Set the Special Town Meeting Date- The Board agrees to discuss setting the date of the Special Town Meeting, as well as deadline dates for article submission, at the next meeting.

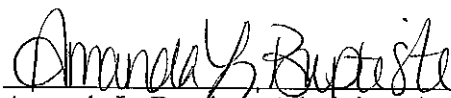
After this, Select Board Member Hartley brings up the requested water allotment increase by the MBTA and wants to look into having a discussion on how the project can be funded.

Then, Select Board Member Hartley notifies everyone that Representative Straus has filed a bill to obtain \$750K to help offset the cost of new athletic fields at ORR.

Adjournment:

Select Board Member Morse makes a motion to enter into Executive Session to discuss strategy session relating to union and non-union personnel, as well as to discuss strategy session relating to pending litigation, the Board will not come back into Open Session at the conclusion. The Chair has declared that an open meeting may have a detrimental effect on the negotiating position of the public body. This motion is seconded by Member Ciaburri. All members of the Board are in favor and the Executive Session meeting is opened. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.


Bradford N. Morse, Clerk


Amanda L. Baptiste, Administrative Assistant