

Town of Rochester

Select Board

Select Board

Bradford N. Morse, Board Chair
Greenwood Hartley II, Vice Chair
Paul Ciaburri, Clerk



Town Administrator

Suzanne E. Szyndlar
Administrative Assistant
Amanda L. Baptiste

SELECT BOARD MEETING MONDAY, MARCH 21st, 2022

Chair Bradford Morse, Vice-Chair Greenwood Hartley III, and Clerk Paul Ciaburri are present

The Select Board's Open Meeting is opened by Chair Morse

Minutes:

Motion: A motion is made by Select Board Member Hartley to approve the Open Session Select Board meeting minutes from March 7th, 2022 as written. This motion is seconded by Member Ciaburri. All members of the Board are in favor, the motion passes with a unanimous vote.

People on the Agenda:

Finance Committee: COLA Discussion: Finance Committee Chair Kris Stoltenberg, is in attendance. The Board informs him that they are looking to present an article at Town Meeting for compensation plan employees to receive a 3% COLA this year. Also, at this time they mention that they are looking into amending the longevity incentive pay, and eliminate the minimum step on the compensation plan in hope of improving employee retention.

Motion: Select Board Member Hartley makes a motion to support the 3% COLA for compensation plan articles for Town Meeting. This motion is seconded by Member Ciaburri. All members of the Board are in favor, the motion passes with a unanimous vote.

Select Board Signatures:

Road Race Request: On Your Left Racing- A request is received from On Your Left Racing to hold a road race through Town on July 10th, 2022. It is noted that the Police Chief, Fire Chief, and Highway Surveyor have all signed off on this request prior to coming in front of the Board.

Motion: To approve the road race request and authorize Chair Morse to sign the approval on behalf of the Board. This motion is made by Member Hartley, seconded by Member Ciaburri, and approved with a unanimous vote.

Correspondence:

Council on Aging: Mask Mandate Lift Request- The Council on Aging has requested approval from the Board, along with the Board of Health, to be able to lift the mask mandate in their building.

Motion: Select Board Member Hartley makes a motion to lift the mask mandate as requested. This motion is seconded by Member Ciaburri. All members of the Board are in favor, the motion passes unanimously.

Conversation then ensues between both boards, as well as Town Counsel, on how to handle another mandate if needed. They all agree to authorize the Council on Aging to initiate their own mask mandate immediately pending Board ratification at their next scheduled meeting.

Motion: Select Board Member Hartley makes a motion to amend the last vote to allow the Council on Aging to initiate a mask mandate if needed immediately with ratification of the vote at the next Select Board and Board of Health meeting. This amended motion is seconded by Select Board Member Ciaburri. With all members of the Board in favor, the motion passes unanimously.

Annie Maxim House Residents Associate: Donation Letter- The Board receives notice of the annual Annie Maxim House Residents Associate donation and thanks them for their continued support.

Town Administrator's Report:

- Town Administrator Szyndlar begins her report by informing the Board that the new Facilities Department truck has been picked up this week.
- Town Administrator Szyndlar tells the Board that the Board of Assessors are working on a reval plan for FY '23 with a goal of October 28th to set the tax rate. For this to happen she notes that the Special Town Meeting would need to take place no later than October 10th.
- Next, Town Administrator Szyndlar informs everyone that a letter of interest has been sent for the Community One Stop for Growth grant that would help fund the Town's Master Plan. If granted, the Town would need to cover just \$20,000 of the cost and they would cover the other \$80,000; an article is set for Town Meeting for the \$20,000.
- Then, it is mentioned that a letter was received from Old Colony notifying the Board that they have received notice from MSBA to enter into the eligibility period as a result of the statement of interest submitted last April.
- After this, Town Administrator Szyndlar says that a new employee has been hired for the vacant Planning Board/Conservation Commission Administrative Assistant position, she is due to start within the next two weeks.
- Lastly, Town Administrator Szyndlar provides the Board a draft Annual Town Meeting warrant. She explains that in order to meet all deadlines zoning articles will need to be referred to the Planning Board at the April 4th meeting and warrant review at the April 25th meeting.

Old Business:

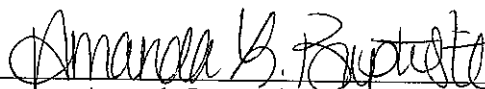
Payroll and Vendor Warrants- Select Board Member Ciaburri notes that all payroll and vendor warrants have been signed off on since the last meeting.

An update is then given on the status of the hiring of a new Building Commissioner. The advertising period has now ended and nine applicants applied for the position. At this time interviews will be scheduled and started once new Town Administrator Cannon begins. It is also mentioned that the Town has been receiving good candidates in the search for a new Library Director as well.

Adjournment

Motion: Select Board Member Hartley makes a motion to enter into Executive Session, for the purpose of discussing strategy session relating to union and non-union personnel, not to return back into Open Session. This motion is seconded by Member Ciaburri. All members of the Board are in favor and the meeting is adjourned. Roll Call Vote: Morse – Aye, Hartley – Aye, Ciaburri – Aye.

Paul Ciaburri, Clerk



Amanda L. Baptiste, Administrative Assistant