



Town of Rochester

Office of the Select Board

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Select Board Members
Greenwood Hartley III, Chair
Paul Ciaburri, Vice Chair
Bradford N. Morse, Clerk

Town Administrator
Glenn D. Cannon
Administrative Assistant
Amanda L. Baptiste

SELECT BOARD MEETING

MONDAY, AUGUST 15TH, 2022

Select Board Chair Greenwood Hartley III, Vice-Chair Paul Ciaburri, and Clerk Bradford Morse (remotely via Zoom) are all present.

The Select Board's Open Meeting is opened by Chair Greenwood Hartley III.

People on the Agenda:

Police Chief Small: Request for Appointment- Police Chief Small is in attendance via Zoom to recommend that the Board appoint Catherine Connolly as a full-time officer for the Town.

Motion: Select Board Member Ciaburri makes a motion to appoint Catherine Connolly as a full-time officer. This motion is seconded by Select Board Member Hartley. All members of the Board are in favor, the motion passes unanimously. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

Eagle Scout Citation- The Board presents newly appointed Eagle Scout Audrey Blanchard with a citation recognizing her for her hard work and dedication in becoming an Eagle Scout, as well as the first female Eagle Scout in the Town.

Select Board Signatures:

Chapter 61 B Right of First Refusal: Map 47 Lot 9 (529 Snipatuit Road)- It is mentioned that both the Planning Board and Conservation Commission voted to recommend the Board not exercise their right of first refusal on this property.

Motion: Select Board Member Ciaburri makes a motion to not exercise the Board's right of first refusal on the property located on Map 47 Lot 9, located at 529 Snipatuit Road. This motion is then seconded by Select Board Member Hartley. All members of the Board are in favor, the motion passes unanimously. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

Road Race Request: CRW Cranberry Harvest Century Ride- The Board is presented with a request to approve the road usage for the CRW Cranberry Harvest Century Ride on September 18th; the request has been reviewed and approved by the Police Chief, Fire Chief, and Highway Surveyor.

Motion: Select Board Member Ciaburri makes a motion to approve the CRW Cranberry Harvest Century Ride as requested. This motion is then seconded by Select Board Member Hartley. All members of the Board are in favor, the motion passes unanimously. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

Correspondence:

Notice of Resignation: Library Director- Select Board Member Hartley reads a notice of resignation received from Library Director Jennifer Woodward effective August 5th, 2022.

Motion: Select Board Member Ciaburri makes a motion to accept the resignation of the Library Director effective August 5th, 2022. This motion is seconded by Select Board Member Hartley. All members of the Board are in favor; the motion passes. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

Town Administrator's Report:

- Town Administrator Cannon begins his report by letting the Board know that he has received word that the Town will be receiving \$117,430 in Green Communities Grants this year and request that the Board vote to allow him to sign all paperwork related to accepting the grants.

Motion: Select Board Member Ciaburri makes a motion to allow the Town Administrator to sign all grant acceptance paperwork on behalf of the Board. This motion is seconded by Select Board Member Hartley. All members of the Board are in favor, the motion passes unanimously. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

- After this, Town Administrator Cannon informs the Board that the Police Union Contract has been prepared and is ready for signature by the Board.
- Then, Town Administrator Cannon states that the deadline for the request for proposals for the public safety building feasibility study has been set for August 18th at 2 P.M.
- Lastly, Town Administrator Cannon gives everyone an update on the energy aggregation project, noting that he has spoken to Representative Straus, who has reached out to DPU and should have an update within about two weeks.

Old Business:

Payroll and Vendor Warrants- Select Board Member Ciaburri notes that he has signed all payroll and vendor warrants this week.

Water Workshop Discussion- The Board discusses the upcoming water workshop that will take a comprehensive look into the future of water needs for the Town.

Select Board Member Hartley informs everyone that there are currently two open positions for Associate Members for the Conservation Commission; interested residents should reach out to the Conservation Commission for more information.

New Business:

Comcast License Renewal Discussion- The Comcast license agreement with the Town is due to expire in 2025 and the Board received notice to begin the renewal process, which usually takes approximately 30-36 months. Select Board Member Morse notes that in the past, the renewal process was handled together as the Tri-Town and requests Town Administrator Cannon reach out to the other two towns to start planning the process.

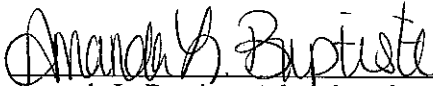
Public Safety Feasibility Group Charge and Appointments- The Board agree to table this discussion until all members of the Board are present in person to discuss.

Human Resources Discussion- Select Board Member Hartley brings up the need of potentially adding a Human Resources position in the future and asks Town Administrator Cannon to look into what other Towns are doing in regards to Human Resources.

Adjournment:

Select Board Member Ciaburri makes a motion to adjourn the meeting. Select Board Member Hartley seconds this motion. All members of the Board are in favor, the motion is adjourned. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.


Bradford N. Morse, Clerk


Amanda L. Baptiste, Administrative Assistant