



Town of Rochester

Office of the Select Board

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Select Board Members
Greenwood Hartley III, Chair
Paul Ciaburri, Vice Chair
Bradford N. Morse, Clerk

Town Administrator
Glenn D. Cannon
Administrative Assistant
Amanda L. Baptiste

SELECT BOARD MEETING

MONDAY, OCTOBER 3RD, 2022

Select Board Chair Greenwood Hartley III, Vice-Chair Paul Ciaburri, and Clerk Bradford Morse are all present. The Select Board's Open Meeting is opened by Chair Greenwood Hartley III.

Minutes:

Motion: A motion is made by Select Board Member Morse to approve the Open Session Select Board meeting minutes of September 19th, 2022 as written. This motion is seconded by Member Ciaburri. All members of the Board are in favor, the minutes are approved with a unanimous vote. The Board agree to hold the Executive Session meeting minutes from September 19th, 2022.

People on the Agenda:

Personnel Board Appointing Authority: Personnel Board Appointments-

Moderator David Arancio opens the Personnel Board Appointing Authority meeting. It is mentioned that there have been four letters of interest received for the Board and three open positions. The Board members agree to review the candidates and complete the appointments at the next meeting. Select Board Member Hartley makes a motion to continue the appointments until the next meeting, seconded by Finance Committee Chair Kris Stoltenberg. All members are in favor, the motion passed unanimously. Select Board Member Hartley then makes a motion to close the meeting of the Personnel Board Appointing Authority. This motion is seconded by Finance Committee Chair Kris Stoltenberg. All members are in favor, the motion passed unanimously and the meeting is adjourned.

Zoning Board of Appeals Chair: Request for Appointment for the ZBA- David Arancio, as Zoning Board of Appeals Chair, is in attendance to request that the Board appoint associate member Donald Spirlet to be a full-time member and Michelle Upton to the position of associate member.

Motion: Select Board Member Morse makes a motion to appoint Donald Spirlet as a full-time member with an expiration of April 30th, 2027 and Michelle Upton as an associate member, with a term to expire April 30th, 2023 as requested. This motion is then seconded by Select Board Member Ciaburri. All members of the Board are in favor, the motion passes unanimously.

Introduction of New Library Director- Kimberly Bert, one of the Library Trustees, takes a minute to introduce Kristen Cardoza as the new Library Director to the Board.

Park Commission- The Park Commission is present to meet with the Board regarding their annual budget. The Board express their concerns over the way the Park Commission budget is calculated. Park Commissioner David Hughes states that he has worked with the Finance Committee and Capital Planning Committee regarding his department's needs and will continue to do so. Finance Committee Chair Kris Stoltenberg notes that he will take the Board's concerns into consideration at the annual budget request time.

Town Planner Nancy Durfee: MBTA Community Update- Town Planner Nancy Durfee gives the Board an update on the MBTA Community requirements. She says that the State has now reclassified the Town to be an "adjacent small

community", which would change the requirements and deadlines placed upon the Town. She is anticipating another update in November and will continue the current action plan until new information is available. Town Planner Durfee then informs the Board of a SRPEDD grant recently received for mapping that would help allow for more themes, such as wetlands, water resources, and forestry. Lastly, she informs the Board that she is looking to schedule an interdepartmental meeting soon and will present the Board with some potential dates to choose from within the few weeks.

Select Board Signatures:

Ambulance BAN Renewal-

Motion: Select Board Member Morse makes a motion to sign the ambulance BAN renewal as presented. This motion is then seconded by Select Board Member Ciaburri. All members of the Board are in favor, the motion passes unanimously.

Election Day Officer Appointment-

Motion: To appoint Officers Delmonte and Vicente-Roberts as the officers tasked with covering the election poles for the State Election in November. This motion is made by Select Board Member Morse, seconded by Select Board Member Ciaburri, and approved with a unanimous vote.

Event Notification Road Use Request- The Board received a road usage request for filming on Braley Hill Road to North Ave to take place on Monday October 17th from 12-8 PM. It is mentioned that the Police Chief, Fire Chief, and Highway Surveyor have signed off on this request.

Motion: To approve the road use request as presented and allow the Chair to sign the approval form on behalf of the Board. This motion is made by Select Board Member Morse, seconded by Select Board Member Ciaburri, and approved with a unanimous vote.

Volunteer Citation- The Board is presented with a volunteer citation thanking Kirby Gilmore for his many years of service to the Town.

Motion: Select Board Member Morse then makes a motion to sign the citation and thanks Kirby for his many years of service to the Town. This motion is then seconded by Select Board Member Ciaburri. All members of the Board are in favor, the motion passes unanimously.

Correspondence:

Conservation Commission Chair: Notice of Member Stepping Down and Request for Appointment- Conservation Chair Chris Gerrior submitted a notice to the Board making them aware that member Kevin Thompson has stepped down into an associate member position and request that Carl MacDermott be appointed to the open full-time member position.

Motion: Select Board Member Morse then makes a motion to appoint Kevin Thompson as an associate member and Carl MacDermott to full-time member of the Conservation Commission as requested. This motion is then seconded by Select Board Member Ciaburri. All members of the Board are in favor, the motion passes unanimously.

Town Administrator's Report:

- Town Administrator Cannon begins his report by letting the Board know that Administrative Assistant Amanda Baptiste is looking to arrange a Town Veteran's Day Event this year and is requesting permission to work with the Town's Veteran's Agent to coordinate the event. The Board agree and suggest she reach out to the Council on Aging as well about their Veteran's Day dinner event.
- After this, Town Administrator Cannon states that Old Colony is looking into adding a Resource Officer at the school next fiscal year; costs would be split up between all the district schools.
- Lastly, Town Administrator Cannon lets the Board know that the annual MMA conference is scheduled for January 20th and 21st if any Board members would like to attend.

Old Business:

Payroll and Vendor Warrants- Select Board Member Ciaburri notes that he has signed all payroll and vendor warrants this week.

SEMASS Donation Requests- The Board again reviews the SEMASS donation requests that were submitted and Town Administrator Cannon states that he is looking into the possibility of securing additional donation funds from SEMASS in the future, in addition to the annual \$10K received. At this time the Board agree to vote on the Police Department's request and hold all the others at this time.

Motion: Select Board Member Morse makes a motion to allot up to \$3,700 to the Police Department for the purpose of purchasing a restraint chair. This request is seconded by Select Board Member Ciaburri. All members of the Board are in favor, the motion passes with a unanimous vote.

Public Safety Building Feasibility Study Committee Appointments- The Board reviews the letters of interest received for the Public Safety Building Feasibility Study Committee and allow each candidate in attendance to give some information about themselves to the Board.

Motion: Select Board Member Morse makes a motion to appoint Brian Porter to the Public Safety Building Feasibility Study Committee. This motion is then seconded by Select Board Member Ciaburri. All members of the Board are in favor, the motion passes unanimously.

Motion: Select Board Member Morse makes a motion to appoint David Sullivan to the Public Safety Building Feasibility Study Committee. This motion is then seconded by Select Board Member Ciaburri. All members of the Board are in favor, the motion passes unanimously.

Motion: Select Board Member Ciaburri then makes a motion to appoint Adam Murphy to the Public Safety Building Feasibility Study Committee. This motion is then seconded by Select Board Member Morse. Discussion then ensues over Mr. Murphy's eligibility to be appointed to the Committee. The motion fails with a 0:2 vote; Select Board Member Ciaburri abstains.

Motion: Select Board Member Morse makes a motion to appoint Melissa Dougall to the Public Safety Building Feasibility Study Committee. This motion is then seconded by Select Board Member Ciaburri. All members of the Board are in favor, the motion passes unanimously.

Motion: Select Board Member Ciaburri then makes a motion to appoint Robert Francis to the Public Safety Building Feasibility Study Committee. This motion is then seconded by Select Board Member Morse. All members of the Board are in favor, the motion passes unanimously.

Public Safety Building Feasibility Study Architect Selection- The Board expresses their gratitude for the three firms that came in to present to the Board and discuss their top picks to enter into negotiations with.

- **Motion:** Select Board Member Morse then makes a motion to have The Galante Architectural Studio as the first pick, with RGB Architects as the second, and allow the Town Administrator and Town Counsel to enter into negotiations with this firm. This motion is then seconded by Select Board Member Ciaburri. All members of the Board are in favor, the motion passes unanimously.

New Business:

Energy Aggregation Update- Town Administrator Cannon states that he had reviewed a letter to DPU that would be sent on behalf of the six towns being held up with their aggregation process at this time; he feels that it would be in the best interest of the Town to not have Rochester included in the letter and notes that an update is anticipated soon, hopefully with the approval.


After this, Select Board Member Hartley expresses his concern over a recording malfunction at the last meeting and requests that future meetings also be recorded on another device in addition going forward.

Motion: Select Board Member Morse makes a motion to support Select Board Member Hartley's request of having an additional recording device present during meetings. This motion is seconded by Select Board Member Ciaburri. All members of the Board are in favor, the motion passes unanimously.

Adjournment:

Select Board Member Morse makes a motion to enter into Executive Session to discuss strategy session relating to union and non-union personnel, the Board will not come back into Open Session at the conclusion. The Chair has declared that an open meeting may have a detrimental effect on the negotiating position of the public body. This motion is seconded by Member Ciaburri. All members of the Board are in favor and the Executive Session meeting is opened. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes


Bradford N. Morse, Clerk


Amanda L. Baptiste, Administrative Assistant