



Town of Rochester

Office of the Select Board

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Select Board Members
Greenwood Hartley III, Chair
Paul Ciaburri, Vice Chair
Bradford N. Morse, Clerk

Town Administrator
Glenn D. Cannon
Administrative Assistant
Amanda L. Baptiste

SELECT BOARD MEETING

MONDAY, NOVEMBER 21ST, 2022

Select Board Chair Greenwood Hartley III, Vice-Chair Paul Ciaburri, and Clerk Bradford Morse (via Zoom) are all present.

The Select Board's Open Meeting is opened by Chair Greenwood Hartley III.

Minutes:

Motion: A motion is made by Select Board Member Ciaburri to approve the Open Session Select Board meeting minutes of October 17th, 2022 as written. This motion is seconded by Member Morse. All members of the Board are in favor, the minutes are approved with a unanimous vote. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

Motion: A motion is made by Select Board Member Ciaburri to approve the Executive Session Select Board meeting minutes of October 3rd, 2022 as written. This motion is seconded by Member Morse. All members of the Board are in favor, the minutes are approved with a unanimous vote. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

Motion: A motion is made by Select Board Member Ciaburri to approve the Executive Session Select Board meeting minutes of September 19th, 2022 as written. This motion is seconded by Member Morse. All members of the Board are in favor, the minutes are approved with a unanimous vote. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

People on the Agenda:

6:05 P.M. Verizon Pole Hearing: 128 Neck Road-

At 6:05 P.M. the Verizon Pole Hearing is opened from a motion by Select Board Member Ciaburri. Select Board Member Hartley seconds the motion. All members of the Board are in favor; the public hearing is opened. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes. A representative from Verizon is present to answer any questions regarding the proposed pole placement at or around 128 Neck Road; there are none. Select Board Member Ciaburri makes a motion to close the hearing, seconded by Select Board Member Morse. All are in favor; the hearing is closed with a unanimous vote. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes. Select Board Member Ciaburri then makes a motion to approve the pole request as presented. Select Board Member Morse seconds this motion. All members of the Board are in favor, the motion passes with a unanimous vote. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

Tom O'Brien (Plymouth County Treasurer) and Jared Valanzola (Plymouth County Commissioner) to discuss American Recovery Planning Act (ARPA) Funding- Mr. O'Brien and Mr. Valanzola are in attendance to give the Board some information regarding the ARPA funding process. They discuss restrictions and requirements placed upon the counties, that include the three levels of review that is needed

for each claim. They recommending checking plymoutharpa.com for more information or questions regarding what is eligible to be funded at this time.

Town Planner Nancy Durfee: Open Space and Recreation Plan – Town Planner Nancy Durfee explains to the Board that she has been working on finishing up the Open Space and Recreation Plan with Conservation Agent Merilee Kelly and asks the Board for a letter of support to be able to proceed with the next step of the process.

Motion: Select Board Member Ciaburri makes a motion to sign the letter of support as requested. This motion is then seconded by Select Board Member Morse. All members of the Board are in favor, the motion passes unanimously. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

Select Board Signatures:

Police Lieutenant Contract Addendum-

Motion: Select Board Member Ciaburri makes a motion to sign the addendum to the Police Lieutenant's contract to reflect the vacation time details as discussed. This motion is then seconded by Select Board Member Morse. All members of the Board are in favor, the motion passes unanimously. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

Advance of Funds in Lieu of Borrowing Report-

Motion: Select Board Member Ciaburri makes a motion to sign the Advance of Funds in Lieu of Borrowing Report as presented. This motion is then seconded by Select Board Member Hartley. All members of the Board are in favor, the motion passes unanimously. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

Feasibility Study Agreement- The Board discuss the agreement with the Ted Galante Architectural Studio to complete a feasibility study for the public safety buildings in Town. It is mentioned that both Town Counsel, as well as the Town Administrator, have reviewed this contract.

Motion: To approve contract with Ted Galante Architectural Studio as presented. This motion is made by Select Board Member Ciaburri, seconded by Select Board Member Morse, and approved with a unanimous vote. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

Correspondence:

Cervelli Letter: Property on Mendall Road- A letter was received from Mr. Cervelli offering the Town a land donation for a parcel located off of Mendall Road if the Town is interested.

Alewives Anonymous Inc.: Annual Herring Counts- The Alewives Anonymous Inc. send the Board their annual herring count numbers for the year; this year's numbers show a slight increase since last year.

Conservation Commission: Featherbed Lane Land Donation- The Board receive a letter from the Conservation Commission regarding a land donation on Featherbed Lane that they recommend the Board accept.

Motion: Select Board Member Ciaburri makes a motion to accept the Featherbed Lane land donation. This motion is then seconded by Select Board Member Morse. All members of the Board are in favor, the motion passes unanimously. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

Town Administrator's Report:

- Town Administrator Cannon begins his report by letting the Board know that the Town's free cash has officially been certified, totaling \$1,805,611.
- After this, Town Administrator Cannon states that transfer station site assignment has been delayed but is hoping to have an article on the Annual Town Meeting Warrant.
- Next, Town Administrator Cannon mentions that he would like to revisit the draft Right of First Refusal Policy to be able to have something formal for the Board to adopt.
- Then, Town Administrator Cannon informs the Board that he received noticed from Comcast that they are anticipating rate increases in the near future.
- Town Administrator Cannon then informs the Board of an anonymous complaint letter received regarding flags hanging at a residence in Town; Town Counsel Bailey explains that this issue has been brought up in the past and under the First Amendment the Town is unable to take any actions regarding this type of complaint.
- After this, Town Administrator Cannon informs everyone that another textile box will be located at the Council on Aging; bringing the total number of drop-off locations within Town to three.
- Lastly, Town Administrator Cannon discusses with the Board a holiday schedule and the Town's Tree Lighting event scheduled for December 5th at 5 PM.

Old Business:

Payroll and Vendor Warrants- Select Board Member Ciaburri notes that he has signed all payroll and vendor warrants this week.

Gifford Park Baseball Field Irrigation Discussion- Facilities Manager Andrew Daniel has submitted a request to the Board for use of \$2,500 from the Privilege Sticker Fund to be able to expand irrigation at the park.

Motion: Select Board Member Ciaburri makes a motion to allot \$2,500 to the Facilities Department for the purpose of expanding the irrigation system at the park. This request is seconded by Select Board Member Morse. All members of the Board are in favor, the motion passes with a unanimous vote. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

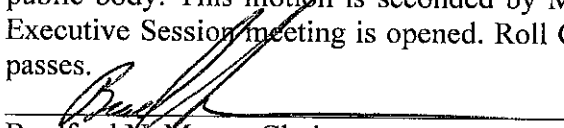
New Business:

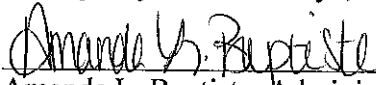
Town Administrator Cannon states that Select Board Member Ciaburri and he will be meeting with a flagpole company to be able to replace the flagpole in front of the Town Hall with two new flagpoles, funded with a donation provided by SEMASS. They are also working on obtaining a flag disposal box.

Motion: Select Board Member Ciaburri makes a motion to move forward with the flagpole and flag disposal box projects. This request is seconded by Select Board Member Morse. All members of the Board are in favor, the motion passes with a unanimous vote. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.

Adjournment:

Select Board Member Ciaburri makes a motion to enter into Executive Session to discuss strategy session relating to union and non-union personnel, the Board will not come back into Open Session at the conclusion. The Chair has declared that an open meeting may have a detrimental effect on the negotiating position of the public body. This motion is seconded by Member Morse. All members of the Board are in favor and the Executive Session meeting is opened. Roll Call Vote Hartley- Aye, Morse - Aye, Ciaburri- Aye 3:0 motion passes.


Bradford N. Morse, Clerk


Amanda L. Baptiste, Administrative Assistant