



## **Town of Rochester**

### **Office of the Select Board**

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#### **Select Board Members**

Paul Ciaburri, Chair

Bradford N. Morse, Vice Chair

Adam C. Murphy, Clerk

#### **Town Administrator**

Glenn D. Cannon

**Executive Assistant**

Amanda L. Baptiste

### **SELECT BOARD MEETING TUESDAY, FEBRUARY 20, 2024**

Select Board Chair Paul Ciaburri, Vice-Chair Bradford Morse, and Clerk Adam Murphy are Present.

The Select Board's Open Meeting is opened by Chair Paul Ciaburri

#### **Minutes:**

**Motion:** A motion is made by Select Board Member Morse to accept the Open Session Minutes from February 5, 2024. The motion is seconded by Select Board Member Murphy. All members of the Board are in favor, the minutes are approved with a unanimous vote.

#### **People on the Agenda:**

**Kris Stoltenberg – Finance Committee Chair – Cost of Living Adjustment (COLA)** – Finance Committee Chair Kris Stoltenberg advises the Board that the Finance Committee has factored in a 3% Cost of Living Adjustment in the budget to help with the forecasted budget. Mr. Stoltenberg understands this number needs to be voted on, but this helps the committee with factoring their numbers and just wants to make the Board aware ahead of approving budgets.

**Therese Valente: Low Salt Roadway Designation in Rochester** – Resident Therese Valente is present to discuss that amount of salt that is used on the roadways in Rochester. Ms. Valente states she thinks the Town should consider becoming low salt designated town because of the agriculture, wells, and water sources in Town. Highway Surveyor Jeffery Eldrige is present and states that the Town already mixes salt with sand and uses less salt than most other towns, though public safety has to remain a concern during these storms. Ms. Valente agrees to pass along any information she receives from studies that she's requested and will work with Mr. Eldridge with concerns in the future.

**Personnel Board: Update on Proposed Classification and Compensation Plan** – Personnel Board Chair Kris Nash is present to discuss the employee classification and compensation plan. Ms. Nash explains that the Personnel Board has worked to come up with four different categories (managerial, special skills, administrative specialist, and support staff) for the compensation plan that fits each of the Town's current by-law positions. Ms. Nash states that she will meet with the Town Administrator and Finance Director, and then with the Finance Committee to factor any changes the Personnel Board has made into the budget.

**Correspondence:**

**Xfinity – Annual Notice of Complaint Resolutions** – The Board acknowledges the Annual Notice of Complaint Resolutions from Xfinity.

**Town Administrators Report:**

- Town Administrator Cannon advises that the preliminary budgets are out.
- Town Administrator Cannons then states that the Fire Department received a grant of \$15,107 for equipment.
- Lastly, Town Administrator Cannon lets the Board know the next meeting will be March 4, 2024.

**Old Business:**

**Payroll and/or Vendor Warrant Approvals** - Select Board Member Ciaburri notes all payroll and vendor warrants have been signed.

**New Business:**

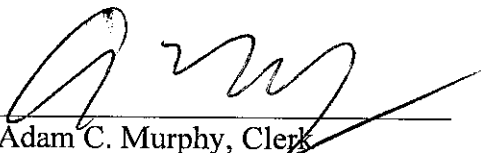
**Fire Chief Special Legislation Updated Language** – Town Administrator Cannon states that the initial request approved at the Special Town Meeting for Special Legislation for a Home Rule petition for the Fire Chief was sent to the State House for review and he received some suggestions for updated language on the request.

**Motion:** A motion is made by Select Board Member Morse to approve the Fire Chief Special Legislation language as presented. This motion is seconded by Select Board Member Murphy. All members of the Board are in favor, the motion passes with a unanimous vote.

**American Rescue Plan Act (ARPA)** – Town Administrator Cannon states that the county is asking how the ARPA funds will be spent by March 1, 2024. The Select Board will table this discussion for another meeting to designate the funds.

**Adjournment:**

**Motion:** Select Board Member Morse makes a motion to enter into Executive Session in accordance with G.L.c.30A 21(a)(2) and G.L.c.30A 21(a)(6) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares, not to return back into Open Session at the conclusion. This motion is seconded by Select Board Member Murphy. All members of the Board are in favor and the Executive Session meeting is opened. Roll Call Vote Ciaburri – Aye, Morse – Aye, Murphy - Aye 3:0 motion passes.

  
Adam C. Murphy, Clerk