



Town of Rochester

Office of the Select Board

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Select Board Members

Paul Ciaburri, Chair
Bradford N. Morse, Vice Chair
Adam C. Murphy, Clerk

Town Administrator

Glenn D. Cannon
Executive Assistant
Amanda L. Baptiste

SELECT BOARD MEETING

TUESDAY, AUGUST 8, 2023

Select Board Chair Paul Ciaburri, Vice-Chair Bradford Morse, and Clerk Adam Murphy are Present.

The Select Board's Open Meeting is opened by Chair Paul Ciaburri.

Minutes:

Motion: A motion is made by Select Board Member Morse to accept the Open Session Minutes from July 24, 2023. The motion is seconded by Select Board Member Murphy. All members of the Board are in favor, the minutes are approved with a unanimous vote.

Select Board Signature:

Fiscal Year 2023 Year End Transfers –

Motion: A motion is made by Select Board Member Morse to approve the appropriation transfer and sign said form in the amount of \$134,647.35 from legal counsel salary and employee insurance to the accounts outlined in fiscal year 2023-year end budget transfer spreadsheet made June 20, 2023. The motion is seconded by Select Board Member Murphy. All members of the Board are in favor, the motion is approved with a unanimous vote.

Reserve Fund Transfer Policy Draft –

Motion: A motion is made by Select Board Member Morse to approve the amended Reserve Policy as presented. The motion is seconded by Select Board Member Murphy. All members of the Board are in favor, the motion is approved with a unanimous vote.

Correspondence:

Alewives Anonymous Inc. – Notice of Annual Herring Counts – The annual herring count notice is received and reviewed.

Town Administrators Report:

- Town Administrator Cannon lets the Board know that the addition liquor license that was petitioned for at the State level has been approved and will now one additional license will be available in the smart growth overlay district of Town.
- Town Administrator Cannon advises the Board that he has been in contact with the owners of the solar project at Rochester Memorial School. He states that the owners

cannot abide by the original contract due to rising building costs and would like to renegotiate costs.

- Town Administrator Cannon states the Board will go back to the Monday schedule on August 21, 2023.

Old business:

Payroll and/or Vendor Warrant Approvals – Select Board Member Ciaburri notes all payroll and vendor warrants have been signed since last meeting.

New Business:

Request for an Early Closure of Town Buildings on Friday, September 1st, 2023 – Town Administrator Cannon request that the Board allow an early closure of Town buildings at 11 AM on September 1st to hold an employee appreciation lunch.

Motion: A Motion is made by Select Board Member Morse for the 11 am closure of Town buildings for the employees attending the employee appreciation luncheon. The motion is seconded by Select Board Member Murphy. All members of the Board are in favor, the motion is approved with a unanimous vote.

Select Board Member Murphy asks if the online building permits will be back up on the website and a status update of Town Counsel's review of the social media policy; Town Administrator Cannon states he will investigate the status and report back.

Adjournment:

Motion: Select Board Member Morse makes a motion to enter into Executive Session in accordance with G.L.c.30A 21(a)(3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares, not to return back into Open Session at the conclusion. This motion is seconded by Select Board Member Murphy. All members of the Board are in favor and the Executive Session meeting is opened. Roll Call Vote Ciaburri – Aye, Morse – Aye, Murphy - Aye 3:0 motion passes.



Adam C. Murphy, Clerk