



Town of Rochester

Office of the Select Board

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Select Board Members
Greenwood Hartley III, Chair
Paul Ciaburri, Vice Chair
Bradford N. Morse, Clerk

Town Administrator
Glenn D. Cannon
Administrative Assistant
Amanda L. Baptiste

SELECT BOARD MEETING

MONDAY, AUGUST 1ST, 2022

Select Board Chair Greenwood Hartley III, Vice-Chair Paul Ciaburri, and Clerk Bradford Morse are all present.

The Select Board's Open Meeting is opened by Chair Greenwood Hartley III.

Minutes:

Motion: A motion is made by Select Board Member Morse to approve the Open Session and Executive Session Select Board meeting minutes of July 18th, 2022 as written. This motion is seconded by Member Ciaburri. All members of the Board are in favor, the minutes are approved with a unanimous vote.

People on the Agenda:

Board of Assessors: Request for Appointment- Diana Knapp and Jana Cavanaugh, members of the Board of Assessors, are in attendance to request the Board make a joint appointment to the vacant spot on their board. It is mentioned that two letters of interest have been received for this position and the Board would like to have both candidates present at the next meeting to interview prior to making the appointment. The Boards agree to meet jointly on August 8th for interviews and to set an August 5th deadline for anyone else wishing to send in their letters of interest.

Eagle Scout Citation- The Board agree to have Eagle Scout Audrey Blanchard attend the next meeting to be presented with her citation, as she was unable to attend this meeting.

Select Board Signatures:

Finance Director Suzanne Szyndlar: Year End Transfers- Finance Director Suzanne Szyndlar presents the Board with the FY '22 year-end internal transfers, totaling \$96,782.80.

Chapter 61 B Right of First Refusal: Map 46 Lot 24 Featherbed Lane- It is mentioned that both the Planning Board and Conservation Commission voted to recommend the Board not exercise their right of first refusal on this property.

Motion: Select Board Member Morse makes a motion to not exercise the Board's right of first refusal on the property located on Map 46 Lot 24 on Featherbed Lane. This motion is then seconded by Select Board Member Ciaburri. All members of the Board are in favor, the motion passes unanimously.

Buzzard's Bay Coalition: Conservation Restriction- Allen Decker, of the Buzzard's Bay Coalition, and Matt Monterio, of the Rochester Land Trust, are present to provide the Board with a conservation restriction for a four-acre property on Burgess Avenue and request the Board vote to approve the restrictions as presented.

Motion: Select Board Member Morse makes a motion to approve the Conservation Restriction as presented. This motion is then seconded by Select Board Member Ciaburri. All members of the Board are in favor, the motion passes unanimously.

Correspondence:

Town Clerk Paul Dawson: State Primary Police Officer Appointment- A letter was received from Town Clerk Paul Dawson requesting to have at least one officer appointed to cover the polling locations during election time. Police Chief Small presented this to the officers and two signed up to be appointed for this task: Officer Orr and Officer Delmonte.

Motion: Select Board Member Morse makes a motion to appoint Officers Delmonte and Orr as the officers that will be posted at the polling location during elections. This motion is seconded by Select Board Member Ciaburri. All members of the Board are in favor; the motion passes.

Town Administrator's Report:

- Town Administrator Cannon begins his report by letting the Board know that he has put together a draft bond proposal for the potential transfer station in Town and provides the draft to the Board for review.

Motion: Select Board Member Morse makes a motion to approve the bond proposal as presented. This motion is seconded by Select Board Member Ciaburri. All members of the Board are in favor, the motion passes unanimously.

- After this, Town Administrator Cannon requests the Board allow town buildings to close at 11 A.M. on Friday, September 2nd to allow employees to take part in an employee appreciation day.

Motion: Select Board Member Morse makes a motion to allow town buildings to close at 11 A.M. on Friday, September 2nd. This motion is seconded by Select Board Member Ciaburri. All members of the Board are in favor, the motion passes unanimously.

- Then, Town Administrator Cannon states that he would like to schedule a working-meeting water workshop, to include: one member of the Select Board, member of the Water Commission, and representative from the Town of Wareham.
- Town Administrator Cannon then states that he has drafted a potential make-up of a public safety feasibility committee and charge. Select Board Member Hartley suggests having the information put on the website for anyone looking to join the committee.
- Town Administrator Cannon informs everyone that he recently held the briefing session to review the RFQ for the proposed public safety building where six firms were in attendance.
- Next, he states that the Town's COVID policy will be expiring as of September 3rd and will require employees to use their sick time to cover COVID related sick days after that date.
- Next, Town Administrator Cannon announces that the Town is going to be receiving \$117,430 in Green Communities grant funding this year.
- Lastly, Town Administrator Cannon states that he will be on vacation next week and will be unavailable at that time.

Old Business:

Payroll and Vendor Warrants- Select Board Member Ciaburri notes that he has signed all payroll and vendor warrants this week.

Set the Special Town Meeting Date- It is recommended to hold the Special Town Meeting on Monday, October 17th, 2022 at 7 P.M. to take place at Rochester Memorial School, with an article submission deadline date of August 29th, 2022.

Motion: Select Board Member Morse makes a motion to set the Special Town Meeting date to Monday, October 17th, 2022, with an article submission deadline of August 29th, 2022. This motion is seconded by Select Board Member Ciaburri. All members of the Board are in favor, the motion passes unanimously.

Council on Aging: Request for One Day Liquor License- The one-day liquor license request is back in front of the Board for the art show event being held on August 17th at the Council on Aging. Town Counsel Bailey notes that since the last meeting all the required documents have been obtained.

Motion: Select Board Member Morse makes a motion to approve the one-day liquor license for the Council on Aging (requested by Ann Soares) for August 17th from 4-8 P.M. This motion is seconded by Select Board Member Ciaburri. All members of the Board are in favor, the motion passes with a unanimous vote.

New Business:

Select Board Representative Designations- The Board reviews the current Select Board designations and agree to keep them as they currently are; adding the Wareham Water District and RMS Teacher Support Staff (both to be held by Select Board Member Morse).


COVANTA Community Enrichment Funds Received- The annual \$10,000 Community Outreach donation has been received from COVANTA. Departments are advised to send in their requests for a portion of the donation and the requests will be reviewed at the Board's scheduled meeting in September.

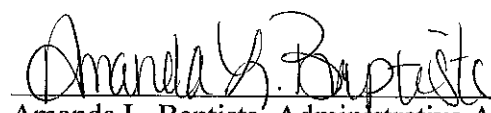
After this, Select Board Member Hartley informs everyone that he had recently had a meeting at Old Rochester regarding changing the process to which they handle their capital needs, to help clarify future capital needs in order to prepare for them.

Next, Select Board Member Hartley states that he had reached out to Good Energy's John O'Rourke for an update on the Town's energy aggregation project; where he was informed that the project is currently being held up by the DPU. He then requests Town Administrator Cannon reach out to Representative Straus and Senator Rodrigues for some guidance on how to expedite this process.

Adjournment:

Select Board Member Morse makes a motion to enter into Executive Session to discuss strategy session relating to union and non-union personnel, as well as to discuss strategy session relating to negotiating a host agreement with Megan's Organic Market, the Board will not come back into Open Session at the conclusion. The Chair has declared that an open meeting may have a detrimental effect on the negotiating position of the public body. This motion is seconded by Member Ciaburri. All members of the Board are in favor and the Executive Session meeting is opened. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.


Bradford N. Morse, Clerk


Amanda L. Baptiste, Administrative Assistant