



Town of Rochester

Office of the Select Board

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Select Board Members

Paul Ciaburri, Chair
Bradford N. Morse, Vice Chair
Adam C. Murphy, Clerk

Town Administrator

Glenn D. Cannon
Executive Assistant
Amanda L. Baptiste

SELECT BOARD MEETING

MONDAY, OCTOBER 2, 2023

Select Board Chair Paul Ciaburri, Vice-Chair Bradford Morse, and Clerk Adam Murphy are Present. The Select Board's Open Meeting is opened by Chair Paul Ciaburri.

Minutes:

Motion: A motion is made by Select Board Member Morse to accept the Open Session Minutes from September 19, 2023. The motion is seconded by Select Board Member Murphy. All members of the Board are in favor, the minutes are approved with a unanimous vote.

People on the Agenda:

Paul Boucher, Building Commissioner requesting authorization to undertake legal action against 0 Walnut Plain Road, Map 23, Lot 9 – Building Commissioner, Paul Boucher is present to request that legal action be taken against a property owner for a property located on Map 23 Lot 9, Walnut Plain Road; this request comes after multiple documented issues at this location.

Motion: A motion is made by Select Board Member Morse to approve Town Counsel to assist in taking legal action against the property owner of 0 Walnut Plain, Map 23, Lot 9. The motion is seconded by Select Board Member Murphy. All members of the Board are in favor, the motion passes with a unanimous vote.

Police Chief Small: Officer Appointment – Police Chief Small recommends the Board appoint Mr. Gene Robinson as a Full-Time Patrol Officer; he notes that Mr. Robinson comes with years of experience as an officer in another municipality and would be an asset to our community.

Motion: A motion is made by Select Board Member Murphy to appoint Gene Robinson as a Full-Time Patrol Officer for the Town of Rochester as requested. The motion is seconded by Select Board Member Morse. All members of the Board are in favor, the motion passes with a unanimous vote.

Arnie Johnson, Public Safety Feasibility Chair, Committee Update – Public Safety Feasibility Chair, Arnie Johnson is present to provide an update on the Public Safety Feasibility Study. Mr. Johnson lets the Board know that that study has concluded, and the committee has had several options presented to them after conducting the study. Mr. Johnson suggests the Public Safety Feasibility Committee be dissolved and a Public Safety Building Committee be formed to decide the best options for the Town.

Motion: A motion is made by Select Board Member Morse to dissolve the Public Safety Feasibility Study Committee and create a Public Safety Building Committee. The Public Safety Building committee will consist of Select Board Member Adam Murphy, Town Administrator, Glenn Canon, Fire Chief, Scott Weigel, Police Chief, Robert Small, Deputy Fire Chief, Jeff Eldrige, Facilities Manager, Andrew Daniel, Finance Committee Member, David Arancio, Planning Board Chair, Arnie Johnson, Three Rochester Residents, Brian Porter, Bob Francis, and David Sullivan and will look at the financial liability of different types of buildings. The motion is seconded by Select Board Member Murphy. All members of the Board are in favor, the motion passes with a unanimous vote.

Fire Chief Weigel: Request for New Radios – Fire Chief Weigel is in attendance to request funds to upgrade a portion of the Fire Department radios after submitting a quote to the Board. Capital Planning Committee Chair David Arancio questions the funding source for the remaining upgrades, conversation ensues.

Motion: A motion is made by Select Board Member Morse to allocate \$25,000 to the Fire Department for the new radios as requested. The motion is seconded by Select Board Member Murphy. All members of the Board are in favor, the motion passes with a unanimous vote.

David Arancio, Capital Planning Committee update – Capital Planning Committee Chair, David Arancio is present to share an annual update to the Board.

David Arancio, Zoning Board of Appeals Chair – Zoning Board of Appeals Chair, David Arancio is present to share the outline of establishing the Zoning By-Law Review Committee. Mr. Arancio states the committee would be made up of the seven voting members, consisting of the following: three members of the Zoning Board of Appeals, two members of the Planning Board, and two members at large.

Motion: A motion is made by Select Board Member Morse to support the creation of a Zoning By-Law Review Committee as presented. The motion is seconded by Select Board Member Murphy. All members of the Board are in favor, the motion passes with a unanimous vote.

Select Board Signature:

Annual Ambulance Borrowing Anticipation Note – The Board reviews the Annual Ambulance Borrowing Anticipation Notice.

Motion: A motion is made by Select Board Member Morse to sign the Annual Ambulance Borrowing Anticipation Note as presented. This motion is seconded by Select Board Member Murphy. All members of the Board are in favor, the motion passes with a unanimous vote.

Correspondence:

Correspondence Received by the Select Board Policy – Town Administrator Cannon states that per Town Counsel recommendation, it is not required, or recommended, to read every letter submitted to the Board at a public meeting and therefore the policy should reflect this recommendation.

Resident Stacie Noble Shriver – Library Box Letter – The Board acknowledges a letter received from resident Stacie Noble Shriver regarding the Library Box.

Resident Jeffery Costa – Clarification on the American Library Association and the Plumb Memorial Library affiliation – The Board discuss another letter received from resident Jeffrey Costa regarding ALA regulations within the library; the Board recommend he reaches out to the Library Trustees to obtain the requested information.

Town Administrators Report:

- Town Administrator Cannon announces that there is an open house at the Rochester Fire Station on Saturday, October 7, 2023, from 10 am - 2 pm.
- Town Administrator Cannon then mentions to the Board the news of a recycling grant that the town has received \$3,360 to help with the disposal of items the Highway Department collects.
- Town Administrator Cannon states that the Board of Assessors has asked if the Select Board would be available for a day meeting at 10 am on Thursday, October 12, 2023, to set the tax rate; the Board agrees to this time and date.
- Town Administrator Cannon lets the Board know the date of the next regularly scheduled meeting will be changed from October 16, 2023, to October 23, 2023.

Old Business:

Payroll and/or Vendor Warrant Approvals – Select Board Member Ciaburri notes all payroll and vendor warrants have been signed since the last meeting.

Personnel Board discussion has been rescheduled to October 16, 2023 – Town Administrator Cannon informs the Board that the Personnel Board are unavailable to attend the next meeting but will be added to the November 6th agenda.

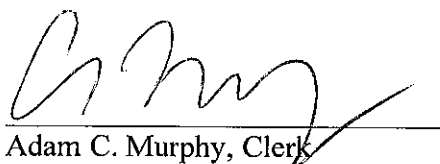
New Business:

Set Date and Time of Tree Lighting Event – December 4th, 2023 – The Board agrees on December 4, 2023, as the date for the Tree Lighting event.

Motion: A motion is made by Select Board Member Morse to set December 4, 2023, as the date for the Tree Lighting Event. The motion is seconded by Select Board Member Murphy. All members of the Board are in favor, the motion passes with a unanimous vote.

Adjournment:

Motion: Select Board Member Morse makes a motion to enter into Executive Session in accordance with G.L.c.30A 21(a)(3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares, not to return back into Open Session at the conclusion. This motion is seconded by Select Board Member Murphy. All members of the Board are in favor and the Executive Session meeting is opened. Roll Call Vote Ciaburri – Aye, Morse – Aye, Murphy - Aye 3:0 motion passes.


Adam C. Murphy, Clerk