



## **Town of Rochester**

### **Office of the Select Board**

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**Select Board Members**  
Greenwood Hartley III, Chair  
Paul Ciaburri, Vice Chair  
Bradford N. Morse, Clerk

**Town Administrator**  
Glenn D. Cannon  
**Administrative Assistant**  
Amanda L. Baptiste

### **SELECT BOARD MEETING**

#### **MONDAY, OCTOBER 17<sup>TH</sup>, 2022**

Select Board Chair Greenwood Hartley III, Vice-Chair Paul Ciaburri, and Clerk Bradford Morse are all present. The Select Board's Open Meeting is opened by Chair Greenwood Hartley III.

#### **Minutes:**

**Motion:** A motion is made by Select Board Member Morse to approve the Open Session Select Board meeting minutes of October 3<sup>rd</sup>, 2022 as written. This motion is seconded by Member Ciaburri. All members of the Board are in favor, the minutes are approved with a unanimous vote.

#### **People on the Agenda:**

##### **Police Officer Appointments-**

**Motion:** Select Board Member Morse makes a motion to appoint Emmanuel Matias as a full-time Police Officer, with a term to expire April 30<sup>th</sup>, 2023 as requested. This motion is then seconded by Select Board Member Ciaburri. All members of the Board are in favor, the motion passes unanimously.

**Motion:** Select Board Member Morse makes a motion to appoint Brendan Emberg as Police Detective, with a term to expire April 30<sup>th</sup>, 2025 as requested. This motion is then seconded by Select Board Member Ciaburri. All members of the Board are in favor, the motion passes unanimously.

**Motion:** Select Board Member Morse makes a motion to appoint Jason Denham as Police Sergeant, with a term to expire April 30<sup>th</sup>, 2025 as requested. This motion is then seconded by Select Board Member Ciaburri. All members of the Board are in favor, the motion passes unanimously.

##### **Personnel Board Appointing Authority: Personnel Board Appointments-**

The continued Personnel Board Appointing Authority meeting is opened. Finance Committee Chair Stoltenberg makes a motion to have Select Board Member Hartley serve as Chair to the Personnel Board Appointing Authority. Moderator Arancio seconds the motion. All are in favor, the motion passed unanimously. Select Board Member Hartley then notes that four letters of interest were received for the three open positions and gives each of the candidates an opportunity to talk about their experience and why they want to serve on the Board. After this, it is recommended that each member of the appointing authority give their recommendation for appointment.

**Motion:** Select Board Member Hartley then makes a motion to appoint Kristine Nash to the Personnel Board, with a term to expire April 30<sup>th</sup>, 2025. This motion is then seconded by Mr. Stoltenberg. All members of the Board are in favor, the motion passes unanimously.

**Motion:** Mr. Arancio next makes a motion to appoint Adam Murphy to the Personnel Board, with a term to expire April 30<sup>th</sup>, 2025. This motion is then seconded by Mr. Stoltenberg. All members of the Board are in favor, the motion passes unanimously.

**Motion:** Mr. Stoltenberg lastly then makes a motion to appoint Peter Bourgault to the Personnel Board, with a term to expire April 30<sup>th</sup>, 2025. This motion is then seconded by Mr. Stoltenberg. All members of the Board are in favor, the motion passes unanimously.

Town Administrator Cannon informs the Board that the employees have revoted Harrison Harding to serve as the employee representative, non-voting member, to the Personnel Board.

**Select Board Signatures:**

**State Election Warrant-**

**Motion:** Select Board Member Morse makes a motion to sign the State Election Warrant as presented. This motion is then seconded by Select Board Member Ciaburri. All members of the Board are in favor, the motion passes unanimously.

**Host Agreement with Megan's Organic Market-**

**Motion:** To sign the Host Agreement with Megan's Organic Market as presented to the Board. This motion is made by Select Board Member Morse, seconded by Select Board Member Ciaburri, and approved with a unanimous vote.

**Town Administrator's Report:**

- Town Administrator Cannon begins his report by letting the Board know that he has received a letter from a resident wishing to donate land off of Featherbed Lane to the Town; he is going to pass the information to the Planning and Conservation Departments for review.
- After this, Town Administrator Cannon states that Town has is going to be receiving \$50K towards the new Council on Aging van, as well has \$50K added to the State budget towards the cost of the Town's Public Safety Building feasibility study.
- Next, he states that he has received a draft contract from the architect that will be working on the feasibility study and plans to review the contract with Town Counsel and submit any needed changes.
- Then, Town Administrator Cannon mentions that he will be having representatives from the Plymouth County Commissioners at the next meeting to give the Board a presentation on ARPA funds.
- Lastly, Town Administrator Cannon lets the Board know that he plans to reach out to Covanta regarding an additional donation to cover the cost of new flag poles in front of the Town Hall.

**Old Business:**

**Payroll and Vendor Warrants-** Select Board Member Ciaburri notes that he has signed all payroll and vendor warrants this week.

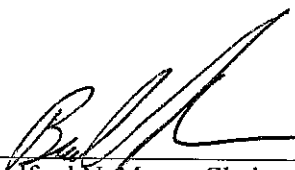
**SEMASS Donation Requests-** The Board again reviews the SEMASS donation requests that were submitted and Town Administrator Cannon states that the Council on Aging has withdrawn their request at this time.

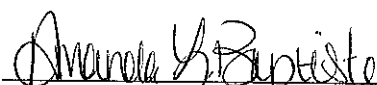
**Motion:** Select Board Member Morse makes a motion to fund the ball field irrigation request, as well as the request for new bleachers at this time. This request is seconded by Select Board Member Ciaburri. All members of the Board are in favor, the motion passes with a unanimous vote.

Select Board Member Hartley lets everyone know that the grant-funded light up solar stop signs have now been installed.

**Adjournment:**

Select Board Member Morse makes a motion to enter into Executive Session to discuss strategy session relating to union and non-union personnel, the Board will not come back into Open Session at the conclusion. The Chair has declared that an open meeting may have a detrimental effect on the negotiating position of the public body. This motion is seconded by Member Ciaburri. All members of the Board are in favor and the Executive Session meeting is opened. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

  
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Bradford N. Morse, Clerk

  
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Amanda L. Baptiste, Administrative Assistant