

# Town of Rochester

## Select Board

### Select Board

Bradford N. Morse, Board Chair  
Greenwood Hartley II, Vice Chair  
Paul Ciaburri, Clerk



### Town Administrator

Suzanne E. Szyndlar  
Administrative Assistant  
Amanda L. Baptiste

## SELECT BOARD MEETING MONDAY, JANUARY 24<sup>TH</sup>, 2022

Select Board Chair Bradford Morse, Vice-Chair Greenwood Hartley III (remotely via Zoom), and Clerk Paul Ciaburri are all present.

The Select Board's Open Meeting is opened by Chair Bradford Morse.

### Minutes:

**Motion:** A motion is made by Select Board Member Hartley to approve the Executive Session Select Board meeting minutes and Open Session Select Board meeting minutes of January 3<sup>rd</sup>, 2022 as written. This motion is seconded by Member Ciaburri. All present members of the Board are in favor, the minutes are approved with a unanimous vote. Hartley- Aye.

### Select Board Signatures:

**Contract Renewals-** The Board is presented with renewal contacts for the Finance Director/Town Accountant, Assistant Town Accountant, and Town Counsel. Select Board Member Hartley notes that he has some questions about the contracts and recommends postponing the signing until the next meeting.

**Road Race Requests-** Sun Multisport Events sent the Board a request to use Town roads for their Annual Patriot Half Triathlon (June 18<sup>th</sup>, 2022) and Cranberry Tri-Fest (August 21<sup>st</sup>, 2022). It is mentioned that approval has already been received by the Police Chief, Fire Chief, and Highway Surveyor.

**Motion:** Select Board Member Ciaburri makes a motion to approve the annual road race requests as presented, seconded by Select Board Member Hartley. All members of the Board are in favor, the motion passes unanimously. Hartley- Aye.

### Correspondence:

**Retirement Notification: Building Commissioner-** A letter was received from Building Commissioner Jim Buckles notifying the Board of his upcoming retirement; with April 15<sup>th</sup>, 2022 scheduled to be his last day.

**Election District Notice-** The Board received a letter from the State Election Commission notifying the Board that approval has been granted to allow the Town to remain a one-poll election location Town.

### Town Administrator's Report:

- Town Administrator Szyndlar begins her report by informing the Board that the letter sent to Senator Rodrigues regarding the Town's energy aggregation plan has been responded to and he notes that he had reached out to the State for an update on behalf of the Town.
- Town Administrator Szyndlar tells the Board that the FY '21 Green Communities grant funds have all been used and FY '22 grants are now available, with the first submission deadline of April 8<sup>th</sup>.

- Next, Town Administrator Szyndlar lets the Board know that the fuel pump at the Police Station has been successfully replaced.
- After this, Town Administrator Szyndlar informs the Board that she reviewed the Comstar Ambulance fees received so far this fiscal year, which are currently about half of the estimated total amount for the fiscal year; which is right on track for where they were last year.
- Lastly, Town Administrator Szyndlar lets everyone know that the Town Administrator in Marion has reached out regarding the O.R.R. District negotiations to let the Board know that if anyone has any input to please reach out to them, since Marion is the representative town for this year's negotiations.

**Old Business:**

**Payroll and Vendor Warrants-** Select Board Member Ciaburri notes that all payroll and vendor warrants have been signed off on since the last meeting.

Select Board Member Ciaburri lets everyone know that last week the Town had a walk-through meeting to evaluate the Flu and COVID vaccine clinics; the Town reviewed very well.

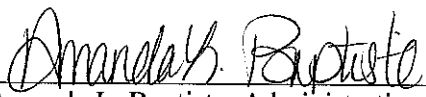
**New Business:**

**Bristol County Agricultural High School Debt Service Letter-** The Board reviews the letter drafted by Town Counsel Bailey regarding debt services for Bristol Agricultural High School for out of district towns.

**Adjournment**

**Motion:** Select Board Member Hartley makes a motion to enter into Executive Session for the purpose of discussing union and non-union personnel strategy and not to return back into Open Session at the conclusion. This motion is seconded by Member Ciaburri. All members of the Board are in favor and the Executive Session meeting is opened. Roll Call Vote Hartley- Aye, Morse – Aye, Ciaburri- Aye, 3:0 motion passes.

  
Paul Ciaburri, Clerk

  
Amanda L. Baptiste, Administrative Assistant