



## **Town of Rochester**

### **Office of the Select Board**

1 Constitution Way, Rochester MA 02770

Phone: 508-763-3871

Fax: 508-763-4892

[www.townofrochestermass.com](http://www.townofrochestermass.com)

#### **Select Board Members**

Greenwood Hartley III, Chair

Paul Ciaburri, Vice Chair

Bradford N. Morse, Clerk

#### **Town Administrator**

Glenn D. Cannon

#### **Administrative Assistant**

Amanda L. Baptiste

### **SELECT BOARD MEETING**

### **MONDAY, MARCH 6, 2023**

Select Board Chair Greenwood Hartley III, Vice-Chair Paul Ciaburri, and Clerk Bradford Morse are Present. The Select Board's Open Meeting is opened by Chair Greenwood Hartley III.

**Minutes:** Town Administrator Cannon lets the Board know there should be some amendments to the Executive Session Minutes from February 6, 2023. The Board agrees that these minutes need to be amended before approval.

**Motion:** A motion is made by Select Board Member Morse to accept the Open Session Minutes from December 5, 2022 and February 9, 2023. The motion is seconded by Select Board Member Ciaburri. All members of the Board are in favor, the minutes are approved with a unanimous vote.

#### **Select Board Signature:**

#### **Zoning By-Law Referral to Planning Board- Site Plan Review Chapter 22.10 Section 1.14 2 -**

**Motion:** Select Board Member Morse makes a motion to refer the By-Law change to the Planning Board. This motion is seconded by Select Board Member Ciaburri. All Members of the Board are in favor, the motion passes with a unanimous vote.

**Bristol County Agricultural High School Agreement-** The Board decides to table this decision until the next meeting for all Board Members to read over the agreement.

#### **Title VI – Limited English Proficiency Plan-**

**Motion:** Select Board Member motions to sign the Limited English Proficiency Plan. This motion is seconded by Select Board Member Ciaburri. All members of the Board are in favor, the motion passes with a unanimous vote.

#### **Correspondence:**

**Annie Maxim House- Acceptance of Donation-** Select Board Member presents the letter form the Annie Maxim House with a donation to the Town's Police and Fire Departments.

**Motion:** Select Board Member Morse makes a motion to accept the donation. This motion is seconded by Select Board Member Ciaburri. All members of the Board are in favor, the motion passes with a unanimous vote.

#### **Town Administrators Report**

- Town Administrator Cannon introduces the new Town Counsel and lets everyone know they plan on holding an Open Meeting Law training on April 10<sup>th</sup> at 6 PM; all Boards and Committees are welcome.

- Town Administrator Cannon lets everyone know he received a report from Eversource about pole replacement in the Town; Rounseville Road, Old Tuck Bog Rd, Kings Hwy, and Cranberry Hwy, amongst others will be assessed for any double or new pole issues.
- Town administrator Cannon gives an update on the budget for the Town and notes that departments are working on possible cuts.
- Town Administrator Cannon lets the Board know he attended a webinar about Massachusetts becoming an OSHA State and what that would entail for the Town.
- Lastly, Town Administrator Cannon lets the Board know SRPEDD now has a Grant writer and they will be able to help the Town obtain grants of environmental nature.

#### **Old Business:**

**Payroll and/or Vendor Warrant Approvals-** Select Board Member Ciaburri notes all payroll and vendor warrants have been signed since last meeting.

**Conservation Commission- Earth Day Clean-up Participation:** Veterans Agent Chris Gerrior explains to the Board that he would like to see the Town get more participation in the Earth Day Clean-up by possibly incentivizing people who volunteer to participate. The Women's Club organizes the event each year and agree to potentially collaborate with Mr. Gerrior on ways to increase participation.

**Town Clerk- Discussion relative to making the position appointed-** Select Member Hartley brings up that Paul Dawson will not be running for re-election. He suggests possibly making this an appointed position and to have this as an article for Town Meeting.

**Motion:** Select Board Member makes a motion for Town Administrator Cannon to draft a Town Meeting article to change the Town Clerk position from elected to appointed. This motion is seconded by Select Board Member Ciaburri. All members of the Board are in favor, the motion passes with a unanimous vote.

**Public Safety Feasibility Study update-** Select Board Member Morse lets everyone know that the committee has figured out which direction they want to go with this study. He lets everyone know that they are working on cost but it will not be ready for the Town Meeting and likely a separate Town Meeting and public outreach will be held.

**0 High Street (A.D. Makepeace Land) – 61A Notice Discussion-** A group of residents are in attendance to request the Board to reconsider their vote not to exercise their right of first refusal on the recently voted A.D. Makepeace land on High Street. The Board listens to their concerns and lets them know that will be standing by their vote to refuse the purchase of this land.

**Access to Town Counsel Policy-** Town Administrator Cannon provides the Board with the Access to Town Counsel Policy as drafted with the new Town Counsel representatives.

#### **New Business:**

##### **Release Past Executive Minutes-**

**Motion:** Select Board Member Morse makes a motion to release minutes from October 30, 2017 through August 1, 2022 with the exception of January 8, 2018, March 5, 2018, March 4, 2019, July 9, 2019, October 11, 2019, April 8, 2021, November 1, 2021, January 24, 2022, March 21, 2022, and July 18, 2022. This motion is seconded by Select Board Member Ciaburri. All members of the Board are in favor, the motion passes with a unanimous vote.

##### **Draft Annual Report Submission-**

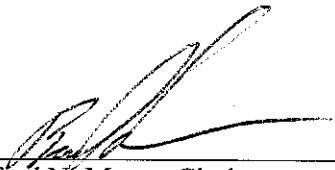
**Motion:** Select Board Member Morse makes a motion to approve the Annual Report draft submission as presented. This motion is seconded by Select Board Member Ciaburri. All members of the Board are in favor, the motion passes with a unanimous vote.

Next, Select Board Member Hartley gives an update on where offices are located in the Town Hall after changes have been made throughout the building.

Select Board Member Morse then suggests revisiting the By-Law related to the Town's Green Community status after new requirements are being release for stretch code communities. They agree to continue to gather more information on the subject, though he still suggests leaving a place holder article on the Town Meeting warrant.

**Adjournment:**

**Motion:** Select Board Member Morse makes a motion to enter into Executive Session in accordance with G.L.c.30A 21(a)(3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares, not to return back into Open Session at the conclusion. This motion is seconded by Select Board Member Ciaburri. All members of the Board are in favor and the Executive Session meeting is opened. Roll Call Vote Hartley – Aye, Ciaburri – Aye, Morse – Aye, 3:0 motion passes.



Bradford N. Morse, Clerk

Emily Dumas-Harding, Administrative Assistant